

**Peralta Community College District
Merritt College Academic Senate Meeting Minutes
October 5, 2017**

Present: Mario Rivas, Mary Ciddio, Dan Lawson, Heather Casale, Inga Marcilionis, Sheila Metcalf Tobin, Fereshteh Mofidi, Tae-Soon Park, Tom Renbarger, Marta Zielke
 Guests: Jennifer Briffa, Jeff Lamb, Jason Holloway
 Recorder: Dan Lawson
 Absent: Jason Seals, Mia Kelly

Agenda Item and Presenter(s)	Discussion	Follow-up Action	Decisions
1. Call to Order: Agenda Review	Add to New Business: 6.1 PFT Membership 6.2 DAS Resolution re: Faculty Consultation		Meeting called to order 12:38pm Without objection, agenda approved as amended
2. Review of Minutes from Prevoius Meeting	Don't include initials in Discussion section. Add "Previous" in Item 2		Without objection, minutes accepted as amended
3. Reports of Officers	President: In attached report, "Spring 17" should be "Spring 18" Treasurer: We have several thousand dollars		(Pres. Report attached) (VP Report attached)
4. Reports of Shared Governance, Standing and Special Committees	<p>CDCPD:</p> <ul style="list-style-type: none"> • APU training today • Moving from Taskstream to Curricunet Meta • Equipment budget not loaded yet • ~\$170,000 spent on classified overtime • Sheila Metcalf Tobin will report in future <p>CEMPC:</p> <ul style="list-style-type: none"> • Changing to Institutional Effectiveness Committee • Looking into structure: office of Institutional Effectiveness? <p>CIC:</p> <ul style="list-style-type: none"> • Can't open APU attachment without updating 	<p>MR will send email to faculty to see if there are problems with opening/editing APU documents</p> <p>MR will talk to President and VPI about Assessment staffing needs</p> <p>MR will invite President back to</p>	<p>Motion to request that software be updated in faculty office and classroom computers, with report to Academic Senate at the next meeting. SMT/MC/unan</p> <p>(CIC Report attached) (CTE Report attached)</p>

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

**Peralta Community College District
Merritt College Academic Senate Meeting Minutes
October 5, 2017**

	<p>computers</p> <p>SLOAC</p> <ul style="list-style-type: none"> • Looking for departments to pilot C-Net Meta • All programs transition to Meta next semester (Spring 2018) • No assessment staff member • Have Curriculum and Assessment Specialist who can't do both <p>CBC:</p> <ul style="list-style-type: none"> • Subcommittee reviewing Bylaws and charge of the committee • Subcommitt reviewing process for budget request presentations • Retreat/meeting with CEMPC this Fall 	Academic Senate to discuss staffing and budgets	
6.1 PFT Membership	<ul style="list-style-type: none"> • Budget can be cut by 30% with upcoming Supreme Court case • Need to sign up members • Important for all faculty (full-time and part-time) to sign up as members 		
6.2 DAS Resolution			DAS Resolution (Attached) DL/MC/unan
6.4 Canvas	<ul style="list-style-type: none"> • To support student learning, will include accountability process for Canvas training. Should be presented in written form at next AS meeting for approval • Can be added to Flex day • Need training for students as well • DE Charge and Function should omit "San Ramon 	MR will include this on agenda for next meeting	Distance Education Committee Charge and Function (attached) Approved as amended DL/MC/unan

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

**Peralta Community College District
Merritt College Academic Senate Meeting Minutes
October 5, 2017**

	and Pleasant Hill campus”		
6.5 Review of draft College Council Merritt Participatory Handbook			Motion to strongly oppose change to voting membership of College Council TSP/IM/unan
Adjournment:			Adjourned at 2:07pm

Attachments:

- (Pres. Report attached)
- (VP Report attached)
- (CIC Report attached)
- (CTE Report attached)
- DAS Resolution (Attached)
- Distance Education Committee Charge and Function (attached)

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.