Meeting convened at 1:30 p.m. In attendance: Blackwell, Zielke, McLean, Shriver, Pantell, Wong, Allen, McIntosh.

1. **BIOL 18 & 19 from COA**  Discussion about use of BIOL 18 & 19 from COA to clear A&P requirement for AND Program. In past, informed by Nursing Dept. that would only accept COA’s BIOL 18 & 19 if taken before F97. Nursing Dept. has now informed Counseling Dept. they will accept BIOL 18 & 19 regardless when it was taken. Agreement in Counseling Dept. that we will continue to advise students applying for F04 admission the same way we’ve been advising up until now in order to avoid inconsistency of information. If Nursing Dept. continues to accept BIOL 18 & 19, Counseling Dept. will advise students wanting to apply for F05 and beyond of this in a consistent manner.

2. **Artic Report**  Pantell gave artic report noted in Artic Notes of this date.

3. **Other Business**  There will be a Student Services holiday party on December 12, 2003 at Horatio’s at the San Leandro Marina. Time is tentatively scheduled for 2:30 p.m. but is subject to change.

Meeting adjourned at 3:00 p.m.