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or call (510) 531-4911 for more information.
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Enroll On-line Now or Call (510)531-4911 for more information
Fall Classes Start
August 24, 2015

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TABLE OF CONTENTS

Academic Calendar 2
Message from Merritt College President 3
Admissions Information 4
Wait Lists 5
■ Steps for Enrollment 6-7
  Admission Process for International Students 8
  Fees Information 9
  Refund Information 10
  Final Examination Schedule 11
  Merritt College Information 12-29
■ Fall 2015 Course Listings 32-54
■ Financial Assistance General Information 55-58
■ Financial Assistance - FAQ’s 59-60
  Board of Governors Information 61
  Prerequisite/Corequisite Policy and Procedures 62
  College/District Policies 63-64
  Peralta Police Services 65-66
  Course Index 67

Merritt College
12500 Campus Drive
Oakland, CA 94619
(510) 531-4911
Admissions & Records (510) 436-2487
Counseling (510) 436-2475
Financial Aid (510) 436-2467
www.merritt.edu

Peralta Community College District
333 East 8th Street
Oakland, CA 94606 · (510) 466-7200
District Admissions & Records Office (510) 466-7368
Monday - Friday 8:00 - 4:30pm
www.peralta.edu

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PERALTA COLLEGES FOUNDATION
(see page 68)

Class Schedule production team: Faiza Ali, Christopher Gatmaitan, Jeffrey Hayman and Dr. Herbert Kitchen

IF YOU WISH TO RECEIVE THIS PUBLICATION IN AN ALTERNATIVE FORMAT, CALL PROGRAM & SERVICES FOR STUDENTS WITH DISABILITIES (DSPS)
## Academic Calendar

### FALL SEMESTER

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 24</td>
<td>M</td>
<td><strong>Fall Semester Begins</strong></td>
</tr>
<tr>
<td>August 29</td>
<td>S</td>
<td>Saturday Instruction Begins</td>
</tr>
<tr>
<td>September 6</td>
<td>Su</td>
<td>Last Day to Drop Regular Session Classes and Receive a Refund</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Note:</strong> Short-term and open-entry classes must be dropped within 10% of the first class meeting to receive a refund.</td>
</tr>
<tr>
<td>September 6</td>
<td>Su</td>
<td>Last Day to Drop Regular Session Classes Without a “W” Appearing on Transcripts</td>
</tr>
<tr>
<td>September 6</td>
<td>Su</td>
<td>Last Day to Add Regular Session Classes</td>
</tr>
<tr>
<td>September 7</td>
<td>M</td>
<td><strong>Labor Day – Holiday Observance</strong></td>
</tr>
<tr>
<td>September 8</td>
<td>T</td>
<td>Census Day – Instructors Verify Enrollment in Classes</td>
</tr>
<tr>
<td>September 14</td>
<td>M</td>
<td>Last Day to File for PASS/NO PASS Grading Option for Regular Session Classes</td>
</tr>
<tr>
<td>October 23</td>
<td>F</td>
<td>Last Day to File Petitions for AA or AS Degree/Certificate</td>
</tr>
<tr>
<td>November 11</td>
<td>W</td>
<td><strong>Veteran’s Day – Holiday Observance</strong></td>
</tr>
<tr>
<td>November 14</td>
<td>S</td>
<td>Last Day to Withdraw from Regular Session Classes and Receive a “W”. All outstanding fees are due even if classes are dropped on this day.</td>
</tr>
<tr>
<td>November 14</td>
<td>S</td>
<td>Attendance Verification Day – Instructors Verify Enrollment</td>
</tr>
<tr>
<td>Nov. 26 – 29</td>
<td>Th-Su</td>
<td><strong>Thanksgiving – Holiday Observance</strong></td>
</tr>
<tr>
<td>December 12</td>
<td>S</td>
<td>Saturday Instruction Ends</td>
</tr>
<tr>
<td>December 13 – 18</td>
<td>M-F</td>
<td>Final Examinations</td>
</tr>
<tr>
<td>December 18</td>
<td>F</td>
<td><strong>Fall Semester Ends</strong></td>
</tr>
</tbody>
</table>

**NOTE:** Last day to drop without a “W” appearing on transcript may vary for Short-Term and Open-Entry, Open-Exit classes.

Dates are subject to change, see the online Academic Calendar [www.Peralta.edu](http://www.Peralta.edu) for the latest information.
Welcome to Merritt College!

This is an exciting time to attend our college and join the excitement of learning and teaching that will change your life. Merritt College is committed to serving our students and the community with high-quality, comprehensive programs.

Our schedule was designed to help you select one or more classes that fit into your lifestyle, whether it’s on a weekday, evening, or weekend. We also have online classes that can be taken in the convenience of your home or hybrid classes that combine online and classroom learning. All of our courses are a great investment in your future.

Whether you want to transfer to a four-year institution to continue your education, earn an associate's degree, or obtain a short-term certificate to prepare you to enter the workforce right away, we have something to meet the needs of all students.

Look through this schedule and you’ll find everything from Administration of Justice and Business to Radiologic Science and Landscape Horticulture, and many more choices in between. Our popular science classes with transfer curriculum include Nutrition and Dietetics, Chemistry, Biological Sciences, and more. The majority of our programs have both associate degrees and certificate offerings. We are also happy to report that when you arrive on our campus, you will see first-hand the construction of our new state-of-the-art, four-story Center for Science and Allied Health.

To help you be successful in all of our programs, we also provide support services to assist you. We have dedicated staff to help you in counseling, financial aid, admissions and records, and we have various programs that meet your specific needs. Our faculty, staff, and administration work together to provide the resources and encouragement that will assist you in reaching your educational goals.

We provide extracurricular activities such as athletics, student government, clubs, and other campus activities to enhance your classroom experience and help you find a balance in your college life. This is a place where learning is demonstrated through the personal growth you gain from experiences inside and outside the classroom.

So whatever your age, experience, or background, there is a place for you at Merritt College. To find more detailed information about Merritt’s programs and services, please check out our catalog online at www.merritt.edu.

Whether you are a new student or a returning student, we look forward to seeing you on our beautiful college campus located in the hills of Oakland—the perfect setting to pursue your dream and change your life!

Sincerely,

Dr. Norma Ambriz-Galaviz
President

www.merritt.edu
Admissions Information

Who May Register?
All persons 18 years of age or older are eligible for admissions as a California resident or nonresident. Anyone under 18 years of age who is a high school graduate or has been awarded a GED or California High School Proficiency Certificate may also enroll. Unless expressly exempted, or entitled to a waiver, all students enrolling for college credit must pay the enrollment fee.

Adding A Class
If a class is open, students can enroll online or in the Admissions and Records Office at any campus. If a class is closed, students can add their name to the Wait List prior to the first day of class. After the first day, instructors will issue a permission number or sign an Add form, if space is available. Students who are present and on the wait list will be given first priority. Students who do not attend the first class may be dropped by the instructor.

Dropping A Class
It is the student’s responsibility to drop classes that they do not wish to attend. Students can drop classes online or in the Admissions and Records Office on campus. Students will be charged for classes not dropped by the last day to drop regular session classes and receive a refund. However, instructors may drop students for non attendance during the first week of classes.

PASS/NO PASS Option
Step 1: Check the college catalog to see if your class is eligible for P/NP grading.
Step 2: Go to your Passport Student Center to choose P/NP on or before September 14 for regular session classes.

Residence Requirements
A person must have lived continuously in California for at least one year immediately preceding the residence determination date to be considered a resident for tuition purposes. Evidence must also be provided to indicate that the person has intent to make California his/her permanent home.

A student must be a U.S. citizen or hold a U.S. Immigration status that does not prevent establishment of residency.

Evidence of residency must include one of the following:
• A valid California ID or driver’s license
• California State income tax return for the previous year
• Receipt for payment of residential property tax
• Rental or lease agreement showing continuous occupancy in a California property
• Active military ID card

Nonresident Tuition Exemption
Any student, who meets all of the following requirements, shall be exempt from paying nonresident tuition in a California Community College. Exemption from nonresident tuition does not change current regulations regarding residency. The California Dream Act (AB 131) expanded AB 540 to include students who attended and graduated from technical schools and adult schools, if at least one of those 3 years included attendance at a California high school.

Requirements:
• The student must have attended a high school (public or private in California for three or more years.
• The student must have graduated from a California high school or attained the equivalent prior to the start of the term.
• Any student without lawful immigration status who is seeking an exemption shall affirm that he or she has filed an application to legalize his or her immigration status, or will file such an application as soon as he or she is eligible to do so.

High School/Concurrent Enrollment
In accordance with California Education Code, section 76001, high school students entering 10th, 11th, or 12th grade may enroll as special part-time students. Enrollment must be recommended by their principal, with parental consent. Units earned will be granted as college credit. The high school may grant high school credit for courses taken from the Peralta Colleges.

The student must follow all of the regulations and policies of the college, including adhering to assessment and any prerequisite requirements. A high school student whose high school counselor recommends that the student enroll in more than six units must have the approval of the Vice President of Student Services at the college of enrollment.

California Community College enrollment fees will be waived for special part time high school students. However, students who enroll in 11.5 or more units are subject to pay tuition fees. All other fees apply.

Military Residence Exemption
Nonresident U.S. military personnel and on active duty in California (except those assigned for educational purposes to state supported institutions of higher education) and their dependents are granted a waiver of Nonresident Tuition until they are discharged from the military service.

International Students
Special regulations govern the admission of international students. These students should contact the Office of International Education for applications and admissions at (510) 466-7380, or FAX (510) 465-3257. The Office is located at the Peralta Community College District 333 E. 8th Street, Oakland, CA 94606.

Study Abroad
Please contact the Office of International Education at (510) 587-7834 or visit our website at web.peralta.edu/international/study-abroad for more information.
During registration, if you try to register for a class that is full, "CLOSED - Wait Listed" you will be given the option to sign up on the Wait List for that class - until the Wait List fills. Remember, being on a Wait List does not guarantee you a seat in a class. **If seats become available, those on the Wait List will be registered for open seats in the order they are on the list.**

**Can anybody get on a Wait List?**

Anyone can get on a Wait List when there are Wait List openings*. However, you are eligible to be enrolled if you meet the following criteria:

- you meet the class prerequisites
- the class time does not conflict with another class in which you are registered, you have no repeat errors
- you have no holds on your record, or the class units will not exceed your maximum allowed

*High school students cannot add to the Wait List.

**Who gets into a class?**

Before the first day of the semester, if class seats become available, students will automatically be enrolled in the class in the order in which they added to the Wait List, provided there are no holds, time conflicts, prerequisite, repeat, or duplicate course errors.

**How do I know if I got into a class?**

If you are moved into a class from the Wait List, you will be notified by email to your Peralta email account. It is important that you activate and monitor your Peralta emails during the registration period. You may re-direct your Peralta Student Email to a personal email account by following the steps on the Information Technology web page under Student Email Information: [http://web.peralta.edu/it/studentemail/](http://web.peralta.edu/it/studentemail/)

If you are registered in a class from the Wait List, it is your responsibility to **pay all fees 2 weeks before the beginning of the term.** Students who are added after this deadline are required to pay their fees immediately or a hold WILL be placed on your account and your debt will be sent to collections.

**When do I pay for the class?**

Fees will be assessed after a student is officially registered in a class and must be **paid 2 weeks before the beginning of the term.** Students who are added after this deadline are required to pay their fees immediately or a hold WILL be placed on your account and your debt will be sent to collections. A student on a Wait List must monitor his/her email during the registration period if and when they are moved into a class.

It is important to remember that placement on a Wait List does not guarantee a seat in the class. Students on a Wait List after classes begin should attend the first class meeting to be able to enroll if space is available.

**Enrollment Management - A Student Responsibility**

As a student of Peralta Community College District is your responsibility to manage your enrollment. This includes updating your personal information record via Passport, checking your Peralta student email regularly, enrolling for classes in a timely manner, adhering to all deadlines listed on the Academic Calendar of this schedule (in particular late registration, withdrawal from classes, payment of fees,) and monitoring your academic standing.
Peralta’s Student Administration System

STEPS FOR ENROLLMENT
- New and Former Students -

STEP 1 - Apply for Admission

1. Go to www.peralta.edu
2. Place your cursor in the “Apply & Enroll” tab.
3. Click the “Apply” link.
4. Select the college that you wish to apply and follow the OpenCCC instructions to complete and submit your online admission application.
5. Once you complete your admission application, you will receive an email with instructions for how to log into your Passport Student Center, where you can enroll in classes.
6. Complete the Student Success & Support Program (SSSP) requirements of Assessment, Orientation & Counseling. If you have been notified that you are exempt from these requirements, proceed to Step 4 “Class Enrollment.”

STEP 2 - Complete Assessment and Orientation

Assessment
Assessment in English or English as a Second Language (ESL) and Mathematics will be used by counseling faculty to help you choose your classes.

Orientation
You will attend an orientation program designed to familiarize you with the college and its services.

STEP 3 - Complete Counseling and Advisement

See a counselor to help you to develop an educational plan and select appropriate courses based on your objectives and assessment evaluation (non Peralta transcripts, assessment test results and other information provided by you).

STEP 4 - Class Enrollment

1. Go to www.peralta.edu
2. Place your cursor in the Apply & Enroll tab.
3. Click the “Enroll” link.
4. If you do not know your password, click the “Forgot Password?” link to retrieve your user ID and password and proceed to log into the PASSPORT System.
5. Click the “Student Center” link.
6. Set up your security question. Also that the first time you access the “Student Center” you will be required to complete the Student Enrollment Survey.
7. Under “Enrollment Dates”, click the “Open Enrollment Dates” link. (New students can only enroll during the Open Enrollment period.)
8. Click “Add a Class” and follow the instructions.
9. Click “Make a Payment” to pay your fees.
10. To drop a class click “Drop a Class” and follow the instructions.

Note: Exemption from Student Success & Support Program
Students may be exempt from the SSSP process at the Peralta Colleges under the following conditions:
1. Student has earned an Associate or higher degree from an accredited institution; or
2. Student is enrolling in fewer than 12 units and has declared one of the following educational objectives: Discover/formulate career interests, plans, goals; or Prepare for a new career (acquire job skills), or Advance in current job/career (update job skills); or Maintain certificate or license (e.g. nursing, real estate); or Acquire educational enrichment (intellectual, cultural); or Complete credits for high school diploma.

Exemption from Assessment Component Only
Students meeting at least one of the following conditions shall be exempt from the assessment component:
1. Student has successfully completed (grade C or higher) college-level English and Mathematics courses (transcript or grade report required); or
2. Student has, within the last three (3) years, taken an assessment test that can be used by Peralta staff to determine suitable placement in English and Mathematics. Students, who have received services for a learning disability in the last three years at any California community college, may be exempt from the assessment component. If this applies to you, call the DSP&S office as soon as possible and make an appointment to see a counselor.

NOTE:
All students may participate in any of the SSSP components, even though they qualify for exemption.
The District Prerequisite Policy is enforced for all students, regardless of SSSP status.

Information and classes are subject to change, please see online schedule for the latest information.
See our website: http://bit.ly/PeraltaOnlineSchedule
STEPS FOR ENROLLMENT
- Continuing Students -

STEP 1 - Decide What Classes You Want To Take
1. Look through the Schedule of Classes and identify classes you want to take.
2. Check the college catalog or meet with a counselor to ensure you have met prerequisites for the courses.

STEP 2 - Class Enrollment
1. Go to www.peralta.edu
2. Place your cursor in the Apply & Enroll tab.
3. Click the “Enroll” link.
4. If you do not know your password click the “Forgot Password?” link to retrieve your user ID and password and proceed to log into the PASSPORT System.
6. Click the Student Center link.
7. Set up your security question. Also that the first time you access the “Student Center” you will be required to complete the Student Enrollment Survey.
8. Under “Enrollment Dates”, click the “Open Enrollment Dates” link. You may enroll for classes on or after this date.
9. Click the Add a Class link and follow the instructions.
10. Click the Make a Payment link to pay your fees.
11. To drop a class, click the Drop a Class link and follow the instructions.

NOTE:
All students may participate in any of the Student Success & Support Program components, even though they qualify for exemption. The District Prerequisite Policy is enforced for all students, regardless of SSSP status.

DROPPING A STUDENT FOR NONPAYMENT OF TUITION AND FEES

Payment Policy: Students must pay all applicable fees no later than two (2) weeks before the beginning of the term. If a student owes more than $800 in fees two weeks before the beginning of the term, all classes will be dropped. Students who add classes after the two week deadline and then owe more than $800 in fees are required to pay all fees before classes start or all their classes will be dropped. Students who owe any fees as of the last day of enrollment will have a hold placed on their account so that they cannot enroll in future semesters or receive their transcript, and their debt may be sent to collections. For important dates, see the A&R website: http://web.peralta.edu/admissions/

Installment Payment Plans: Students who owe fees from the current or previous terms may opt to pay these fees through an installment payment plan. Students are required to pay at least $25 of their owed fees and develop an installment payment plan prior to enrolling in classes. Students can only participate in one payment plan.

Please refer to the PCCD A&R website on “Payment Policies” for more details: http://web.peralta.edu/admissions/payment-policies/

Student’s Responsibility to Drop: Dropping or withdrawing from a course is not an automatic process. It is the student’s responsibility to drop the classes he/she is not attending. If the student does not drop a class, he/she will be charged and could receive an “F” grade that will appear on the student’s permanent record.
STEPS TO APPLY

STEP 1 Submit Application Form, $50 non-refundable application fee and other required documents to the Office of International Education

STEP 2 Complete the CCCApply Online Application

STEP 3 Submit your Student ID number to the Office of International Education

STEP 4 Form I-20 will be issued to you. For transfer students: Form I-20 will be issued to you after your previous school releases your records in SEVIS and you have enrolled in the minimum number of units required for your starting semester (At least 1 unit for Summer)

STEP 5 Complete Student Success & Support Program: International Student Orientation, Assessment, Counseling and Advising

STEP 6 Go to the PASSPORT system to register for classes

STEP 7 Pay tuition and enrollment fees when you register for classes

Late Applications may be accepted on a case-by-case basis
Please visit our website for specific deadlines to apply

SERVICES

• International Student Admissions Process
• Immigration Issues
• Academic/Personal Counseling and Advising
• Mandatory New Student Orientation
• Housing
• Activities/Trips

• Health, Medical and Safety Issues
• Tax Workshops
• Tuition Issues
• Assistance with Social Security and Department of Motor Vehicles (DMV)
• Employment

IMPORTANT INFORMATION

• International students are required to maintain a minimum of 12 units each semester (except summer).
• Mandatory Orientation is required for all new students
• International students must inform our office of change of address, change of status, or departure/transfer out

• If you are planning on leaving the country for any reason, please contact our office before doing so
• You are encouraged to apply early to ensure class enrollment
• Students on other Visas (B-1, J-1, etc…) may need to contact Office of International Education to complete enrollment process

Download Our “Peralta International Students” Mobile App
Stay up to date with our deadlines and events throughout the year!
• Contact our office directly with any questions you may have
• Connect with other International Students through Facebook
• Learn more about the Peralta Colleges and our programs
• Receive push notifications in real-time for important reminders

Berkeley City College – International Office
http://www.berkeleycitycollege.edu/wp/international/
Mondays & Thursdays only (excluding holidays)
8:30am – 12pm & 2pm – 6pm, Room 511, Phone: (510) 981-2956
Prospective & current students can visit the office to discuss or submit the international student application or meet with an adviser

SHORT TERM STUDY ABROAD PROGRAMS ARE AVAILABLE FOR INTERNATIONAL AND DOMESTIC STUDENTS
(web.peralt.edu/international/study-abroad)

Contact Drew Gephart for more information – (510) 587-7834, dgephart@peralta.edu

Information and classes are subject to change, please see online schedule for the latest information.
See our website: http://bit.ly/PeraltaOnlineSchedule
Fees Information

California Community College Enrollment Fee
All students are required to pay a California Community College Enrollment Fee. This fee will be collected at the time of enrollment into classes and shall be $46 per unit for the semester.

Enrollment fees are subject to legislative changes throughout the year. Contained within the current State budget mid-year enrollment fee increases may be enacted should State revenues fall below estimates. Students will be advised of any implementation of fee increases prior to the fees taking effect.

Campus Center Use Fee
In addition to the California Community College Enrollment Fee, there will be a Campus Center Use Fee of $2 per semester, per campus (excluding off campus locations), to be collected at the time of enrollment.

Non-Resident Tuition
Students who are not residents of California for one year and one day prior to the first day of the term, or do not qualify for nonresident status known as “AB540,” will be charged nonresident tuition. Nonresident tuition is charged at the rate of $220 per semester unit plus the $46 per unit California Community College Enrollment fee totaling, $266 per semester unit. Additionally a $2 per semester, per campus Campus Center Use fee will be charged.

Capital Outlay Fee
Nonresident students who are both citizens and residents of a foreign country will be charged a Nonresident Capital Outlay Fee, in addition to the Nonresident Tuition, California Community College Enrollment Fee, and the Campus Center Use Fee. The Nonresident Capital Outlay Fee is $6 per semester unit (maximum of $144 per year).

AC Transit EasyPass Fee
All students enrolled in 9 or more units are required to pay an AC Transit EasyPass fee of $41 per semester. This fee will be collected at the time of enrollment. With EasyPass, you can ride all AC Transit bus lines, including local and Transbay service, at all times. Plus, you save over 94% off the local rate and 96% off Transbay service. Please note: This fee is non-refundable unless you drop below 9 units on or before the last day to drop regular session credit classes and receive a refund.

Health Fee
All students are required to pay the Student Health fee of $18.00 per semester for Fall and Spring semesters ($15 for Summer session). This fee will be collected at the time of enrollment. The Health fee is subject to change as allowed by the State Legislature. NOTE: Students who qualify in the following categories will be exempted from payment of the health fee.

- Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization (documentation required).
- Students who are attending college under an approved apprenticeship training program.

Other Fees
Daily parking: $2.00 a day (exact change only) plus (new policy) student decal for enrolled/registered students. Semester parking: can be purchased for $40.00 ($10.00 for a motorcycle permit) and $20.00 for summer session permit ($5.00 for a motorcycle permit).

Please note: This fee is non-refundable unless all classes are dropped on or before the last day to drop regular session classes and receive a refund.

Instructional and other Material Fees
The policy of the Peralta Community College District that students may be required to provide instructional and other materials necessary for a credit or non-credit course provided such materials are of continuing value to the student outside the classroom setting and provided such materials are not solely or exclusively available from the district. Except as specifically authorized under the Education Code, students will not be required to pay a fee for any instructional or other materials required for a credit or non-credit course. Required materials are defined as those which a student must procure or possess as a condition of registration, enrollment or entry into a class, or any such materials which are necessary to achieve those required course objectives.

Transcript Request
Peralta Community College District has retained Credentials, Inc to accept transcript orders online through their secured site. You must pay transcript fees at the time you submit your request. The first two transcripts requested are free; thereafter, $6.00 per copy for regular service, mailed within 7-10 business days and $12.00 per copy for rush service, mailed within 3-5 business days. See website for other expedited delivery options.

You Can Pay Fees By Credit Card On The Web
Students are encouraged to pay enrollment fees and past due fees by credit card on the secure Peralta website at http://passport.peralta.edu.

Financial Aid
Each of our colleges has a full service Financial Aid Office. For information regarding your specific Financial Aid need, contact the Financial Aid Office at Merritt College: (510) 436-2465.

### Fees Information Table

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
<th>Required Of</th>
</tr>
</thead>
<tbody>
<tr>
<td>California Community College Enrollment Fee</td>
<td>$46 per semester unit</td>
<td>All students</td>
</tr>
<tr>
<td>Campus Center Use Fee</td>
<td>$2 per semester, per campus</td>
<td>All students</td>
</tr>
<tr>
<td>Nonresident Tuition</td>
<td>$220 per semester unit</td>
<td>Nonresident and Foreign students</td>
</tr>
<tr>
<td>Capital Outlay Fee</td>
<td>$6 per semester unit</td>
<td>Nonresident citizens of a Foreign country</td>
</tr>
<tr>
<td>AC Transit EasyPass Fee</td>
<td>$18 per semester</td>
<td>All students with 9 or more units</td>
</tr>
</tbody>
</table>

(All fees are subject to legislative changes and all fees are payable at time of enrollment)

Information and classes are subject to change, please see online schedule for the latest information.
Refund Information

IT IS THE STUDENT'S RESPONSIBILITY TO DROP CLASSES!

Students are expected to attend all classes in which they are enrolled. If you do not attend, or stop attending classes, and fail to personally drop by the drop deadline, you will be responsible for all tuition and fees. Not attending classes does not warrant a refund of fees. It is the student’s responsibility to drop all classes which they are not attending.

For specific refund dates, please visit www.peralta.edu and search Fall Refund Drop Deadline Schedule. This includes the refund dates for Regular Session, Short-Term and Late Start Courses.

Refund Procedure for Enrollment Fees

A student who cancels his/her registration prior to the first day of instruction, or officially withdraws from all classes during the first two weeks of instruction, shall be entitled to a full refund less a $10 processing fee. (This must be done whether you attend the class or not.)

No refund of the Enrollment Fee will be made to any student who withdraws from classes after the last day to drop.

A student may request a refund up to the end of the following term in which the refund was due. After that time, the student will not be eligible for the refund.

To apply for an enrollment fee refund, fill an Application for Refund Request form at the Cashier’s Office on campus.

Once the request is submitted, refund processing time is 2 to 3 weeks (after last day to add classes) during peak periods and 1 to 2 weeks during off peak periods.

Refund Procedure for Non-Resident Tuition and Capital Outlay Fee

• Students will receive a full refund for any class cancelled by the college.

Regular Session Classes:

• A 100% refund of Nonresident Tuition and Capital Outlay Fee (minus a $10 processing fee) will be made for any class in which the student withdraws through the Last Day to Drop Regular Session Classes and Receive a Refund.

Refund Procedure for Short-Term, Late Start and Open-Entry/Open-Exit Classes

• A student enrolled in a short-term class will receive a 100% refund (minus a $10 processing fee for residents) if he/she officially withdraws within the first 10% of the class length. No refunds will be issued after the first 10% of the class length.

For specific dates, please visit www.peralta.edu and search Refund Drop Deadline Schedule. This includes the refund dates for regular session courses and short/late start courses.

Refund Procedure for Variable Unit Classes

No refund shall be made for variable units not earned by the student. The State-mandated Enrollment Fees will be fully refunded if an action of the college (e.g. class cancellation) prevents a student from attending class. A student may, upon request, obtain a refund up to the end of the following term in which the refund was due. After that time the student will not be eligible for the refund.

Refund Procedures for AC Transit EasyPass

This fee is non-refundable unless you drop below 9 units on or before the last day to drop regular session classes and receive a refund.

Refund Procedures for Health Fee

This fee is non-refundable unless all classes are dropped on or before the last day to drop regular session classes and receive a refund.

The Peralta Community College District participates in the State of California Chancellor’s Office Tax Offset Program (COTOP). Past due accounts may be submitted to COTOP by the Peralta Community College District. This enables the State of California Franchise Tax Board to appropriately intercept any tax refunds, lottery winnings or unclaimed property that might be owed to you.
Final Examination Schedule

Each class conducting a final examination or other culminating activity will hold its final examination in the regularly scheduled classroom according to the schedule presented below. Occupational education courses or any other courses not conducting a final examination will continue to hold regularly scheduled class meetings throughout the final examination period up to the end of the semester. Students enrolled in these classes who have a conflicting examination with another course will be excused to take the examination.

**DAY CLASSES (Up to 4:00 p.m.)**

Final examinations will be conducted for a two-hour period as per the following schedule:

<table>
<thead>
<tr>
<th>Classes which meet at:</th>
<th>Will conduct final exam on:</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 a.m. MWF or 8:00 a.m. Daily</td>
<td>8:00 a.m. - 10:00 a.m., Fri., Dec. 18</td>
</tr>
<tr>
<td>9:00 a.m. MWF or 9:00 a.m. Daily</td>
<td>8:00 a.m. - 10:00 a.m., Wed., Dec. 16</td>
</tr>
<tr>
<td>10:00 a.m. MWF or 10:00 a.m. Daily</td>
<td>10:00 a.m. - 12:00 p.m., Mon., Dec. 14</td>
</tr>
<tr>
<td>11:00 a.m. MWF or 11:00 a.m. Daily</td>
<td>10:00 a.m. - 12:00 p.m., Wed., Dec. 16</td>
</tr>
<tr>
<td>12:00 noon MWF or 12:00 noon Daily</td>
<td>12:00 p.m. - 2:00 p.m., Mon., Dec. 14</td>
</tr>
<tr>
<td>1:00 p.m. MWF or 1:00 p.m. Daily</td>
<td>12:00 p.m. - 2:00 p.m., Wed., Dec. 16</td>
</tr>
<tr>
<td>2:00 p.m. MWF or 2:00 p.m. Daily</td>
<td>2:00 p.m. - 4:00 p.m., Mon., Dec. 14</td>
</tr>
<tr>
<td>3:00 p.m. MWF or 3:00 p.m Daily</td>
<td>2:00 p.m. - 4:00 p.m., Wed., Dec. 16</td>
</tr>
<tr>
<td>7:30 a.m. TTH</td>
<td>8:00 a.m. - 10:00 a.m., Thurs., Dec. 17</td>
</tr>
<tr>
<td>9:00 a.m. TTH</td>
<td>8:00 a.m. - 10:00 a.m., Tues., Dec. 15</td>
</tr>
<tr>
<td>10:30 a.m. TTH</td>
<td>10:00 a.m. - 12:00 p.m., Thurs., Dec. 17</td>
</tr>
<tr>
<td>1:00 p.m. TTH</td>
<td>12:00 p.m. - 2:00 p.m., Tues., Dec. 15</td>
</tr>
<tr>
<td>2:30 p.m TTH</td>
<td>2:00 p.m. - 4:00 p.m., Tues., Dec. 15</td>
</tr>
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</table>

**EVENING CLASSES (After 4:00 p.m.) and SATURDAY CLASSES**

Final examinations will be conducted as per the following schedule:

<table>
<thead>
<tr>
<th>Classes which meet on:</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Saturday only</td>
<td>Saturday Dec. 12</td>
</tr>
<tr>
<td>Monday only</td>
<td>Monday Dec. 14</td>
</tr>
<tr>
<td>Tuesday/Thursday or Tuesday only</td>
<td>Tuesday Dec. 15</td>
</tr>
<tr>
<td>Monday/Wednesday or Wednesday only</td>
<td>Wednesday Dec. 16</td>
</tr>
<tr>
<td>Thursday only</td>
<td>Thursday Dec. 17</td>
</tr>
<tr>
<td>Friday only</td>
<td>Friday Dec. 18</td>
</tr>
</tbody>
</table>

**Students:** Please check with instructor to verify date and time of final examination.

**Instructors:** In order to avoid conflicts, please adhere to the schedule as listed and do not change date or time of your final examinations.

Information and classes are subject to change, please see online schedule for the latest information.
### TELEPHONE DIRECTORY

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>PHONE</th>
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<tbody>
<tr>
<td>Designed by (Chris Gatmaitan)</td>
<td>436-2475</td>
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<tr>
<td>Welcome Center</td>
<td>436-2445</td>
</tr>
<tr>
<td>Vice President of Student Services</td>
<td>436-2477</td>
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<tr>
<td>Veterans Affairs</td>
<td>436-2438</td>
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<tr>
<td>Tutoring Assistance</td>
<td>436-2436</td>
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<tr>
<td>Transcripts</td>
<td>436-2435</td>
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<tr>
<td>Transcripts (In or Out)</td>
<td>436-2487</td>
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<tr>
<td>Student Services</td>
<td>436-2488</td>
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<tr>
<td>(not Academic Nursing Program)</td>
<td>436-2499</td>
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<tr>
<td>Credit/No-Credit Courses</td>
<td>436-2500</td>
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<tr>
<td>Degrees, Programs, and Transfer Requirements</td>
<td>436-2501</td>
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<tr>
<td>Disabled Students Programs and Services (DSPS)</td>
<td>436-2502</td>
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<tr>
<td>Extended Opportunity Programs and Services (EOPS)</td>
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<td>436-2504</td>
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<tr>
<td>Fees, Payments</td>
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<tr>
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<tr>
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<td>436-2507</td>
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<tr>
<td>Grievance Procedures</td>
<td>436-2508</td>
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<td>Help with Personal Problems</td>
<td>436-2509</td>
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<tr>
<td>Lost and Found</td>
<td>436-2510</td>
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<tr>
<td>Learning Center</td>
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<tr>
<td>Library/Learning Resources Center (LRC)</td>
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<tr>
<td>Main Switchboard</td>
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<td>Office of Instruction</td>
<td>436-2513</td>
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<tr>
<td>Petition for Associate Degree/Certificate</td>
<td>436-2514</td>
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<tr>
<td>President’s Office</td>
<td>436-2515</td>
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<tr>
<td>Puente Program</td>
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<tr>
<td>Safety and Police Services</td>
<td>436-2517</td>
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<tr>
<td>Student Activities/Government; Student Clubs (ASMC)</td>
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<tr>
<td>(not Academic Nursing Program)</td>
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<td>Student Health Services Center</td>
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<td>Study Load (Permission to Carry Excess Units)</td>
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<td>Tutoring Assistance</td>
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<td>Vice President of Instruction</td>
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<tr>
<td>Vice President of Student Services</td>
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<td>Welcome Center</td>
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### ASSOCIATE DEGREES AND CERTIFICATES AT MERRITT

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>ASSOCIATE DEGREES AND CERTIFICATES AT MERRITT</th>
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</thead>
<tbody>
<tr>
<td>Administration of Justice</td>
<td>AA-T</td>
</tr>
<tr>
<td>Corrections</td>
<td>AA CA</td>
</tr>
<tr>
<td>Police Science</td>
<td>AA CA</td>
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<tr>
<td>African-American Studies</td>
<td>AA</td>
</tr>
<tr>
<td>Anthropology</td>
<td>AA</td>
</tr>
<tr>
<td>Art</td>
<td>CP</td>
</tr>
<tr>
<td>Botanical Illustration</td>
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<tr>
<td>Ceramics</td>
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<tr>
<td>Biology</td>
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</tr>
<tr>
<td>Bay Area Master Naturalist</td>
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<tr>
<td>Natural History I</td>
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<tr>
<td>Biotechnology</td>
<td>CP</td>
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<td>Fluorescence Bioscience Microscopy</td>
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<tr>
<td>Illumina HiSeq DNA Sequencing</td>
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<tr>
<td>Medical Genetics</td>
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<tr>
<td>Optical Microscopy</td>
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<tr>
<td>Business</td>
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<tr>
<td>Accounting</td>
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<td>Administrative Assistant</td>
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<tr>
<td>Administrative Office Systems and Applications</td>
<td>AA</td>
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<tr>
<td>Business Administration</td>
<td>AA AS-T</td>
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<td>Business Information Processing</td>
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<td>Business Management</td>
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<td>Entrepreneurship</td>
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<td>General Business</td>
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<td>Human Resource Management</td>
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<td>Legal Office Assistant</td>
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<tr>
<td>Retail Management</td>
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<tr>
<td>Small Business Management</td>
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<tr>
<td>Child Development</td>
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<td>Assistant Teacher</td>
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<tr>
<td>Associate Teacher</td>
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<td>Teacher</td>
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<td>Chronic Care Assistant</td>
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<tr>
<td>Communication</td>
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<td>Community Social Services</td>
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<td>Substance Abuse</td>
<td>AS CA</td>
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<td>Computer Information Systems</td>
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<td>PC Applications Help Desk Specialist</td>
<td>CP</td>
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<td>Web Page Authoring</td>
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<td>Web Publishing</td>
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<td>Economics</td>
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<td>Educational Technology</td>
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<td>Online Teaching</td>
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<td>Emergency Medical Technician I</td>
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<td>Environmental Management and Technology</td>
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<td>Environmental Management Fundamentals</td>
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<td>Greening the Urban Environment</td>
<td>AS CP</td>
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<tr>
<td>Urban Agriculture</td>
<td>CP</td>
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<tr>
<td>Health Professions and Occupations</td>
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<td>Healthcare Interpreter</td>
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</tr>
<tr>
<td>Health Sciences</td>
<td>AS</td>
</tr>
<tr>
<td>Humanities</td>
<td>AS</td>
</tr>
<tr>
<td>Human Services</td>
<td>CP</td>
</tr>
<tr>
<td>Kinesiology</td>
<td>CP</td>
</tr>
<tr>
<td>Personal Trainer**</td>
<td>CP</td>
</tr>
<tr>
<td>Landscape Horticulture</td>
<td>CA</td>
</tr>
<tr>
<td>Basic Landscape Horticulture</td>
<td>CA</td>
</tr>
<tr>
<td>Intermediate Landscape Design and Construction</td>
<td>CA</td>
</tr>
<tr>
<td>Intermediate Landscape and Parks Maintenance</td>
<td>CA</td>
</tr>
<tr>
<td>Intermediate Nursery Management</td>
<td>CA</td>
</tr>
<tr>
<td>Landscape Architecture</td>
<td>AA</td>
</tr>
<tr>
<td>Landscape Design and Construction Specialist</td>
<td>AS CA</td>
</tr>
<tr>
<td>Landscape and Parks Maintenance Specialist</td>
<td>AS CA</td>
</tr>
<tr>
<td>Nursery Management Specialist</td>
<td>AS CA</td>
</tr>
<tr>
<td>Permaculture Design</td>
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<tr>
<td>Liberal Arts</td>
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<tr>
<td>CSU GE Breadth</td>
<td>CA</td>
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<tr>
<td>Liberal Arts</td>
<td>CP</td>
</tr>
<tr>
<td>IGETC</td>
<td>CA</td>
</tr>
<tr>
<td>Liberal Arts with Emphasis in Arts and Humanities</td>
<td>AA</td>
</tr>
<tr>
<td>Liberal Arts with Emphasis in Cross-Cultural Studies</td>
<td>AS</td>
</tr>
<tr>
<td>Mathematics</td>
<td>AS</td>
</tr>
<tr>
<td>Medical Assisting</td>
<td>CP</td>
</tr>
<tr>
<td>Clinical Medical Assisting</td>
<td>CP</td>
</tr>
<tr>
<td>Chronic Care Associate Program</td>
<td>CP</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>AS</td>
</tr>
<tr>
<td>Nursing (Associate Degree)</td>
<td>AS</td>
</tr>
<tr>
<td>Nutrition and Dietetics</td>
<td>AA</td>
</tr>
<tr>
<td>Dietary Manager (Dietetic Service Supervisor)</td>
<td>AA</td>
</tr>
<tr>
<td>Dietetic Technology</td>
<td>AS</td>
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<tr>
<td>Pathway II Certificate*</td>
<td>CP</td>
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<td>Paralegal Studies</td>
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<tr>
<td>Radiologic Science*</td>
<td>AS CA</td>
</tr>
<tr>
<td>Real Estate</td>
<td>AA CA</td>
</tr>
<tr>
<td>Social and Behavioral Sciences</td>
<td>AA</td>
</tr>
<tr>
<td>Spanish</td>
<td>AS CA</td>
</tr>
<tr>
<td>Vocational Nursing (program in abeyance)</td>
<td>AS CA</td>
</tr>
</tbody>
</table>

**The Certificate is available only to those already awarded the AS degree.**

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Information and classes are subject to change, please see online schedule for the latest information.

Assessment & Orientation Schedule

Our goal is to strengthen support for all new students at Merritt College through the “Student Success and Support Program.” All new students with a goal of completing an Associate degree, Certificate of Achievement, Certificate of Proficiency, or transferring to a four-year college or university are required to complete a mandatory three-step process of CORE SERVICES: 1) Attend an Orientation; 2) Take an Assessment; and, 3) Meet with a Counselor to complete your initial steps in Counseling and Advising to establish an initial Student Educational Plan (SEP).

Instructions

- Students must have a current application on file with Admissions and Records before scheduling Assessment and Orientation.
- Please try to schedule an appointment at least one week in advance.
- You DO NOT have an appointment reserved until you receive confirmation by e-mail or telephone call from the Merritt College Assessment Center.
- Call the Assessment Center at (510) 436-2562 to schedule an appointment for Assessment. Clearly state your name and correct contact information—your e-mail address and telephone number with a requested date and time for Assessment.
- Call the Assessment Center at (510) 436-2562 to schedule an appointment for a New Student Orientation (approximately two hours).
- Students may only take the Assessment once per year, so please take it seriously.
- For a sample Assessment, we recommend that you go to http://www.act.org/compass/sample/
- No children or food/drink are permitted. Cellular phones and pagers must be turned off during Orientation and Assessment.

The mandatory three-step process of CORE SERVICES is as follows:

Step 1: ASSESSMENT

- New students are required to take Assessment.
- Be at least 15 minutes early for your Assessment appointment. Check in in Building R, Room R109. Your appointment may be given away if you are late.
- Bring a valid photo ID.
- Assessment results are used to assist in the placement of students at the appropriate level of English, Mathematics, and ESL courses.
- Assessment is offered as follows. Please note the approximate time that may be needed to complete each assessment:
  - English and Mathematics (Allow Two Hours)
  - English Only (Allow 1.5 hours)
  - Mathematics Only (Allow 30 minutes)
  - ESL: English as a Second Language (Allow 1.5 hours)
- Assessment for Student with Disabilities: Please contact Disabled Student Programs & Services (DSPS) at (510) 436-2429 or ask for services in the Counseling Center, Building R, and Room R109.

Step 2: ORIENTATION

- New students are required to participate in a New Student Orientation.
- The New Student Orientation Schedule is listed below.
- Students must be on time and provide valid photo ID.

Step 3: COUNSELING

- Students must meet with a Counselor to complete the steps in CORE SERVICES.
- To make an appointment to meet with a Counselor in the Counseling Center in Building R, Room R109.
- Students may also meet with a Counselor on a DROP-IN basis during the Enrollment/Registration period.
- Through-out the semester, the Counseling Department is open Monday through Thursday, 8:00 a.m. to 4:30 p.m. and Friday, 8:00 a.m. to 12 noon.
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WELCOME &amp; ASSESSMENT</strong></td>
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<tr>
<td>MAY</td>
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<tr>
<td>05/06/2015(Wed)</td>
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<td>05/07/2015(Thu)</td>
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NOTE: The Orientation and Assessment schedule is subject to change without notice. For the most current assessment schedule or for additional information, please call the Assessment Center at (510) 436-2562 or visit our website at www.mercy.edu.
Important Student Services
HOURS SUBJECT TO CHANGE

Admissions & Records
Location: Room R114
Monday, Tuesday, Wednesday 8:00 a.m. - 4:30 a.m.
Thursday, 8:00 a.m. - 7:00 p.m.
Friday, 8:00 a.m. - 12:00 p.m.
Note: Refer to college websites for information on extended office hours during peak enrollment.

Assessment Center
Location: Room R109
Monday, Tuesday, Wednesday & Friday, 8:00 a.m. - 4:30 p.m.
Thursday, 8:00 a.m. - 7:00 p.m.

Bookstore
Location: Room R101
Monday & Tuesday, 7:45 a.m. - 7:00 p.m.
Wednesday & Thursday, 7:45 a.m - 5:00 p.m.
Friday, 7:45 a.m. - 3:00 p.m.

CalWORKs
Location: Room R128
Monday - Friday, 10:00 a.m. - 2:00 p.m.

Cashier’s Office
Location: Room Q228
Monday - Friday, 8:30 a.m. - 4:00 p.m.

Counseling
Location: Room R109
Monday, Tuesday, Wednesday 8:00 a.m. - 4:00 p.m.
Thursday, 8:00 a.m. - 7:00 p.m.
Friday, 8:00 a.m. - 12:00 p.m.

Disabled Students Programs and Services (DSPS)
Location: Room R109
Monday, Tuesday, Wednesday & Friday, 8:00 a.m. - 4:30 p.m.
Thursday, 8:00 a.m. - 7:00 p.m.

Extended Opportunity Programs and Services (EOPS)
Location: Room R109
Monday, Tuesday, Wednesday & Friday, 8:00 a.m. - 4:30 p.m.
Thursday, 8:00 a.m. - 7:00 p.m.

Financial Aid
Location: Room R113
Monday - Wednesday, 8:00 a.m. - 4:30 p.m.
Thursday, 8:00 a.m. - 7:00 p.m.
Friday, 8:00 a.m. - 12:00 p.m.

Health Services
Location: Room R106
Monday, Tuesday, Wednesday 9:00 a.m. - 4:00 p.m.
Thursday, 1:00 p.m. - 7:00 p.m.

Library
Location: L200
Monday - Thursday, 8:00 a.m. - 7:00 p.m.
Friday, 8:00 a.m. - 3:00 p.m.

Photo I.D.
Location: Room R124
Monday - Friday, 8:30 a.m. - 4:30 p.m.

Student Activities/Student Leadership & Development
Location: Room R124
Monday - Friday, 8:30 a.m. - 4:30 p.m.

Transfer Center
Location: Room R105
Monday, Wednesday & Thursday, 9:00 a.m. - 4:30 p.m.
Tuesday, 10:00 a.m. - 4:30 p.m.

Tutorial Services
Location: Room L 122
Monday - Thursday, 8:00 a.m. - 7:00 p.m.
Friday, 8:00 a.m. - 3:00 p.m.

Veterans Services
Location: Room R109
Monday & Wednesday, 8:00 a.m. - 4:30 p.m.
Thursday, 8:00 a.m. - 6:30 p.m.

Welcome Center
Monday, Tuesday, Wednesday & Friday, 8:00 a.m. - 4:30 p.m.
Thursday, 8:00 a.m. - 7:00 p.m.

PLEASE NOTE:
If students want to file a formal complaint: Please contact the office of the Vice President of Student Services at (510) 436-2478 or stop by Building R- Room 113E
## Online/Hybrid Courses

ONLINE COURSES require students to have access to a computer with an individual e-mail account and access to the World Wide Web. To access the class information, follow the link under the course listings, or type in the URL address. Most of the course work is done online; however, some limited on-campus meetings may be required. A mandatory orientation is required, which provides information on contacting the instructor, course requirements, and student responsibility. Additional information about the courses is offered online at www.merritt.edu/onlinecourses. Students may register for telecourses or online courses during the regular registration period. *Transferable to CSU; **to CSU and UC.

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Information and classes are subject to change, please see online schedule for the latest information. See our website: [http://bit.ly/PeraltaOnlineSchedule](http://bit.ly/PeraltaOnlineSchedule)
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<td>Online course. Orientation: Friday, 8/28/15, 5:00-7:00pm, Room P103. Email instructor at: <a href="mailto:cduran@peralta.edu">cduran@peralta.edu</a>.</td>
<td></td>
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<tr>
<td>**MUSIC 11</td>
<td>African-American Music</td>
<td>Benton-Nickerson</td>
<td>3</td>
<td>43633</td>
</tr>
<tr>
<td></td>
<td>Hybrid course. Meets on campus on 6 Wednesdays on the following dates: 8/26, 9/9, 9/30, 10/28, 11/18, 1/22.</td>
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<tr>
<td>**POSCI 1</td>
<td>Govt/Politics in U.S.</td>
<td>VanSpanje</td>
<td>3</td>
<td>43382</td>
</tr>
<tr>
<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:mvanspanje@peralta.edu">mvanspanje@peralta.edu</a>.</td>
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<tr>
<td>**POSCI 1</td>
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<td>VanSpanje</td>
<td>3</td>
<td>43383</td>
</tr>
<tr>
<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:mvanspanje@peralta.edu">mvanspanje@peralta.edu</a>.</td>
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<td>**POSCI 2</td>
<td>Comparative Government</td>
<td>VanSpanje</td>
<td>3</td>
<td>45524</td>
</tr>
<tr>
<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:mvanspanje@peralta.edu">mvanspanje@peralta.edu</a>.</td>
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<td>**POSCI 3</td>
<td>International Relations</td>
<td>VanSpanje</td>
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<tr>
<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:mvanspanje@peralta.edu">mvanspanje@peralta.edu</a>.</td>
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<tr>
<td>*POSCI 5</td>
<td>American Pol/Minority Groups</td>
<td>Toussant-Jackson</td>
<td>3</td>
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</tr>
<tr>
<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:atoussantjackson@peralta.edu">atoussantjackson@peralta.edu</a></td>
<td></td>
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<td>**PSYCH 1A</td>
<td>Introduction to General Psych</td>
<td>Powell</td>
<td>3</td>
<td>43386</td>
</tr>
<tr>
<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:apowell@peralta.edu">apowell@peralta.edu</a>.</td>
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<tr>
<td>**PSYCH 1A</td>
<td>Introduction to General Psych</td>
<td>Feiler</td>
<td>3</td>
<td>43708</td>
</tr>
<tr>
<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:mfeiler@peralta.edu">mfeiler@peralta.edu</a>.</td>
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<td>**PSYCH 10</td>
<td>Psychology and Life</td>
<td>Powell</td>
<td>3</td>
<td>43510</td>
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<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:apowell@peralta.edu">apowell@peralta.edu</a>.</td>
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<tr>
<td>**PSYCH 12</td>
<td>Human Sexuality</td>
<td>Powell</td>
<td>3</td>
<td>43388</td>
</tr>
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<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:apowell@peralta.edu">apowell@peralta.edu</a>.</td>
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</tr>
<tr>
<td>*RLEST 4A</td>
<td>Legal Aspects of Real Estate</td>
<td>Ogden</td>
<td>3</td>
<td>43522</td>
</tr>
<tr>
<td></td>
<td>Online course. Orientation: TBA. Email instructor at: <a href="mailto:cogden@peralta.edu">cogden@peralta.edu</a>.</td>
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<tr>
<td>*RLEST 7A</td>
<td>Real Estate Appraisal</td>
<td>Ratkovich</td>
<td>3</td>
<td>43580</td>
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<tr>
<td></td>
<td>Online course. Email instructor at: <a href="mailto:jratkovich@peralta.edu">jratkovich@peralta.edu</a> as soon as you register.</td>
<td></td>
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<tr>
<td>**SOC 1</td>
<td>Introduction to Sociology</td>
<td>Bauermeister</td>
<td>3</td>
<td>43535</td>
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<td></td>
<td>Online course. Orientation: TBA. Email Instructor at: <a href="mailto:mbauermeister@peralta.edu">mbauermeister@peralta.edu</a></td>
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<td>Online course. Orientation: TBA. Email Instructor at: <a href="mailto:mbauermeister@peralta.edu">mbauermeister@peralta.edu</a></td>
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</tbody>
</table>
The Merritt College Fruitvale Center is located in the heart of the Fruitvale District. The center offers student support services to continuing and prospective students who wish to enroll in classes. The target community is prospective ESL students; however, the center assists the entire Merritt College student body with the enrollment process by providing services for admission to the college, academic counseling and course registration. Contact us at (510) 536-1830 or visit us at 1900 Fruitvale Avenue, Oakland #1C.

Services:
* ESL Classes
* Bilingual Child Development and Psychology classes
* Bilingual Counseling
* Assistance with Registration

Monday - Thursday:
9am-4pm (closed from 12pm-12:30pm)

Fridays:
9am-12pm

El Centro Fruitvale del Colegio Merritt está ubicado en el corazón del Distrito Fruitvale. El Centro ofrece apoyo a estudiantes que desean inscribirse o continuar con sus estudios. La comunidad central son los estudiantes de Inglés como Segundo Idioma; sin embargo, el Centro asiste a todo estudiante de Merritt College con el proceso de inscripción dando servicios de admisión, consejería académica y registración.

Servicios:
* Clases de Inglés como Segunda Lengua
* Clases bilingües en Desarrollo Infantil y Psicología
* Conserjería bilingüe
* Asistencia con registración

Lunes a Jueves:
9am-4pm (cerrado de 12pm-12:30pm)

Viernes:
9am-12pm

Information and classes are subject to change, please see online schedule for the latest information.
Merritt College Health Services

Merritt College offers a full-range of health services free to all students. See the information below for services, hours, and contact information.

Medical Services
First aid, health assessments, family planning, pregnancy testing, infection checks, prescriptions, TB testing, physical exams, health education, health insurance assistance, CalFresh information and outreach health education workshops.
Merritt Health Center, R-106
(510)436-2534
http://www.merritt.edu/wp/health/

Peralta Wellness Center
Medical and Mental Health Services
Laney Student Center, 4th Floor
(510)464-3134
http://web.peraltal.edu/health-services/

~HOURS OF SERVICE WILL BE POSTED ONLINE IN JUNE~
At Merritt College… We Change Lives!

For College Freshmen

- College Success
- Reading & Writing
- Personal Empowerment
- Learning & Study Strategies
- Phi Theta Kappa Honor Society
- Counseling / Guidance
- FYE I.M.P.A.C.T. Student Club
- Smooth Transition to College
- Get Involved in Campus Activities
- Embedded Math & English Tutors

Fall 2015 FYE I.M.P.A.C.T. LEARNING COMMUNITIES

<table>
<thead>
<tr>
<th>FYE House 1: ENGL 1A: Composition and Writing</th>
<th>4 units</th>
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<tbody>
<tr>
<td>TTH 9:00 to 10:50</td>
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<tr>
<th>COUN 24: College Success</th>
<th>3 units</th>
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<tbody>
<tr>
<td>TTH 11:00 to 12:15</td>
<td>Class code: 43718</td>
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<table>
<thead>
<tr>
<th>FYE House 2: ENGL 201A/B: Preparation for Composition and Reading</th>
<th>4 units</th>
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<tbody>
<tr>
<td>TTH 9:00 to 10:50</td>
<td>Class code: 43617/43618</td>
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</table>

<table>
<thead>
<tr>
<th>COUN 224: College Preparedness</th>
<th>2 units</th>
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</thead>
<tbody>
<tr>
<td>TTH 11:00 to 11:50</td>
<td>Class code: 43500</td>
</tr>
</tbody>
</table>

For enrollment information contact:
Rosa S. Perez at: rperezflores@peralta.edu Ph (510) 434 – 3972 Office R: 109C
First Year Experience: Intentional Motivation to Persist Academically in a Community for Transformation
Allied Health Programs/Application Deadlines

Associate Degree Nursing (R.N.) Program
Admission is by special application directly to the Nursing Department. Applications are accepted from January 1 through the 1st Monday in March for Fall admission of the following academic school year. Students may apply for admissions only once per year. At that time, the student’s transcripts will be screened to determine whether the student is eligible for admissions based upon the State Chancellor’s Advisory Model Prerequisites. In order to apply for admission into the ADN Program, students must complete the admission prerequisites (Group A), and other admission criteria. Please refer to the college catalog for full admission details. No materials will be accepted after the March deadline date.

Emergency Medical Technician I Program
Eligibility requirements (prerequisites) of first aid (Flited 9 or Standard First Aid or equivalent) and CPR (for Professional Rescuer - Red Cross, or CPR per American Heart Association Guidelines 2000 for the Healthcare Provider, or ASHI CPR PRO) must be completed prior to enrollment and students must attend the first class session with proof of certification in these areas. Written proof of health clearances (recent TB skin test within 9 months of beginning of class, and hepatitis B vaccine with completion of 2 of 3-shot series by beginning of class) must be submitted by the second week of class.

Medical Assisting Program
Admission to the program is on a first-come/first-served basis. This is a one-semester program. This includes MEDAS 201A and 201B for 12 units and COURS 207C for 1 unit followed by externship in of 160 hours in local Medical Clinics (Coped 470F for 2 units). Requirements include health clearances (physical examination, negative TB test results, and recent immunizations) and a co-requisite of HLTD 11, CPR (or CPR/BLS &First Aid certification). HLTOC 201, Medical Terminology I, is recommended as general preparation for the course. An English/Math assessment is also required.

Nutrition and Dietetics
Students interested in completing either the Certificate of Achievement in Dietary Management (DSS) or an Associate of Science degree (AS) in Dietetic Technology must complete the core nutrition classes and any other required academic coursework before applying to the program.

All eligibility requirements, including academic, medical clearance, and background check, must be met at the time of application. Students are enrolled each semester, based on eligibility and available space in the program. Please refer to the Merritt College course catalog for all academic requirements and the Nutrition and Dietetics Supervised Practice Handbook (at http://www.merritt.edu/wp/nutr/) for more information on enrollment and expectations.

Radiologic Science Program
Admission is by special application directly to the Radiologic Science Program. Applications are accepted from January 15th to April 15th in even years only. Due to the number of applications received and the limited number of spaces available in the program, applicants are usually placed on a wait list with priority for entry granted to those waiting the longest. All eligibility requirements must be met at the time of application, including completion of all prerequisite courses and General Education requirements for the Associate Degree. Students wishing to apply to the program must call 510-436-2422 to make an appointment with the Radiologic Science Evaluation Counselor (during the application period in even numbered years). The counselor will review transcripts and provide application materials to qualified individuals at the appointment. Please visit the program’s website for more information: http://www.merritt.edu/wp/radsc/

Student Support Services

Alternate Media Services
Alternate media services will be provided to students, staff, and community members whose disability-related limitations prevent them from accessing printed materials in its standard or published format. The class schedule and other educational materials that are available in alternate formats, are Braille, large print, audio file, or electronic text. Call the Alternate Media Specialist at (510) 434-3910 to place a request, or go to Building R, Room 109B.

Assessment Office
The Assessment Office schedules and conducts day and evening assessments for all new and returning non-exempt matriculating students. The office maintains assessment results and course recommendations and is located in Building R, Room 109, or telephone: (510) 436-2562.

Associated Students of Merritt College, Inc. (ASMC)
The California Education Code allows for each community college to establish a student organization. The Associated Students of Merritt College (ASMC) is your student association. Every Merritt student by virtue of their enrollment in Merritt College is a member of (ASMC). The ASMC Student Council governs the Associated Students.

The Council is composed of the Executive Branch including the President, Vice President, Commissioner of Finance, the Inter-Club Council Chairperson, Chief and Associated Justices, and the Secretary. In addition to the Executive Branch, the ASMC seats approximately 13 senators that are either elected in the spring of each year or petition to become senators for the following academic school year. All Executive Branch positions are elected or appointed each year during the spring semester for the following year. After the election, students who wish to participate in the Student Council may petition the Council at any time during the year, and upon approval of the sitting Council Members, may be seated. Petitions are available in the Student Activities Office, Building R, Room 124, during the posted hours of operation. Student Council meeting times are set by the ASMC President at the start of the fall semester. All ASMC meetings are held in the ASMC Student Council Chambers, Building R, Room 124. Meeting times will be posted on campus bulletin boards and minutes are available seven days after each meeting. Also see Student Activities entry.
The Merritt College Bookstore and the Peralta Sheriff’s Department are concerned about protecting your academic needs. We would like to take this opportunity to offer you hint(s) in protecting yourself against the theft of textbooks and other personal items. Losing your textbooks to theft can not only be a costly experience (the cost of replacing your textbooks), but also very inconvenient. Both students and the Bookstore take this opportunity to o

**SOME WAYS TO PROTECT YOURSELF:**

- Keep a detailed listing of your textbooks.
- Place an identifying mark in each book, in a location known only to you, i.e., significant date on same page of each book.
- Do not leave books lying around, unprotected and unattended.
- If your books are lost or stolen, IMMEDIATELY report the incident to both security and the Bookstore. Provide each with a list of the books and inform them of your identifying marks.

The Merritt College Bookstore, in partnership with the Peralta Sheriff’s Department, reminds you to protect yourself and your belongings from theft, and to report any suspicious activity or incidents to security immediately at 436-7236. After filing a police report, please report the theft of your textbooks to the bookstore at 436-2438. The Merritt College Bookstore and the Peralta Sheriff’s Department will aggressively pursue all cases of book theft and fraud associated with selling back stolen books.

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**Bookstore**

The Bookstore is located in Building R, Room 101. The bookstore does not accept personal checks; however, Visa, American Express, MasterCard, Travelers checks, money orders and cash are acceptable. Books may also be ordered online at efollett.com. Telephone number: (510) 436-2438.

**Bookstore Refund Policy**

The customer's satisfaction is our #1 priority! We gladly accept returns of merchandise.

- Non-textbook items may be refunded or exchanged within 30 days with the original cash-register receipt, providing the merchandise is in the same condition as originally purchased.
- All textbooks may be refunded with original cash-register receipt within seven (7) calendar days from the first scheduled day of the semester or within two (2) days of purchase thereafter, providing books are returned in the same condition as originally purchased.
- If you have dropped the class (proof is required), a full refund is available for two weeks after the first day of the semester or the end of the last day to drop full-term credit classes, whichever is first, providing books are returned in the same condition as originally purchased.
- Textbooks purchased during the last two (2) weeks of classes or during exams are not refundable, but may be sold back under our book-buying policy.
- Textbooks purchased with EOP&S vouchers may be returned to the Bookstore for EOP&S credit. Student must have voucher and all accompanying receipts. See guidelines above.
- Used-book buying guide prices (BUYBACK) are available if your return is outside of these guidelines.
- Computer software may be returned providing it is unopened and shrink-wrapped.
- Please be careful before opening shrink-wrapped sets. Many contain electronic media, and are only returnable if they are defective.

**DON’T LET THIS HAPPEN TO YOU!**

The Merritt College Bookstore and the Peralta Sheriff’s Department are concerned about protecting your academic needs. We would like to take this opportunity to offer you hint(s) in protecting yourself against the theft of textbooks and other personal items. Losing your textbooks to theft can not only be a costly experience (the cost of replacing your books), but also very inconvenient. Both students and the Bookstore lose thousands of dollars a year to textbook theft.

**SOME WAYS TO PROTECT YOURSELF:**

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**CalWORKs (See MERRITTWorks)**

**Campus Parking and Traffic Regulations**

Students must park their vehicles only in authorized lots on the west and south sides of the campus (Lots C, D, and E) and must pay a parking fee of $2.00 a day (exact change only). Semester parking permits can be purchased from the college Cashier’s Office. Permits are not replaceable and are not refundable.

**Career Technical Education (CTE) Tutoring Services**

Career Technical Education funds assist the college in providing tutoring services within some of these CTE departments. These services are provided either in the College’s Learning Center or within the individual CTE departments. Please contact the program director/department chair for more information.

**Cashier’s Office**

The cashier’s office (Bursar’s Office), is located in Building Q, Room Q228. Cashier’s office accepts personal checks. Telephone number: (510) 436-2402. Fee-based classes are paid for in the Division II Offices located in Building D, Room 241.

**Centro Latino**

Centro Latino is designed to provide multicultural counseling services to students who need assistance in the application process, enrollment questions and academic planning. The office is located in the Student Center, Building R, Rooms R105 B & 105 C; telephone number: (510) 436-2529 or at the Fruitvale Center: 1900 Fruitvale Ave.; telephone number: (510) 536-1830

**Children’s Center**

The Children’s Center provides care for students enrolled in six units or more, low-income families, as well as for low-income working parents. The Center provides a safe, loving, developmentally age-appropriate environment for children ages 3-5 years old. A registration process is required. Information regarding guidelines and application procedures is available at the Center, located on campus, or call (510) 436-2436. Hours of operation are Monday - Friday, 8:00 a.m. – 5:00 p.m.

**College Hour**

Activities and events of college-wide interest are held during College Hour every Tuesday from 12:30 p.m. to 1:30 p.m. during the fall and spring terms. For more information, contact the Student Activities Office at (510) 436-2535, or visit the office in Building R, Room 124

**Cooperative Agencies Recourses for Education (CARE)**

CARE which is a part of EOPS, is a state funded supplemental support service program for students who are single heads of household with children age 13 and under and who have an active CalWORKS case number. CARE students receive supplemental counseling and advising services, meals, textbooks, supplies and coverage on some student fees. Services provided include referrals to campus and community-based resources. The office is located in Building R, Room 109P. For additional information, contact the CARE Coordinator at (510) 436-2476

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Information and classes are subject to change, please see online schedule for the latest information.

Counseling Services
Counselors assist students with their educational plans, choice of careers, and with personal problems. Students may schedule appointments during available day or evening hours. Location in Building R, Room 109 telephone number: (510) 436-2475.

Disabled Students Programs and Services (DSP&S)
Disabled Students Programs and Services provide educational and vocational support services for students with disabilities who are enrolled in classes at the college. Services include academic, personal and career counseling; registration assistance; and liaison with four-year colleges and community agencies. The DSP&S office is located in Building R, Room 109A. Also see Alternate Media Services, High Tech Center, and Learning Opportunity Program entries. For more information contact us at 436-2429.

Extended Opportunity Programs and Services (EOPS)
Extended Opportunity Programs and Services (EOPS) provide financial and academic support to students whose educational and socioeconomic backgrounds may prevent them from successfully attending college. To qualify you must be a California resident, enrolled in at least 12 units (but not have completed more than 70 units), eligible for a Board of Governor's fee waiver, and educationally disadvantaged. Services provided include orientation, priority registration, specialized counseling, academic planning, career guidance, academic progress monitoring, basic skills instruction, book services, and transfer assistance. EOPS is located in Building R, Room 109. For additional information, contact them at 436-2470.

Food Services
Food services at Merritt College are located in two areas: Building R, Room 131, and on the first level of Building D. Hours of operation are Monday through Wednesday, 7:30 a.m. – 6:00 p.m., Thursday, 7:30 a.m. - 5:00 p.m., Friday, 8:00 a.m. – 2:00 p.m. and closed on Saturday and Sunday.

There are vending machines in the A and D buildings, and the Bookstore also offers snacks and drinks.

Health Center
The Health Center is located in Building R, Room 106. Clinic hours are posted on the Health Center door. Drop-ins are welcome; students may also call 436-3134 for additional information or to schedule an appointment. The Health Center offers the following assistance and services to Merritt College students:
• First Aid and over-the-counter medications such as aspirin and decongestants
• Pregnancy test, safe sex supplies and feminine hygiene products
• Vouchers for low-cost vision care and eyeglasses
• HIV testing twice per month
• Referrals for physical exams and more-specialized medical care
• Other services, such as flu shots, massage and acupuncture, are offered periodically and are advertised in advance.

All Health Center Services are confidential and free of charge.

High Tech Center
The High Tech Center offers services for students who:
• Are recovering from head injuries
• Have diagnosed learning disability
• Need accommodations/adaptive equipment
The lab contains state-of-the-art computer adaptations including voice recognition, screen readers, and spelling and math programs for students who participate in the DSP&S program. Students learn to use Microsoft Word to produce documents and desktop publishing projects. The High Tech Center offers classes on using the Internet and basic Web-page design. Assessments for Department of Rehabilitation clients are also provided. Students are advised to meet with a counselor in the DSP&S program before enrolling in these classes. For information, call Sidney Wong at (510) 436-2592 or call for an appointment with a DSPS counselor at (510) 436-2429.

International Student Services
F-1 Visa students can obtain admission information and Immigration and Naturalization Service regulations from Sean Brooke, Director of International Educational Development, at 466-7380. For information about assessment, contact the Student Personnel Specialist located in Building R, Room 109; telephone number: (510) 436-2562.

Learning Center (Self-Paced Classes, Tutoring Program, and Technology Services)
The Learning Center is open to ALL students who would like assistance with instructional assignments. The Learning Center offers classes that are designed to help students acquire the skills they need to succeed in other college courses. There are two self-paced courses available for credit in English (Engl 280, English Fundamentals Workshop and Learning Resources 280, Study Skills.) Students receive tutorial assistance as they work at their own pace – and whenever their schedules allow – toward mastery of course materials. These courses are non-degree applicable (they cannot be applied toward an AA degree) and only credit/no-credit grades are awarded at the completion of the courses. Students may enroll for 0.5-3 units up to the 12th week of the semester. Refer to the class schedule for more details.

The Tutoring Program provides students with academic assistance across the curriculum. Free tutoring is available for most courses at Merritt College. Students are eligible for one-to-one or group tutoring if they are enrolled in a Peralta Community College District course.

Merritt students can use the computers in the Computer Lab and make use of current technology to access the Internet, use email, do laser printing, scan materials, and use educational software for academic classes. Tutors in the Computer Lab assist students with word processing tasks or in using software for classes. Students can also enroll in a computer-assisted writing course (Engl 253) for 0.5-1 units to learn word processing, improve keyboarding skills, or to receive tutorial help on writing projects.

The Learning Center is located in Building L, Room 122; telephone number: (510) 436-2442 or 436-2443.
Learning Opportunity Program

Merritt College has an open admissions policy for those students who meet the regular entrance requirements and who have completed testing and evaluation by a Learning Disabilities Specialist, another qualified professional or an agency. Students should be enrolled in at least 6 units (at least one academic course) to participate in the program.

Goals:
- Assisting students with learning disabilities in reaching their academic and vocational goals.
- Strengthening and developing students’ individual learning styles to become independent learners.

Services:
- Assessment and evaluation of eligibility for the learning disabilities program.
- Identification of students’ learning styles and modalities.
- Evaluation of academic skills.
- Compensatory learning strategies and techniques.
- Accommodations and services based on individual testing results.
- Computer-assisted instruction.
- Academic coaching.

For further information, please contact the DSP&S office in Building R, Room 109, or call for an appointment with a DSP&S Counselor in the Disabled Students’ Programs and Services Office, telephone number: (510) 436-2429.

Library

The Library is located on the second and third floors of the newly renovated L Building. Registered students have access to reserve textbooks, print circulating books, and electronic books. Computers, computer printing, and photocopy machines are available for student use. For distance education students, library e-books and e-journals are available 24/7 at: www.merritt.edu/wp/library. The Library is open throughout the semester; for further information, contact the Library at (510) 436-2457.

Lost and Found

Lost and Found is located in the Student Activities Office, Building R, Room 124, telephone number: (510) 436-2535. Lost and found items must be claimed within six months.

MERRITWorks (CalWORKs)

MERRITWorks is the name applied to the CalWORKs program on the Merritt campus. Merritt College works in collaboration with the Alameda County Department of Social Services to help families with dependent children transition from welfare to work. The program provides support services to students who are enrolled in classes and who are currently receiving aid for dependent children. Services provided include academic, personal and career counseling; work-study opportunities; and referrals; design of individualized student education plans; job placement; employment readiness skills workshops/classes; supervised study time; life skills and special interest workshops; and information and referrals to other student services, support services and agencies. The Department of Social Services provides transportation vouchers and checks for student supplies and books on a limited basis. For more information, contact the MERRITWorks Office in Building R, Room 128, or call (510) 436-2469 / 436-2449.

Orientation

All new students at Merritt College are required to attend an Orientation to College session. This session lets you know what to expect at college, how often to see your counselor, information about planning your schedule, and where to find the resources that you need to succeed.

See the Assessment and Orientation Schedule for times and locations. Contact us at (510)436-2562 or visit us in Building R-Room 109

Police Services

Police Services is located in Building R, Room 117, and is available 7:00 am - 11:00 pm Monday through Friday.

Emergency Line: (510) 465-3456, or on campus at ext. 7236.

Non-Emergency Line: (510) 465-3514, or on campus at ext. 2608.

Puente Program

The goal of the Puente Community College Program is to increase the number of educationally under-served students who transfer to four-year colleges and universities. Puente students are provided with accelerated English writing instruction, sustained academic counseling, and mentoring from the professional community.

Students must meet the following criteria to participate in the Puente Program:
- Must be interested in transferring to a four-year college or university.
- Must be eligible for English 201A/201B (determined by assessment or completion of prerequisites).
- Must make a commitment to work with the Puente counselor; and
- Make a commitment to work with their mentors as designated by the Project Coordinator.

For further information, please contact the Puente Office in Building P, Room 101, or call (510) 436-2648.

Safety Cadets

Safety Aides assist Police Services by patrolling the campus and its parking lots. Aides are available for escort services to and from parking lots. To receive assistance, please call (510) 436-2546.

Sankofa - Student Empowerment Program

The Sankofa- Student Empowerment Program is an academic and student support service program at Merritt College focusing on historically under-represented students and emphasizing successful completion of English, Math and Science and other academic disciplines. The program assists students with developing educational plans, degree and certificate completion, transfer assistance to four–year colleges and universities and connecting students with support services throughout the campus. The Sankofa-Student Empowerment Program, although specifically designed for under-represented students, serves all students who desire the nurturing services provided by the program. For more information, please contact us at 436-3956.

Scholarship Information

Scholarship information can be accessed in the following ways:
- Postings on the Student Activities scholarship bulletin board located outside Building R, Room 124.
- Scholarships are also available on the Peralta Foundation website - www.veraltafoundation.org

Information and classes are subject to change, please see online schedule for the latest information.

See our website: http://bit.ly/PeraltaOnlineSchedule

24 FALL 2015
Student Activities
The Student Activities Office provides a variety of services and activities that enhance student life on the Merritt campus. The Office plans and implements a calendar of campus activities, presents an annual student leadership seminar, and in conjunction with ASMC, sponsors multicultural enrichment events. Services provided include housing bulletin boards, student ID cards, purchase of AC Transit and BART passes, postage stamps, lost and found, and copying and fax services. For information about student clubs, ASMC and other organizations, contact the Director at (510) 436-2535. Visit the Student Activities Office in the Student Center, Building R, Room 124.

Student Clubs and Organizations
Student clubs and organizations are located in Building R, Room 124; telephone number: (510) 436-2535.

Transfer Center
Located in Building R, Room 105, the Merritt College Transfer Center provides information about transfer activities and programs that link Merritt College and 9 U.C. Undergraduate campuses, twenty three California State Universities and many independent colleges and universities located throughout the Bay Area and the United States. Visit the center, or call (510) 436-2445 for more information on the following services:
• Transfer counseling (selecting a major, completing lower division requirements, etc.)
• Resource library of college catalogs
• On-line monthly calendar of transfer events
• Tours to four-year colleges
• To schedule appointments with visiting college representatives who provide application assistance
• Application, personal statement, and transfer workshops.

Veterans Services
Merritt College offers educational assistance to eligible active-duty military, retired, reserve personnel and their dependents, according to Title 38, U.S. Code, and California Education Code, Section 32320. The U.S. Department of Veterans Affairs and the California Department of Veterans Affairs determine eligibility for benefits under this program. For more Information, contact Veterans’ Services at (510) 436-2669 located in Building R, Room 109.

Welcome Center
The Welcome Center provides courteous and professional customer service while relaying detailed information about college programs, services and policies to students, staff, faculty and our community members. We encourage students to utilize the Welcome Center to get patient assistance with our registration and enrollment process and/or referrals to the many support services that Merritt College offers. Additionally, we provide directions to and within the campus as well as scheduled tours. We welcome you to stop by Building R- Room 105 or contact us at (510) 434-2445

NOTE: Days and/or hours for any Student Services area are subject to change due to availability of funds.
Applications & Infrastructure Security Program

(Program is pending state approval)
A program designed to increase student involvement in the Information Technology field and transfer rates.

The newest in-demand field of cybersecurity focuses on protecting computers, networks, programs, and data from unintended or unauthorized access, change or destruction.

Now you can enroll in Merritt College’s new Applications and Infrastructure Security Program that can lead you on a career path toward working in software (Applications) or hardware (Infrastructure). Each program is designed to be completed in two years.

The programs will be taught in a hybrid format: the classes will be team-taught with industry professionals and Merritt faculty, and there will be virtual lab assignments using online NETLAB+. The last three class terms will be a combination of class lectures and labs as well as paid internships at local Bay Area companies to extend classroom learning. In addition, the college will offer employment workshops to prepare for internship, interviewing and placement.

Visit our webpage to enroll for Fall 2015, navigate down the page and click on "Group #2".

http://www.merritt.edu/wp/securityprogram/

To apply and/or enroll go to: http://www.peralta.edu

For further information, contact Program Coordinator Anita M. Black at ablack@peralta.edu
## Applications Security Program

### CURRICULUM TEMPLATE

### GROUP #2
Certificate/Associate Degree Program - Applications Security
28-29 Units

<table>
<thead>
<tr>
<th>College Program Requirements</th>
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</thead>
<tbody>
<tr>
<td><strong>First Year - Fall Term 2015</strong></td>
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<tr>
<td>Course ID</td>
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</tr>
<tr>
<td>CIS 1 OR CIS 5</td>
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**First Year - Spring Term 2016**

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<tr>
<td>CIS 55</td>
<td>Hacker Techniques, Exploits, and Incident Handling</td>
<td>3</td>
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<tr>
<td>CIS 60</td>
<td>Computer Forensics Fundamentals</td>
<td>3</td>
<td>C-ID ITIS 165</td>
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<td>Secure coding in Java and .Net</td>
<td>3</td>
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<td>Applications in Information Security</td>
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<td>IRSC Program ISM 4320</td>
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<td>CIS 57</td>
<td>Web Application PEN Testing</td>
<td>3</td>
<td>SANS SEC 542</td>
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<td>CIS 54</td>
<td>IT Security Strategic Planning, Policy, and Leadership</td>
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<td>SANS MGT 514</td>
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<td>Occup. Work Exp. In Security Administration</td>
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## Infrastructure Security Program

### GROUP #2
Certificate/Associate Degree - Infrastructure Security - 28-29 units

#### College Program Requirements

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<thead>
<tr>
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<td>CIS 1</td>
<td>Introduction to Computer Information Systems</td>
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<td>C-ID ITIS 120 &amp; GE Area 4c</td>
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<tr>
<td>CIS 5</td>
<td>Introduction to Computer Science</td>
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<tr>
<td>CIS 72</td>
<td>Systems &amp; Network Administration</td>
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<tr>
<td>CIS 53</td>
<td>Intrusion Detection In-Depth; Compliance, Security, Forensics, and Troubleshooting</td>
<td>3</td>
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<td>CIS 52</td>
<td>Cloud Security Fundamentals</td>
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<tbody>
<tr>
<td>CIS 58</td>
<td>Hacker Guard: Security Baseline Training for IT Administrators and Operations</td>
<td>3</td>
<td>SANS SEC 464</td>
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<tr>
<td>CIS 54</td>
<td>IT Security Strategic Planning, Policy, and Leadership</td>
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HOW do you stay INFORMED about important stuff at the Peralta Colleges?

* Join the 85,000 people already getting Peralta news and email updates. Subscribe here: http://bit.ly/PeraltaCollegesEmailSubscription
* Friend us on Facebook: https://www.facebook.com/peraltacolleges
* Follow us on twitter: https://twitter.com/peraltacolleges
* Follow us on Instagram: http://instagram.com/peraltacolleges

Don’t miss a beat!
You are required to attend the first class meeting to confirm enrollment in a course. Students who do not attend the first meeting may lose their place in class.

** A double asterisk means that the course is acceptable for transfer credit to California State University (CSU) and acceptable at the University of California, within any limitations stipulated by U.C.

* A single asterisk means that the course is acceptable for transfer credit to California State University (CSU) only.

PLEASE NOTE:
Classes subject to change, please see online schedule for the latest information: http://bit.ly/PeraltaOnlineSchedule

EVENING/WEEKEND COURSES ARE SHADED IN GRAY
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**ADMISSION OF JUSTICE**  
**21**  
**INI**TRODUCTION TO ADMINISTRATION  3 UNITS  
OF JUSTICE  
History and philosophy of administration of justice in America

| Lec | 06:30-09:20 PM | T | Jordan | A 214 | 43136 |
| Lec | 09:00-09:50 | MWF | Dixon | A 215 | 43137 |
| Lec | 10:00-10:50 | MWF | Dixon | A 215 | 43542 |
| Lec |            | Wallace | ONLINE | 44040 |

*Online course. Instructor's email: ewallace@peralta.edu. Orientation: TBA*

**22**  
**CONCEPTS OF CRIMINAL LAW**  3 UNITS  
Historical development and philosophy of law and constitutional provisions

| Lec | 06:30-09:20 PM | M | Oliver | A 214 | 43138 |
| Lec | 01:00-02:15 PM | MW | Wallace | A 211 | 43742 |

**23**  
PRINCIPLES AND PROCEDURES OF THE  3 UNITS  
JUSTICE SYSTEM  
Study of the role and responsibilities of each segment within the administration of justice system

| Lec | 11:00-11:50 | MWF | Dixon | A 215 | 43140 |

**24**  
**LEGAL ASPECTS OF EVIDENCE**  3 UNITS  
Origin, development, philosophy and constitutional basis of evidence

| Lec | 06:30-09:20 PM | T | White | A 215 | 44039 |

**25**  
COMMUNITY RELATIONS  3 UNITS  
Survey of relationship between the criminal justice system and the community

| Lec | 01:00-02:15 PM | MW | Dixon | A 215 | 43139 |

**51**  
**JUVENILE LAW AND PROCEDURES**  3 UNITS  
The history and philosophy of juvenile law and procedures in America

| Lec | 06:30-09:20 PM | W | Lewis | A 215 | 43433 |

**56**  
**CRIMINAL INVESTIGATION**  3 UNITS  
Fundamentals and basic principles of all types of investigations

| Lec | 06:30-09:20 PM | Th | Wallace | A 215 | 43512 |

**57**  
**REPORT WRITING FOR PUBLIC SAFETY PERSONNEL**  3 UNITS  
Techniques of communicating facts, information and ideas effectively in a simple, clear and logical manner in various types of public-safety systems reports

| Lec | 12:00-12:50 PM | MWF | Wallace | A 215 | 43543 |

**72**  
**INTRODUCTION TO TERRORISM/WMD**  3 UNITS  
History of terrorism

| Lec | 10:00-10:50 | MWF | White | A 137 | 44041 |

**115**  
**TRANSPORTATION AND BORDER SECURITY**  3 UNITS  
Border security and security for transportation infrastructure from post 9/11 to the present

| Lec | 06:30-09:20 PM | M | Staff | A 215 | 44042 |

---

**AFRICAN-AMERICAN STUDIES**  
**AFRAM**  
**2**  
**BLACK ECONOMICS**  3 UNITS  
Concentration on those areas of the U.S. economy that affect African Americans the most

| Lec | 10:00-12:50 PM | S | Martinez | A 206 | 43810 |
| Lec | 01:30-05:45 PM | S | A 206 |
| **4**  |      |      |      |      |
| **4**  |      |      |      |      |

**THE BLACK PANTHER PARTY: STRATEGIES ON ORGANIZING THE PEOPLE**  
In-depth examination of the Black Panther Party

| Lec | 11:00-12:15 PM | TTh | Staff | A 208 | 43628 |

**5**  
**THE AFRICAN AMERICAN FAMILY IN THE UNITED STATES**  
History related to the formation of the black family

| Lec | 11:00-12:15 PM | TTh | Seals | A 206 | 43471 |

**12**  
**PSYCHOLOGY OF AFRICAN-AMERICANS**  3 UNITS  
Principles of psychology as they relate to the African-American community

| Lec | 06:00-08:50 PM | T | Seals | A 206 | 43141 |

**14A**  
**AFRICAN-AMERICAN MALE/FEMALE RELATIONSHIPS**  
Study and application of psycho-sociological concepts and research techniques exploring the dynamics of African-American male-female relationships.

| Lec | 06:00-08:50 PM | Th | Seals | A 206 | 43482 |

**16**  
**THE PRISON INDUSTRIAL COMPLEX: AFRICAN AMERICAN INCARCERATION**  
Overview of the criminal justice system and the growth of the prison industrial complex in the United States as it affects the African American community including

| Lec | 12:00-12:50 PM | MWF | Brown | A 206 | 43507 |

**18**  
**AFRICAN HERITAGE OF LATIN AMERICA**  3 UNITS  
Survey of the influence of African people throughout Latin America

| Lec | 01:30-04:20 PM | W | Campbell | A 206 | 43809 |

**19**  
**RACISM IN THE UNITED STATES**  3 UNITS  
Exploration of the development of modern racism in the United States

| Lec | 09:30-10:45 | Th | Seals | A 206 | 43142 |
** 30 ** AFRICAN-AMERICAN HISTORY: 3 UNITS  
** AFRICA TO 1865 **  
Survey of the experience of African-Americans from their origins to the end of the Civil War  
1 Lec 10:00-10:50 MWF Brown A 206 43143  
2 Lec Brown ONLINE 43547  
[Online course. Instructor's email: sbrown@peralta.edu. Orientation: TBA]  

** 31 ** AFRICAN-AMERICAN HISTORY: 3 UNITS  
** 1865 TO 1945 **  
Survey of the experience of African-Americans in the United States from 1865 to 1945  
1 Lec 11:00-11:50 MWF Brown A 206 43144  
2 Lec Brown ONLINE 43692  
[Online course. Instructor's email: sbrown@peralta.edu. Orientation: Friday, 8/28, 2-4pm, room L132]  

** 38 ** ENVIRONMENTAL RACISM AND JUSTICE  
3 UNITS  
American and global environmental policy and ethics concentrating on their impact on minorities and people of color  
1 Lec Imara ONLINE 43546  
[Online course. Instructor's email: nimara@peralta.edu. Orientation: Friday, 8/28, 5-7pm, room A206]  

** 39 ** BLACK WORLD FILMS  
3 UNITS  
Examination of the image of African Americans in Hollywood films past and present  
1 Lec 01:30-04:20 PM M Brown A 206 43447  

** 42 ** AFRICAN-AMERICAN WRITERS  
3 UNITS  
(NON-FICTION)  
African-American nonfiction writers  
1 Lec 12:30-03:20 PM Th Seals A 206 43629  

** 45 ** RELIGION AND THE AFRICAN-AMERICAN CHURCH IN AMERICA  
3 UNITS  
Survey and analysis of the role of the church in the African-American community  
1 Lec 12:00-03:35 PM M Mcknight A 218 43706  
[09/14/2015 - 12/14/2015]  

** 1 ** INTRODUCTION TO PHYSICAL ANTHROPOLOGY  
3 UNITS  
Study of human beings and their ancestors  
1 Lec 09:30-10:45 TTh Fleming A 208 43145  
2 Lec Valkenier 43146  
[Hybrid course. Meets 50% face-to-face and 50% online.]  
3 Lec 09:00-12:05 PM S Valkenier A 208 43444  
4 Lec 06:00-09:05 PM F A 208 43444  
[08/28/2015 - 10/17/2015]  

** 1L ** PHYSICAL ANTHROPOLOGY LABORATORY  
1 UNIT  
Adjunct laboratory to ANTHR 1  
PREREQUISITE OR COREQUISITE: ANTHR 1  
1 Lab 01:30-05:20 PM T Valkenier A 208 43147  

** 3 ** INTRODUCTION TO SOCIAL AND CULTURAL ANTHROPOLOGY  
3 UNITS  
Cross-cultural analysis of social and cultural factors of human behavior in the recent past and present.  
1 Lec 11:00-12:15 PM MW Fleming A 208 43148  

** 5 ** AMERICAN INDIAN HISTORY AND CULTURE  
3 UNITS  
Survey of North American Indians  
1 Lec 09:30-10:45 MW Fleming A 208 43149  

** 7 ** MAGIC, RELIGION AND WITCHCRAFT  
3 UNITS  
Comparative study of religion, magic, and supernatural beliefs and practices  
1 Lec 01:00-03:50 PM Th Conrad A 208 43508  

** 1 ** INTRODUCTION TO ART HISTORY  
3 UNITS  
Introduction to art purposes, principles and forms  
1 Lec 08:00-09:15 TTh Leavitt A 214 43151  

** 20 ** BEGIN DRAWING & COMP  
3 UNITS  
Begin hand drawing with various media  
1 Lab 10:30-12:20 PM TTh Metcalf A 122 44009  
2 Lec 09:30-10:20 TTh A 122  

** 21 ** CONTINUING DRAWING AND 2 UNITS COMPOSITION  
Special problems of composition and drawing techniques in relation to drawing as a fine art  
1 Lab 10:00-11:15 TTh Metcalf A 122 43153  
2 Lec 09:30-10:00 TTh A 122  

** 22 ** INTERMEDIATE DRAWING AND COMPOSITION  
3 UNITS  
Exploration of artistic concepts, styles, and creative expression related to intermediate-level drawing, complex subject matter and concepts using a variety of drawing mediums, techniques, and methodologies  
1 Lab 10:30-12:20 PM TTh Metcalf A 122 43155  
2 Lec 09:30-10:20 TTh A 122  

** 23 ** ADVANCED DRAWING AND COMPOSITION  
3 UNITS  
Advanced drawing techniques applied to selected subjects and goals.  
1 Lab 10:30-12:20 PM TTh Metcalf A 122 43157  
2 Lec 09:30-10:20 TTh A 122  

** 24 ** SPECIAL PROJECTS: DRAWING  
2 UNITS  
Independent exploration and experimentation in special areas of drawing.  
1 Lab 10:00-11:15 TTh Metcalf A 122 43187  
2 Lec 09:30-10:00 TTh A 122  

** 25 ** BEGINNING FIGURE DRAWING AND COMPOSITION  
2 UNITS  
Understanding the figure from quick sketches to long careful studies of the live model  
1 Lab 03:00-05:50 PM T Metcalf A 122 43437  
2 Lab 02:00-02:50 PM T A 122  

Information and classes are subject to change, please see online schedule for the latest information.  
** 26 CONTINUING FIGURE DRAWING  2 UNITS AND COMPOSITION
Continuing drawing from the live model
1  Lab03:00-05:50  PM  T  Metcalf  A 122  43439
   Lec 02:00-02:50  PM  T  A 122

** 27 INTERMEDIATE FIGURE DRAWING  3 UNITS AND COMPOSITION
Intermediate drawing from the live model
1  Lab04:00-07:50  PM  T  Metcalf  A 122  43491
   Lec 02:00-03:50  PM  T  A 122

** 28 ADVANCED FIGURE DRAWING  3 UNITS AND COMPOSITION
Advanced drawing from the live model
1  Lab04:00-07:50  PM  T  Metcalf  A 122  43493
   Lec 02:00-03:50  PM  T  A 122

*  29 SPECIAL PROJECTS: FIGURE DRAWING  2 UNITS
Continued study and development of special projects in figure drawing from the live model.
1  Lab03:00-05:50  PM  T  Metcalf  A 122  43189
   Lec 02:00-02:50  PM  T  A 122

** 35 BEGINNING PORTRAITSURE  2 UNITS
Drawing portraits from the live model
1  Lab10:30-01:20  PM  W  Kwint  A 122  44023
   Lec 09:30-10:20  W  A 122

** 36 CONTINUING PORTRAITSURE  2 UNITS
Drawing portraits from the live model
1  Lab10:30-01:20  PM  W  Kwint  A 122  44025
   Lec 09:30-10:20  W  A 122

*  39 SPECIAL PROJECTS: PORTRAITSURE  2 UNITS
Development of an individual style and portfolio of consistent works suitable for an exhibition.
1  Lab10:30-01:20  PM  W  Kwint  A 122  44027
   Lec 09:30-10:20  W  A 122

** 46 2-D VISUAL DESIGN  3 UNITS
Fundamental elements of design
1  Lab03:00-06:50  PM  Th  Lightfoot  A 122  44029
   Lec 01:00-02:50  PM  Th  A 122

** 50 BEGINNING PAINTING  3 UNITS
Emphasis on the basic techniques of oil or acrylic painting
1  Lab12:00-03:50  PM  S  Cookingham  A 122  43159
    Lec 10:00-11:50  S  A 122

** 51 CONTINUING PAINTING  2 UNITS
Continuation of ART 50
1  Lab11:00-01:50  PM  S  Cookingham  A 122  43161
    Lec 10:00-10:50  S  A 122

** 52 INTERMEDIATE PAINTING  3 UNITS
Continuation of ART 51
1  Lab12:00-03:50  PM  S  Cookingham  A 122  43163
    Lec 10:00-11:50  S  A 122

** 53 ADVANCED PAINTING  3 UNITS
Continuation of ART 52
1  Lab12:00-03:50  PM  S  Cookingham  A 122  43165
    Lec 10:00-11:50  S  A 122

*  54 SPECIAL PROJECTS: PAINTING  2 UNITS
Continued study and skill development with oil and acrylics
1  Lab11:00-01:50  PM  S  Cookingham  A 122  43191
    Lec 10:00-10:50  S  A 122

** 60 BEGINNING PAINTING: WATERCOLOR  2 UNITS
Fundamentals of washes, brushwork, color, and special effects
1  Lab12:00-02:50  PM  F  Villicana  A 122  43167
    Lec 11:00-11:50  F  A 122

** 61 CONTINUING PAINTING: WATERCOLOR  2 UNITS
Continued development of skills, techniques, and content in watercolor painting
1  Lab12:00-02:50  PM  F  Villicana  A 122  43169
    Lec 11:00-11:50  F  A 122

** 62 INTERMEDIATE PAINTING: WATERCOLOR  3 UNITS
Intermediate level development of skills, techniques, and content in watercolor painting
1  Lab12:00-03:50  PM  F  Villicana  A 122  43171
    Lec 10:00-11:50  F  A 122

** 63 ADVANCED PAINTING: WATERCOLOR  3 UNITS
Advanced watercolor painting skills, techniques, and content
1  Lab12:00-03:50  PM  F  Villicana  A 122  43173
    Lec 10:00-11:50  F  A 122

*  64 SPECIAL PROJECTS: WATERCOLOR PAINTING  2 UNITS
Continued study and skill development in advanced watercolor projects.
1  Lab12:00-02:50  PM  F  Villicana  A 122  43193
    Lec 11:00-11:50  F  A 122

** 66 BEGINNING PASTEL DRAWING  2 UNITS
Beginning pastel drawing
1  Lab02:00-04:50  PM  W  Lightfoot  A 122  43175
    Lec 01:00-01:50  PM  W  A 122

** 67 CONTINUING PASTEL DRAWING  2 UNITS
Continuation of ART 66
1  Lab02:00-04:50  PM  W  Lightfoot  A 122  43177
    Lec 01:00-01:50  PM  W  A 122

*  68 SPECIAL PROJECTS: PASTEL DRAWING  2 UNITS
Continued study and skill development in advanced pastel projects
1  Lab02:00-04:50  PM  W  Lightfoot  A 122  43197
    Lec 01:00-01:50  PM  W  A 122
**ASIAN AND ASIAN-AMERICAN STUDIES ASAME**

**30 ASIANS AND ASIAN-AMERICANS THROUGH FILMS**
Culture and societies of Asia and the Asian Diaspora, with particular emphasis on Asian-American documentary and dramatic films

1 Lec Giangicasiano ONLINE 43811

**45A ASIAN-AMERICAN HISTORY TO 1945**
Asian-American history from the Pre-Columbian period to 1945

1 Lec 11:00-12:15 PM Th Giangicasiano A 214 43509

**ASTRONOMY ASTR**

**1 INTRODUCTION TO ASTRONOMY**
Introduction to the universe and its mysteries

1 Lec 10:00-11:15 MW Renbarger D 224 43150

2 Lec 06:00-08:50 PM Th Renbarger D 224 43584

**ATHLETICS ATHL**

**1 INTERCOLLEGIATE MEN’S BASKETBALL**
Fundamentals of intercollegiate competition

1 Lab 03:00-04:50 PM MTWTh Mcmiller GYM 43589

**30 INTERCOLLEGIATE MEN’S SOCCER**
Fundamentals of intercollegiate competition

1 Lab 01:00-02:50 PM MTWTh Drazen FIELD 2 43577

**66 INTERCOLLEGIATE MEN’S AND WOMEN’S CROSS COUNTRY**
Fundamentals of intercollegiate competition

1 Lab 06:00-07:50 MTWTh D 224 43584

**BIOLOGICAL SCIENCES BIOSC**

**3 FLUORESCENCE MICROSCOPY IN BIOSCI**
Theory and practice of fluorescence microscopy

1 Lec 06:00-07:50 PM MW Giorgi D 247 44182

**9 GENERAL HISTOLOGY**
Survey of plant and animal histology with an emphasis on human histology

1 Lab 02:00-04:50 PM T Fabian D 247 43663

Lec 06:00-09:50 PM T D 247

2 Lab 02:00-04:50 PM Th Fabian D 247 43664

Lec 06:00-09:50 PM T D 247

**13 RESEARCH DESIGN**
Introduction to research design

COREQUISITE: BIOSC 3

1 Lec 08:10-09:00 PM M Giorgi D 247 44183

**14 DIGITAL IMAGING SOFTWARE 1 UNIT FOR MICROSCOPY**
Advanced-level training in digital imaging software relevant to bioscience microscopy such as Image J, Meta morph, Photoshop, NIS Elements, ImagePro, Axiovision, Q Imaging, and others

COREQUISITE: BIOSC 3

1 Lec 08:10-09:00 PM W Rowning D 247 44184
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<td>** 25 HUMAN BIOLOGY**</td>
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Information and classes are subject to change, please see online schedule for the latest information. See our website: [http://bit.ly/PeraltaOnlineSchedule](http://bit.ly/PeraltaOnlineSchedule)
** 42 BASIC PATHOPHYSIOLOGY  3 UNITS
Introduction to the fundamentals of pathophysiology with a focus on physiologic changes and altered functions in the human body resulting from disease processes
PREREQUISITE: BIOL 2 OR 20A, AND BIOL 4 OR 20B, AND BIOL 3
1 Lec 03:00-06:05 PM TTh Scott D 221 43505
  08/25/2015 - 10/15/2015
2 Lec 03:00-06:05 PM TTh Scott D 221 43562
  10/20/2015 - 12/15/2015

* 65B NATURAL HISTORY OF ICELAND  1 UNIT
Introduction to the climate, geology, flora, fauna, history and conservation of Iceland.
1 Lec 07:00-09:50 PM Th Felzer D 165 44084
  08/27/2015 - 10/01/2015

** 1B MANAGERIAL ACCOUNTING  4 UNITS
Uses of accounting data for planning, controlling and decision making
PREREQUISITE: BUS 1A
1 Lec 06:30-08:20 PM MW Shahbazi P 207 44051
2 Lec 09:00-11:50 S Mason D 132 43674

** 2 INTRODUCTION TO BUSINESS LAW  3 UNITS
General survey of business law
1 Lec Mofidi ONLINE 43443
  Online course. Instructor's email: femofidi@peralta.edu. Orientation: TBA
2 Lec 09:30-10:45 TTh Mofidi P 111 43228

** 10 INTRODUCTION TO BUSINESS  3 UNITS
Introduction to business
1 Lec 11:00-12:15 PM TTh Mofidi P 111 43229
2 Lec Mofidi ONLINE 43534
  Online course. Instructor's email: femofidi@peralta.edu. Orientation: TBA

* 50 PRINCIPLES OF MANAGEMENT  3 UNITS
Modern theories of management and organizational design and behavior
1 Lec Mofidi ONLINE 44052
  Online course. Instructor's email: femofidi@peralta.edu. Orientation: TBA

* 51 ELEMENTS OF SUPERVISION  3 UNITS
Designed for persons employed as supervisors or with potential employment as supervisors
1 Lec Gordonbrown ONLINE 44053
  Online course. Instructor's email: kgordon@peralta.edu. Orientation: TBA

* 54 SMALL BUSINESS MANAGEMENT  3 UNITS
Functions and objectives of an executive
1 Lec Shah ONLINE 43727
  Online course. Instructor's email: bshah@peralta.edu. Orientation: TBA

* 76 E-COMMERCE/ENTREPRENEURSHIP  3 UNITS
Introduction to principles of international e-commerce and entrepreneurship
1 Lec 02:30-03:45 PM TTh Ogden P 204 43675

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### BUSINESS

** 1A GENERAL CHEMISTRY  5 UNITS
General principles of chemistry
PREREQUISITE: MATH 203 OR 211D
1 Lab 11:00-01:50 PM W Shanoski D 229 43247
2 Lec 08:00-09:50 MWF D 233

** 12A ORGANIC CHEMISTRY  5 UNITS
Introduction to structures, nomenclature, properties, and reactions of carbon compounds
PREREQUISITE: CHEM 1B
1 Lab 11:00-01:50 PM TTh Chamberlain D 236 43250
2 Lab 02:00-04:50 PM TTh Chamberlain D 236 43251
3 Lec 09:00-10:15 TTh Chamberlain D 234

** 30A INTRODUCTORY GENERAL CHEMISTRY  4 UNITS
Fundamental principles of general chemistry
PREREQUISITE: MATH 201 OR 210D OR MATH 208
1 Lab 11:00-01:50 PM T Creelman D 235 43253
2 Lab 09:30-10:45 TTh Creelman D 228
3 Lec 09:00-10:15 TTh Creelman D 228

** 30B INTRODUCTORY ORGANIC AND BIOCHEMISTRY  4 UNITS
Introduction to basic organic chemistry and biochemistry
PREREQUISITE: CHEM 30A
1 Lab 10:30-12:00 PM W Chamberlain D 235 43260
2 Lec 09:00-10:15 MW Chamberlain D 235 44045
3 Lec 09:00-10:15 MW Chamberlain D 234

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### CHILD DEVELOPMENT

** 50 PRINCIPLES AND PRACTICES OF TEACHING YOUNG CHILDREN  3 UNITS
Introduction to the current issues and methodology of early childhood education from a historical and theoretical framework for Early Childhood group care
1 Lec 09:30-12:20 PM T Calica A 100 43483
2 Lec 06:30-09:20 PM M Cheng A 100 43484
3 Lec 06:30-08:50 PM W Briffa FRVAL 43582

Meets at the Unity Council Fruitvale Center, 1900 Fruitvale Ave. Oakland, CA. Bilingual in Spanish and English. Students should be concurrently enrolled in ESL class. Bring proof of enrollment the first day of class.

Information and classes are subject to change, please see online schedule for the latest information.
** 51 CHILD GROWTH AND DEVELOPMENT 3 UNITS
Prenatal through adolescence typical and atypical human growth and development

1 Lec 06:30-09:20 PM T Mcdonald A 139 43230
2 Lec 09:30-12:20 PM W Briffa A 139 43231
3 Lec 06:30-09:20 PM Th Mcdonald A 139 43232
4 Lec 09:00-11:50 S A 139

Hybrid course. Meets on campus on 5 Saturdays: 8/29, 9/26, 10/24, 11/21, 12/12

** 52 OBSERVATION AND ASSESSMENT 3 UNITS
Overview of current assessment developed to promote a better understanding of children, families, and ECE programs

PREREQUISITE: CHDEV 51

1 Lec 06:30-09:20 PM T Crocker A 137 43442

** 53 THE CHILD, THE FAMILY AND THE COMMUNITY 3 UNITS
Examination of the typical and atypical developing child in a societal context

1 Lec 09:30-12:20 PM Th Shuaibe A 139 43233
2 Lec 06:30-09:20 PM W Kaes A 139 43234
3 Lec 12:00-02:50 PM S A 139

Hybrid course. Meets on campus on 5 Saturdays: 8/29, 9/26, 10/24, 11/21, 12/12.

9 Lec 09:00-11:50 S Wang A 139

Meets at Bananas, 5232 Claremont Blvd., Oakland

* 54A SOCIAL AND EMOTIONAL FOUNDATIONS FOR EARLY LEARNING 3 UNITS
Healthy social and emotional development of young children as the foundation for children's early learning

PREREQUISITE: CHDEV 51

1 Lec 06:30-09:20 PM M Gutierrez A 137 43235
2 Lec 06:30-09:20 PM T Wang A 100 43236

* 54B INTRODUCTION TO CURRICULUM 3 UNITS
Overview of the knowledge and skills related to providing appropriate curriculum and environments for children 0-6

PREREQUISITE: CHDEV 51

1 Lec 06:30-09:20 PM W Olsen A 100 43237
2 Lec 09:30-12:20 PM W Olsen A 100 43238

* 55A PRACTICUM-FIELD EXPERIENCE 5 UNITS
Integration of theory and practice in teaching and guidance of young children

PREREQUISITE: CHDEV 54A & 54B

1 Lab 08:30-12:05 PM TTh Olsen A 106 43240
Lec 12:15-01:20 PM TTh A 106
2 Lab 02:00-05:35 PM MW Mcdonald A 106 43819
Lec 05:45-06:50 PM MW A 106

* 68 PLAY-BASED CURRICULUM 3 UNITS
Principles and practices of play-based curriculum

PREREQUISITE: CHDEV 50 OR 51

1 Lec 06:30-09:20 PM Th Straka A 211 43816

** 74 HEALTH, SAFETY, AND NUTRITION 3 UNITS
Introduction to the laws, regulations, standards, policies and procedures and early childhood curriculum related to child health, safety, and nutrition

1 Lec 06:30-09:20 PM T A 217

Hybrid course. Meets on campus on 4 Tuesdays: 8/25, 9/1, 10/13, 12/15.

* 80 TEACHING IN A DIVERSE SOCIETY 3 UNITS
Examination of critical, theoretical, and practical issues of growing up, living and working in a diverse society from an Early Childhood Education Perspective

1 Lec 06:30-09:20 PM Th Briffa A 100 43485
2 Lec 01:00-03:50 PM T Mcdonald A 100 43820

COMMUNICATION

** 4 THE DYNAMICS OF GROUP DISCUSSION 3 UNITS
Study of communication in a group setting

1 Lec 12:30-03:20 PM M Altman A 208 43434

** 13 ETHNIC PERCEPTIONS IN THE MASS MEDIA 3 UNITS
Role of mass media in perceptions of race and culture

1 Lec Thompson HYBRID 43435

Lec 07:30-08:45 PM T A 218

Hybrid course. Instructor's email: jthompson@peralta.edu. Mandatory orientations: Tuesday, 8/25 & 9/1, 7:30-8:45pm, room A218.

* 19 SURVEY OF MASS MEDIA 3 UNITS
Survey of traditional and non-traditional mass media in America

1 Lec Thompson HYBRID 43950

Lec 06:00-07:15 PM T A 218

Hybrid course. Instructor's email: jthompson@peralta.edu. Mandatory orientations: Tuesday, 8/25 & 9/1, 6-7:15pm, room A218.

** 20 INTERPERSONAL COMMUNICATION SKILLS 3 UNITS
Analysis of communication needs and improvement of skills

1 Lec Thompson HYBRID 43269

Lec 06:00-08:50 PM M A 218

Hybrid course. Instructor's email: jthompson@peralta.edu. Meets on campus on 5 Mondays: 8/24, 9/21, 10/19, 11/16, 11/30

7 Lec 09:30-10:45 MW Altman A 218 43272
8 Lec 01:30-04:35 PM TTh Thompson A 218 43765
08/25/2015 - 10/17/2015

9 Lec 09:00-12:15 PM S Altman A 218 43540

Lec 01:00-04:50 PM S A 218
10/24/2015 - 12/12/2015

11 Lec 01:30-04:45 PM TTh Thompson A 218 43271
10/20/2015 - 12/10/2015

12 Lec 09:00-11:50 F Altman A 218 43952

Lec 12:30-04:05 PM F A 218
09/04/2015 - 10/23/2015

Information and classes are subject to change, please see online schedule for the latest information.
See our website: http://bit.ly/PeraltaOnlineSchedule
** 45  ** PUBLIC SPEAKING 3 UNITS
Principles of public speaking
1 Lec 09:00-12:50 PM S  A 214
   Hybrid course. Instructor’s email: npetersen@peralta.edu. Meets on campus on 5 Saturdays: 8/29, 9/12, 10/17, 11/14, 12/5
7 Lec 12:30-03:20 PM  W  Altman  A 218  43703

** COMMUNITY SOCIAL SERVICE  3 UNITS
** 10 ** COMMUNITY RESOURCES AND SOCIAL POLICY
Identification of major social resources
1 Lab 06:00-06:50 PM  T  Love  P 307  43813
   2 Lec 03:00-05:50 PM  T  P 307
* 26 ** CASE MANAGEMENT FOR SUBSTANCE ABUSE PARAPROFESSIONALS
Study of basic principles of case management for paraprofessionals in the treatment of addiction and substance abuse
1 Lec 04:00-06:50 PM  W  Love  P 307  43814
* 28 ** DUAL DIAGNOSIS: MENTAL ILLNESS AND DRUG ABUSE
Assessment, referral, and paraprofessional collaboration in working with substance abusers with psychological disabilities or mental illness
1 Lec 04:00-06:50 PM  M  Love  P 307  43815
* 40 ** COMMUNITY SOCIAL SERVICES FIELD EXPERIENCE
Field work under supervision in community organizations and projects
1 Lab  Love  FIELD  43275
   2 Lec 07:00-08:50 PM  M  P 307
   8 weekly lab hrs TBA.
2 Lab  Newton  FIELD  43277
   8 weekly lab hrs TBA.
3 Lab  McIntosh  FIELD  43279
   8 weekly lab hrs TBA.

** COMPUTER INFORMATION SYSTEMS 3 UNITS
** 1 ** INTRODUCTION TO COMPUTER INFORMATION SYSTEMS
General nature of computer hardware, software and systems
1 Lab  Weston  ONLINE  43265
   Lec  ONLINE
   Online course. Instructor’s email: dweston@peralta.edu. Orientation: TBA
2 Lab 03:00-04:15 PM  MW  Bell  P 103  43527
   Lec 01:30-02:45 PM  MW  P 111
3 Lab  Black  ONLINE  44055
   Lec  ONLINE
   Online course. Instructor’s email: ablack@peralta.edu. Orientation: TBA

** 5 ** INTRODUCTION TO COMPUTER SCIENCE 5 UNITS
Introduction to computer science
1 Lab  Hanrahan  ONLINE  43263
   Lec  ONLINE
   Online course. Instructor’s email: mhanrahan@peralta.edu. Orientation: TBA
* 40 ** DATABASE MANAGEMENT 4 UNITS
Design, implementation, and maintenance of databases
1 Lab  Hanrahan  ONLINE  43467
   Lec  ONLINE
   Online course. Instructor’s email: mhanrahan@peralta.edu. Orientation: TBA
* 42 ** SPREADSHEET APPLICATIONS 4 UNITS
Principles of electronic spreadsheets using features available with current popular spreadsheet software
1 Lab  Hanrahan  ONLINE  43556
   Lec  ONLINE
   Online course. Instructor’s email: mhanrahan@peralta.edu. Orientation: TBA
* 51 ** INTRODUCTION TO INFORMATION TECHNOLOGY PROJECT MANAGEMENT 4 UNITS
Project management fundamentals for technology development and implementation
1 Lab 07:30-08:45 PM  TTh  Varnado  P 103  44057
   Lec 06:00-07:15 PM  TTh  P 103
* 52 ** CLOUD SECURITY FUNDAMENTALS 3 UNITS
New cloud computing paradigm
1 Lab  Staff  ONLINE  44190
   Lec 09:00-10:15 PM  F  P 103
   10/28/2015 - 10/16/2015 Hybrid course. Lec meets face-to-face; Lab is online.
* 53 ** INTRUSION DETECTION IN-DEPTH: COMPLIANCE, SECURITY, FORENSICS AND TROUBLESHOOTING 3 UNITS
Host-based and network-based intrusion detection systems (IDS)
1 Lab  Staff  ONLINE  44192
   Lec 09:00-10:05 PM  F  P 111
   10/23/2015 - 12/18/2015 Hybrid course. Lec meets face-to-face; Lab is online.
* 56 ** SECURE CODING IN JAVA AND .NET 3 UNITS
Developing Defensible Applications
1 Lab  Staff  ONLINE  44194
   Lec 09:00-09:55 AM  T  P 218
   10/23/2015 - 12/18/2015 Hybrid course. Lec meets face-to-face; Lab is online.
* 59 ** APPLICATIONS IN INFORMATION SECURITY 3 UNITS
Architecture of web-based applications and security best practices
1 Lab 08:30-12:20 PM  F  Staff  P 218  44195
   Lec 01:00-03:15 PM  F  P 218
   08/28/2015 - 10/16/2015

Information and classes are subject to change, please see online schedule for the latest information.
See our website: http://bit.ly/PeraltaOnlineSchedule
1. **71** INTRODUCTION TO INFORMATION SYSTEMS SECURITY  
   Fundamental principles of Information Technology, Security and Risk management  
   CD: CIS 1 OR CIS 5  
   1 Lab Rogers ONLINE 44059  
   Lec 12:30-04:45 PM F 08/27/2015 - 10/15/2015 Hybrid course. Lec meets face-to-face; Lab is online.  
   2. **72** SYSTEMS AND NETWORK ADMINISTRATION  
   Design, development and support of server hardware and software technologies  
   CD: CIS 1 OR CIS 5  
   1 Lab Leiva ONLINE 44061  
   Lec 12:30-04:45 PM F 08/27/2015 - 10/15/2015 Hybrid course. Lec meets face-to-face; Lab is online.  
   205 COMPUTER LITERACY  
   1 UNIT  
   Introduction to computers and information technology for people with no background in nor knowledge of computers.  
   1 Lab 11:30-01:20 PM S 09/19/2015 - 10/31/2015  
   2 Lab Chan ONLINE 43268  
   Lec ONLINE  
   Online course. Credit by exam. Instructor's email: ychan@peralta.edu. Orientation: TBA  
   3 Lab 02:45-04:20 PM T 08/24/2015 - 12/18/2015  
   4 Lab 02:45-04:20 PM Th 08/24/2015 - 12/18/2015  
   234E CREATING AN E-COMMERCE WEB SITE  
   2 UNIT  
   Business strategies and programming techniques in the design and development of an electronic commerce web presence  
   1 Lab Phiroz ONLINE 44063  
   Lec ONLINE  
   Online course. Instructor's email: zphiroz@peralta.edu.  

**COOPERATIVE WORK EXPERIENCE COPED**  

1. **470F** OCCUPATIONAL WORK EXPERIENCE IN MEDICAL ASSISTING  
   Supervised employment providing opportunities to become a productive, responsible individual and to extend learning in a chosen occupational field (Medical Assisting).  
   PREREQUISITE: HLTD 11  
   1 Lec Idowu 44180  

**ECONOMICS**  

1. **474A** OCCUPATIONAL WORK EXPERIENCE IN PARALEGAL STUDIES  
   Supervised employment providing opportunities to become a productive, responsible individual and to extend learning in a chosen occupational field.  
   1 Lec Willis 43615  
   1-unit. Students must attend at least 1 mandatory orientation on 8/24 or 8/31, 6-7pm, P218. Contact lwillis@peralta.edu for further instruction/information.  
   2 Lec Willis 43616  
   2-unit. Students must attend at least 1 mandatory orientation on 8/24 or 8/31, 6-7pm, P218. Contact lwillis@peralta.edu for further instruction/information.  

**COUNSELING**  

2. **24** COLLEGE SUCCESS  
   Identification and development of resources that facilitate college success  
   1 Lec 12:00-01:15 PM MW 43281  
   2 Lec 05:30-08:20 PM T 08/27/2015 - 10/15/2015 Hybrid course. Lec meets face-to-face; Lab is online.  
   3 Lec 11:00-12:15 PM TTh 43718  

**CAREER AND LIFE PLANNING**  

3. **57** CAREER AND LIFE PLANNING  
   In-depth career and life planning  
   1 Lec 11:00-12:15 PM TTh 43506  
   Recommended for DSPS students.  
   2 Lec 10:00-11:15 MW 43541  
   Recommended for DSPS students.  

**DISABILITY AND ACADEMIC SUCCESS**  

4. **203** DISABILITY AND ACADEMIC SUCCESS  
   Disability and Success  
   1 Lec 12:00-01:15 PM MW 44037  
   Recommended for DSPS students.  

**CAREER EXPLORATION**  

5. **207C** CAREER EXPLORATION  
   Job search skills  
   1 Lec 12:00-01:50 PM M 43755  
   Recommended for MEDAS students.  

**COLLEGE PREPAREDNESS**  

6. **224** COLLEGE PREPAREDNESS  
   Acquisition of college success skills  
   1 Lec 10:00-10:50 MW 43280  
   Puente Program.  
   2 Lec 11:00-11:50 TTh 43500  
   3 Lec 01:00-01:50 PM MW 43699  
   Basic Skills Initiative Learning Community.  

**ECONOMICS**  

7. **1** PRINCIPLES OF ECONOMICS (MACRO-ECONOMICS)  
   Introductory economic concepts  
   PREREQUISITE: MATH 203, OR 205B OR 211D  
   1 Lec 06:00-08:50 PM Th 44050  

**PRINCIPLES OF ECONOMICS (MICRO-ECONOMICS)**  

8. **2** PRINCIPLES OF ECONOMICS (MICRO-ECONOMICS)  
   Principles of micro-economics  
   PREREQUISITE: MATH 203, OR 205B OR 211D  
   1 Lec 06:00-08:50 PM W 43554  

Information and classes are subject to change, please see online schedule for the latest information.  
See our website: http://bit.ly/PeraltaOnlineSchedule
**EDUCATIONAL TECHNOLOGY**  
**EDT**

<table>
<thead>
<tr>
<th><strong>SEC L/L HOURS</strong></th>
<th><strong>DAYS</strong></th>
<th><strong>INSTRUCTOR</strong></th>
<th><strong>ROOM</strong></th>
<th><strong>CODE</strong></th>
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<tbody>
<tr>
<td><strong>INTRODUCTION TO USING ONLINE COURSEWARE (MOODLE)</strong> 3 UNITS</td>
<td></td>
<td></td>
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<tr>
<td>1 Lab</td>
<td>Alexander</td>
<td>ONLINE</td>
<td>43461</td>
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</tr>
<tr>
<td>Lec</td>
<td></td>
<td>ONLINE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>08/31/2015 - 10/12/2015 Online course. Instructor's email: <a href="mailto:alexalex3@gmail.com">alexalex3@gmail.com</a>. Orientation: Friday, 8/28, 5-6pm in R29.</td>
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</tbody>
</table>

| **INTRODUCTION TO HYBRID TEACHING** 3 UNITS |         |               |          |          |
| 1 Lab             | Alexander | ONLINE        | 43489    |          |
| Lec               |          | ONLINE        |          |          |
| 10/26/2015 - 12/07/2015 Online course. Instructor's email: alexalex3@gmail.com. Orientation: Friday, 10/23, 5-6pm in R29. |

**EMERGENCY MEDICAL TECHNICIAN - EMT**

**211 EMERGENCY MEDICAL TECHNICIAN - 6 UNITS**

EMT 211 (EMT Basic) is a full-semester long course designed to prepare students for national certification as an EMT-1. Students will learn a multitude of skills including patient assessment; spinal immobilization; bleeding control; use of oxygen and airway adjuncts; and splinting techniques. Didactic lectures will cover the following areas:

<table>
<thead>
<tr>
<th><strong>SEC L/L HOURS</strong></th>
<th><strong>DAYS</strong></th>
<th><strong>INSTRUCTOR</strong></th>
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<tbody>
<tr>
<td>1 Lab</td>
<td>07:00-09:50 PM MW</td>
<td>Simmons</td>
<td>D 119</td>
<td>43701</td>
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<tr>
<td>Lec</td>
<td>05:00-06:50 PM MW</td>
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<td>D 119</td>
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</tr>
<tr>
<td>Prerequisite: Standard First Aid or equivalent; AND CPR for Professional Rescuer (Red Cross), or CPR per American Heart Association Guidelines for the Healthcare Provider, or ASHI CPR PRO*; AND Health clearances: Two recent TB skin tests by first class meeting (done within 6 months of beginning of class with verification to be provided by last day to add classes for a term); and hepatitis B vaccine. No online First Aid or CPR course will be accepted as a prerequisite.</td>
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**ENGLISH**

**1A COMPOSITION AND READING** 4 UNITS

Reading and writing expository prose

<table>
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<tr>
<th><strong>SEC L/L HOURS</strong></th>
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<th><strong>INSTRUCTOR</strong></th>
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<tbody>
<tr>
<td>1 Lec</td>
<td>Foster</td>
<td>ONLINE</td>
<td>43283</td>
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<tr>
<td>Online course. Instructor's email: <a href="mailto:cfoster@peralta.edu">cfoster@peralta.edu</a>. Orientation: TBA</td>
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<tr>
<td>2 Lec</td>
<td>11:00-12:50 PM MW</td>
<td>Johnson</td>
<td>D 137</td>
<td>43284</td>
</tr>
<tr>
<td>3 Lec</td>
<td>09:00-10:50 TTh</td>
<td>Andrien</td>
<td>A 217</td>
<td>43285</td>
</tr>
<tr>
<td>4 Lec</td>
<td>09:00-10:50 MW</td>
<td>Johnson</td>
<td>D 137</td>
<td>43286</td>
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<tr>
<td>5 Lec</td>
<td>Foster</td>
<td>ONLINE</td>
<td>43311</td>
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<tr>
<td>Online course. Instructor's email: <a href="mailto:cfoster@peralta.edu">cfoster@peralta.edu</a>. Orientation: TBA</td>
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<td>6 Lec</td>
<td>06:00-09:50 PM T</td>
<td>Henderson</td>
<td>A 211</td>
<td>43287</td>
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<tr>
<td>7 Lec</td>
<td>10:00-11:50 TTh</td>
<td>Higgins</td>
<td>D 209</td>
<td>43470</td>
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<tr>
<td>8 Lec</td>
<td>09:00-12:50 PM S</td>
<td>Goldweber</td>
<td>A 217</td>
<td>43288</td>
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<tr>
<td>Lec</td>
<td>06:00-09:50 PM W</td>
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<td>A 217</td>
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<td>08/26/2015 - 10/24/2015</td>
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<td>10 Lec</td>
<td>10:00-11:50 MW</td>
<td>Grossman</td>
<td>R 28</td>
<td>43523</td>
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<tr>
<td>11 Lec</td>
<td>10:00-11:50 MW</td>
<td>White-Noman</td>
<td>D 144</td>
<td>43536</td>
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<tr>
<td>12 Lec</td>
<td>09:00-10:50 MW</td>
<td>Ziff</td>
<td>D 166</td>
<td>43729</td>
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</table>

Information and classes are subject to change, please see online schedule for the latest information.

** 5 CRITICAL THINKING IN READING 3 UNITS AND WRITING

Development of the ability to analyze, criticize and advocate ideas

PREREQUISITE: ENGL 1A

1 Lec 09:30-10:45 MW Cooks D 209 43292  

2 Lec 11:00-12:15 PM TTh Johnson D 137 43293  

4 Lec 06:00-09:50 PM W A 217 43294

201A PREPARATION FOR COMPOSITION 4 UNITS AND READING

Introduction to college-level reading and writing of expository prose

PREREQUISITE: ENGL 250D/267B OR 252B OR 259D/269B OR 292B OR PLACE-MENT THROUGH MULTIPLE-MEASURES WRITING ASSESSMENT PROCESS, AND ENGL 251D/268B OR 252D OR 259D/269B OR 292B OR PLACE-MENT THROUGH MULTIPLE-MEASURES READING ASSESSMENT PROCESS

1 Lec 06:00-07:50 PM MW Higgins P 208 43295

2 Lec 09:00-10:50 MW Drinnon D 136 43296

3 Lec 11:00-12:50 PM MW Gonzalez-Santana D 133 43297

4 Lec 09:00-10:50 TTh Drinnon D 136 43298

5 Lec 10:00-11:50 TTh Gonzalez-Santana D 133 43299

6 Lec 10:00-11:50 MW Henderson A 217 43468

7 Lec 09:00-10:50 TTh Benette A 218 43617

8 Lec 11:00-12:50 PM MW Drinnon D 136 43621

201B PREPARATION FOR COMPOSITION 4 UNITS AND READING

Continuation of college-level reading and writing of expository prose

PREREQUISITE: ENGL 201A

1 Lec 06:00-07:50 PM MW Higgins P 208 43300

2 Lec 09:00-10:50 MW Drinnon D 136 43301

3 Lec 11:00-12:50 PM MW Gonzalez-Santana D 133 43302

4 Lec 09:00-10:50 TTh Drinnon D 136 43303

5 Lec 10:00-11:50 TTh Gonzalez-Santana D 133 43304

208 WRITING WORKSHOP 1 UNIT

Individualized instruction in writing utilizing computers

1 Lab 01:45-03:35 PM M Staff L 131 43948

2 Lec 01:15-01:45 M L 131

252A INTEGRATED READING AND WRITING 4 UNITS

Preparation in combined reading and writing instruction to ensure success in college

PREREQUISITE: ENGL 201A

1 Lec 09:00-10:50 MW Elliott P 203 43305

2 Lec 09:00-10:50 TTh Staff R 28 43306

3 Lec 11:00-12:50 PM MW Elliott P 203 43307

4 Lec 06:00-07:50 PM TTh Hart D 166 43313

252B INTEGRATED READING AND WRITING 4 UNITS

Continuation of ENGL 252A with further preparation in combined reading and writing instruction to ensure success in college

PREREQUISITE: ENGL 201A

1 Lec 09:00-10:50 MW Elliott P 203 43308

2 Lec 09:00-10:50 TTh Staff R 28 43309

3 Lec 11:00-12:50 PM MW Elliott P 203 43310

4 Lec 06:00-07:50 PM TTh Hart D 166 43314

280A ENGLISH FUNDAMENTALS 0.5-3 UNITS WORKSHOP

Assistance with English skills

1 Lab 08/24/2015-12/18/2015 Open entry/exit. Students attend 24 total hours lab for each half unit. Meets 8:00AM-7:00PM on Monday - Thursday and 10:00AM-3:00PM on Friday.

280B ENGLISH FUNDAMENTALS 0.5-3 UNITS WORKSHOP

An open entry/exit, self-paced basic skills English course offers students the opportunity to work on specific skills on an individual basis.

1 Lab 08/24/2015-12/18/2015 Open entry/exit. Students attend 24 total hours lab for each half unit. Meets 8:00AM-7:00PM on Monday - Thursday and 10:00AM-3:00PM on Friday.

ENGLISH AS A SECOND LANGUAGE

ENGLISH AS A SECOND LANGUAGE ESL

283A HIGH BEGINNING LISTENING AND SPEAKING 4 UNITS

High beginning level listening and speaking

1 Lec 11:00-12:50 PM MW Lake FRVAL 43531

283B HIGH BEGINNING LISTENING AND SPEAKING 4 UNITS

Continuation of high beginning level listening and speaking

PREREQUISITE: ESL 283A OR PLACE-MENT THROUGH MULTIPLE-MEASURES ASSESSMENT PROCESS

1 Lec 11:00-12:50 PM MW Lake FRVAL 43563

See our website: http://bit.ly/PeraltaOnlineSchedule
### Fall 2015 Courses

#### Evening/Weekend Course

<table>
<thead>
<tr>
<th>SEC L/L HOURS</th>
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**HIGH BEGINNING GRAMMAR**  
4 UNITS  
High beginning level of English grammar

1  
Lec 06:00-07:50 PM  
TTh  
Lake  
FRVAL  
43532

2  
Lec 09:00-10:50 AM  
MW  
Lake  
FRVAL  
43545  
Meets at the Fruitvale Center, 1900 Fruitvale Ave., Oakland. For information: 536-1830.

**284B HIGH BEGINNING GRAMMAR**  
4 UNITS  
Continuation of high beginning level of English grammar

PREREQUISITE: ESL 284A OR PLACEMENT THROUGH MULTIPLE-MEASURES ASSESSMENT PROCESS

1  
Lec 06:00-07:50 PM  
TTh  
Lake  
FRVAL  
43564

2  
Lec 09:00-10:50 AM  
MW  
Lake  
FRVAL  
43565  
Meets at the Fruitvale Center, 1900 Fruitvale Ave., Oakland. For information: 536-1830.

#### Environmental Management & Technology

**2 ENVIRONMENTAL MANAGEMENT & ENVMT TECHNOLOGY**

**2 INTRODUCTION TO SUSTAINABLE ENVIRONMENTAL SYSTEMS**  
3 UNITS  
Interdisciplinary study of the impact of human civilization on the earth's major ecological systems

1  
Lec 06:30-09:20 AM  
Th  
Staff  
SRH  
43538

**2L PRINCIPLES OF ECOLOGY AND SUSTAINABLE SYSTEMS LAB**  
1 UNIT
Field laboratory course which identifies, measures, and tests the sustainable environmental principles discussed in ENVMT 2 or BIOL 13

PREREQUISITE: BIOL 13 OR ENVMT 2

1  
Lab 03:00-05:50 PM  
MW  
Williams  
P 207  
43316

2  
Lab 12:30-01:45 PM  
TTh  
Williams  
P 207  
43559

**5 OAKLAND FOOD CULTURE**  
3 UNITS  
Exploration of how culture, including one's own, influences our relationship to gardens, food and the landscape

1  
Lab 09:00-11:50 AM  
S  
Kolevzon  
SRH  
44087

Lec 06:30-08:20 PM  
W  
SRH

**FIRE SCIENCE**  

**201 FIRE SERVICE ORGANIZATION**  
3 UNITS  
Introduction to fire service organization and careers in the fire protection field

1  
Lec 06:00-08:50 PM  
T  
Cody  
D 137  
43494

**205 FIRE PROTECTION EQUIPMENT AND SYSTEMS**  
3 UNITS  
Fundamentals of design and operation of fire detection and alarm systems

1  
Lec 06:30-09:20 PM  
TTh  
Cody  
D 137  
43741

**GEOGRAPHY**  

**1 PHYSICAL GEOGRAPHY**  
3 UNITS  
Basic elements of the earth's physical systems and processes

1  
Lec 10:00-11:15 AM  
TTh  
Williams  
P 207  
43670

2  
Lec 09:00-10:15 AM  
MW  
Williams  
P 207  
43671

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Information and classes are subject to change, please see online schedule for the latest information.

### HEALTH PROFESSIONS AND OCCUPATIONS

**201**  **MEDICAL TERMINOLOGY I**  **2 UNITS**  
Study of medical terminology  
1 Lec 09:00-10:50 M Idowu D 119 43501  
2 Lec 09:30-11:20 Th Bracy D 119 43525  

**7A**  **HISTORY OF THE UNITED STATES**  **3 UNITS**  
History of the United States from colonial days to Reconstruction (1877)  
1 Lec 09:30-10:45 MW Bolick A 214 43317  
2 Lec 11:00-12:15 PM MW Bolick A 214 43697  

**7B**  **HISTORY OF THE UNITED STATES**  **3 UNITS**  
History of the United States from the end of the Civil War to the present  
1 Lec 09:30-10:45 TTh Hicks A 214 43320  
2 Lec 11:00-12:15 PM MW Bolick A 214 43697  

### HUMANITIES

**2**  **HUMAN VALUES**  **3 UNITS**  
Study of human values  
1 Lec 09:30-10:45 TTh Hicks A 214 43320  
2 Lec 11:00-12:15 PM MW Bolick A 214 43697  

### KINESIOLOGY

**51A**  **YOGA I - FUNDAMENTALS**  **0.5 UNIT**  
Activity class  
1 Lab 07:00-07:50 PM T Valentine GYM 43614  

**51B**  **YOGA II - BEGINNING**  **0.5 UNIT**  
Activity class  
1 Lab 07:00-07:50 PM T Valentine GYM 43634  

**54A**  **CROSS FITNESS I - FUNDAMENTALS**  **1 UNIT**  
Activity class  
1 Lab 07:00-07:50 MTWTh Marciulionis A 113 43590  

**54B**  **CROSS FITNESS II - BEGINNING**  **1 UNIT**  
Activity class  
1 Lab 07:00-07:50 MTWTh Marciulionis A 113 43635  

**58A**  **FITNESS CENTER STRENGTH 0.5 UNIT**  
**TRAINING I - FUNDAMENTAL**  
Activity class  
1 Lab 07:00-08:05 MW Marciulionis A 113 43592  

**58B**  **FITNESS CENTER STRENGTH**  **0.5 UNIT**  
**TRAINING II - BEGINNING**  
Activity class  
1 Lab 07:00-08:05 MW Marciulionis A 113 43638  

**58C**  **FITNESS CENTER STRENGTH**  **0.5 UNIT**  
**TRAINING III - INTERMEDIATE**  
Activity class  
1 Lab 07:00-07:50 MW Marciulionis A 113 43641  

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KINESIOLOGY

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<thead>
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<th>INSTRUCTOR</th>
<th>ROOM</th>
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<tr>
<td>* 58D</td>
<td>FITNESS CENTER STRENGTH</td>
<td>0.5 UNIT</td>
<td>TRAINING IV - EXPERIENCED</td>
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<td>Activity class</td>
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<tr>
<td>1</td>
<td>Lab 07:00-07:50</td>
<td>TTh Marciulionis</td>
<td>A 113</td>
<td>43644</td>
</tr>
<tr>
<td>Students enrolled in one of the Fitness Center classes with a Merritt student ID number can exercise anytime during the following hours: 7:00am - 5:00pm Monday - Thursday and 8:00am - 2:00pm on Friday. Students attend 35 hours for each half unit. Orientation is MANDATORY for the new and returning students in A113. Orientation dates and times are: TBA</td>
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| 2 | Lab 07:00-07:50 | MW Marciulionis | A 113 | 43645 |
| Students enrolled in one of the Fitness Center classes with a Merritt student ID number can exercise anytime during the following hours: 7:00am - 5:00pm Monday - Thursday and 8:00am - 2:00pm on Friday. Students attend 35 hours for each half unit. Orientation is MANDATORY for the new and returning students in A113. Orientation dates and times are: TBA |

| 3 | Lab 07:00-08:05 | MW Marciulionis | A 113 | 43646 |
| 09/09/2015 - 12/16/2015 Students enrolled in one of the Fitness Center classes with a Merritt student ID number can exercise anytime during the following hours: 7:00am - 5:00pm Monday - Thursday and 8:00am - 2:00pm on Friday. Students attend 35 hours for each half unit. Orientation is MANDATORY for the new and returning students in A113. Orientation dates and times are: TBA |

| 4 | Lab 04:00-04:50 PM | TTh Marciulionis | A 113 | 43749 |
| Students enrolled in one of the Fitness Center classes with a Merritt student ID number can exercise anytime during the following hours: 7:00am - 5:00pm Monday - Thursday and 8:00am - 2:00pm on Friday. Students attend 35 hours for each half unit. Orientation is MANDATORY for the new and returning students in A113. Orientation dates and times are: TBA |

| * 67A | SPORTS TRAINING I - FUNDAMENTALS | 0.5 UNIT |
| Activity class |
| 1 | Lab 07:00-07:50 | MW Drazen | A 113 | 44064 |
| Students enrolled in one of the Fitness Center classes with a Merritt student ID number can exercise anytime during the following hours: 7:00am - 5:00pm Monday - Thursday and 8:00am - 2:00pm on Friday. Students attend 35 hours for each half unit. Orientation is MANDATORY for the new and returning students in A113. Orientation dates and times are: TBA |

| * 67B | SPORTS TRAINING II - BEGINNING | 0.5 UNIT |
| Activity class |
| 1 | Lab 07:00-07:50 | TTh Ward | A 113 | 44065 |
| Students enrolled in one of the Fitness Center classes with a Merritt student ID number can exercise anytime during the following hours: 7:00am - 5:00pm Monday - Thursday and 8:00am - 2:00pm on Friday. Students attend 35 hours for each half unit. Orientation is MANDATORY for the new and returning students in A113. Orientation dates and times are: TBA |

| * 67C | SPORTS TRAINING III - INTERMEDIATE | 0.5 UNIT |
| Activity class |
| 1 | Lab 12:00-01:50 PM | F Benjamin | A 113 | 44066 |
| Students enrolled in one of the Fitness Center classes with a Merritt student ID number can exercise anytime during the following hours: 7:00am - 5:00pm Monday - Thursday and 8:00am - 2:00pm on Friday. Students attend 35 hours for each half unit. Orientation is MANDATORY for the new and returning students in A113. Orientation dates and times are: TBA |

| 2 | Lab 07:00-08:05 | MW Benjamin | A 113 | 44067 |
| 09/09/2015 - 12/16/2015 Students enrolled in one of the Fitness Center classes with a Merritt student ID number can exercise anytime during the following hours: 7:00am - 5:00pm Monday - Thursday and 8:00am - 2:00pm on Friday. Students attend 35 hours for each half unit. Orientation is MANDATORY for the new and returning students in A113. Orientation dates and times are: TBA |

| * 74A | BADMINTON I - FUNDAMENTALS | 0.5 UNIT |
| Activity class |
| 1 | Lab 07:00-08:50 PM | M Lee | GYM | 43573 |

Information and classes are subject to change, please see online schedule for the latest information.
**1 LANDSCAPE Horticulture**

**1 INTRO TO LANDSCAPE HORTICULTURE 3 UNITS WITH LAB (DAY)**
Principles and practices of basic landscape horticulture
1 Lab 01:00-03:50 PM M Lee H 108 44069
Lec 10:00-11:50 M H 101
**1E INTRODUCTION TO LANDSCAPE HORTICULTURE (EVENING)**
Principles and practices of basic landscape horticulture
1 Lec 06:30-09:20 PM T Lee H 108 43412
No lab required for evening section.
**4 PLANT MATERIALS: SHRUBS ID AND CULTURE W/LAB (DAY)**
Identification and culture of shrubs used in Bay Area landscapes
1 Lab 01:00-03:50 PM M Lee H 101 44071
Lec 10:00-11:50 M H 101
**5A PLANT MATERIALS: FALL NATIVE PLANT ID W/LAB (DAY)**
Identification and culture of fall native plants used in the landscape
1 Lab 01:00-03:50 PM W Winchester H 101 440071
Lec 10:00-11:50 W H 101
*6A PLANT MATRALS: FALL HERBACEOUS PLANT ID/CULT (EVE)**
Identification and culture of fall blooming herbaceous plants used in the landscape
1 Lec 06:30-09:20 PM Th Lee H 105 44072
*9A SKETCHUP PRO I 3 UNITS
Introduction to the SketchUp 3D drawing program
1 Lec 01:00-03:50 PM T Miller L 132 43413
*9B SKETCHUP PRO II 3 UNITS
Continuation of LANHT 48PC
1 Lec 01:00-03:50 PM T Miller L 132 43414
*9C SKETCHUP PRO III 3 UNITS
Continuation of LANHT 48PD
1 Lec 01:00-03:50 PM T Miller L 132 43415
*11 PLANT DISEASES AND THEIR CONTROL 3 UNITS
Identification and control of diseases of landscape plants, both exotic and native.
1 Lec 09:30-12:20 PM T Northrup H 108 43416

**13 ARBORICULTURE WITH LAB (DAY) 3 UNITS**
Principles and practices in the management of trees and shrubs in the landscape
1 Lab 01:00-03:50 PM W Forlin H 105 44074
Lec 10:00-11:50 W H 105
**14E LANDSCAPE CONSTRUCTION 3 UNITS (EVENING)**
Principles and practices of landscape construction
1 Lec 06:30-09:20 PM W Mckinnis H 101 44075
**16 SOIL MANAGEMENT 3 UNITS**
Origin of soils, rocks, and minerals
1 Lab 08:30-09:45 PM Th Forlin H 108 43418
Lec 06:00-08:15 PM Th H 108
**18A LANDSCAPE DESIGN 3 UNITS**
Introduction to landscape design
PREREQUISITE: LANHT 1/1E, 2/2E OR 3/3E OR 4/4E OR 5A/5B/5EA/5EB OR 40/40E
1 Lec 01:00-03:50 PM T Grampp H 105 43700
23 PLANT TERMINOLOGY 2.5 UNITS
Terminology used in identification of plants
1 Lec 01:00-03:15 PM Th Forlin H 108 43420
**26 PRUNING 0.5 UNIT**
Elements of pruning
1 Lab 01:30-05:45 PM S Churgel H 108 43423
Lec 09:00-01:15 PM S H 108

*28A PERMACULTURE DESIGN I 3 UNITS*
Strategies and techniques of applied ecology/permaculture design and application for designing livable human communities
1 Lab 11:00-01:50 PM F Shein H 108 43453
Lec 09:00-10:50 PM F H 108
**28B PERMACULTURE DESIGN II 3 UNITS**
Strategies and techniques of applied ecology/permaculture design and application for designing livable human communities
1 Lab 11:00-01:50 PM F Shein H 108 43454
Lec 09:00-10:50 PM F H 108
**28C PERMACULTURE DESIGN III 3 UNITS**
Strategies and techniques of applied ecology/permaculture design and application for designing livable human communities
PREREQUISITE: LANHT 28A OR 28B
1 Lab 11:00-01:50 PM F Shein H 108 43456
Lec 09:00-10:50 PM F H 108

Information and classes are subject to change, please see online schedule for the latest information. See our website: http://bit.ly/PeraltaOnlineSchedule
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<td>PERMACULTURE DESIGN IV</td>
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<td>* 28D</td>
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<td></td>
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<td>Strategies and techniques of applied ecology/permaculture design and application for designing livable human communities</td>
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<tr>
<td>45A</td>
<td></td>
<td>MUSHROOM CULTIVATION I</td>
<td>2 UNITS</td>
<td>* 45A</td>
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<td></td>
<td></td>
<td>Study of mushrooms in the landscape and garden for food, medicine, aesthetics, soil building, composting, and bioremediation</td>
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<td>Lab 10:00-12:50 PM</td>
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</tr>
<tr>
<td>45B</td>
<td></td>
<td>MUSHROOM CULTIVATION II</td>
<td>2 UNITS</td>
<td>* 45B</td>
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<td>Continued study of mushrooms in the landscape and garden</td>
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<td>MUSHROOM CULTIVATION III</td>
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<td>Advanced study of mushrooms in the landscape and garden</td>
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<tr>
<td>52</td>
<td></td>
<td>SPECIAL PROJECTS IN PLANT PROPAGATION</td>
<td>3 UNITS</td>
<td>52</td>
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<td></td>
<td></td>
<td>In-depth study of concepts in plant propagation</td>
<td>PREREQUISITE LAHNH 24</td>
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<td>Lec 06:00-08:15 PM</td>
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<tr>
<td>55</td>
<td></td>
<td>HISTORY OF GARDENS AND GARDENING</td>
<td>3 UNITS</td>
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<tr>
<td></td>
<td></td>
<td>Historical evolution of gardens from the earliest cultivation of plants by humans to the present day</td>
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<td>Lec 06:30-09:20 PM</td>
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<tr>
<td>60A</td>
<td></td>
<td>FREEHAND DRAWING FOR 3 UNITS LANDSCAPE DESIGNERS I</td>
<td>3 UNITS</td>
<td>* 60A</td>
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<tr>
<td></td>
<td></td>
<td>Freehand drawing techniques to assist landscape designers to produce three-dimensional images of their designs</td>
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<td>FREEHAND DRAWING FOR LANDSCAPE DESIGNERS II</td>
<td>3 UNITS</td>
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<td>Freehand drawing techniques to assist landscape designers to produce three-dimensional images of their designs</td>
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<td>FREEHAND DRAWING FOR LANDSCAPE DESIGNERS III</td>
<td>3 UNITS</td>
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<td>Freehand drawing techniques to assist landscape designers to produce three-dimensional images of their designs</td>
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<td>Lec 10:00-12:15 PM</td>
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<tr>
<td>76</td>
<td></td>
<td>EDIBLE LANDSCAPING</td>
<td>3 UNITS</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Use of food producing plants in the constructed landscape for homeowners, renters, school gardens, community gardens, senior centers, and micro-farms.</td>
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<td>Lec 10:00-11:50</td>
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<tr>
<td>206</td>
<td></td>
<td>LANDSCAPE BUSINESS PRACTICES</td>
<td>3 UNITS</td>
<td>206</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Business practices for landscape professionals</td>
<td></td>
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<td>Lec 06:30-09:20 PM</td>
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<tr>
<td>210A</td>
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<td>LANDSCAPE DESIGN FORUM I</td>
<td>2 UNITS</td>
<td>210A</td>
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<tr>
<td></td>
<td></td>
<td>Forum emphasizing professional practices in landscape design, including review of student designs for client presentation and guest speakers in the trade</td>
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<td>2 UNITS</td>
<td>210B</td>
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<td>Forum emphasizing professional practices in landscape design, including review of student designs for client presentation and guest speakers in the trade</td>
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<tr>
<td>501</td>
<td></td>
<td>URBAN COMMUNITY GARDEN: CONSTRUCTION/MAINTENANCE</td>
<td>0 UNITS</td>
<td>501</td>
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<tr>
<td></td>
<td></td>
<td>Urban community gardening</td>
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<td>Lab 09:30-10:45</td>
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**LEARNING RESOURCES**

<table>
<thead>
<tr>
<th>211</th>
<th>COMPUTER ACCESS</th>
<th>3 UNITS</th>
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<tbody>
<tr>
<td></td>
<td>Word processing for individuals with visual, physical, or learning disabilities</td>
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<td></td>
<td>Lab</td>
<td>Alexander</td>
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<td>Lec 09:00-09:50</td>
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</tbody>
</table>

Lab is open on Tuesday and Thursday from 10:00-5:00pm.

<table>
<thead>
<tr>
<th>272</th>
<th>COMPUTER ACCESS PROJECTS</th>
<th>0.5-2 UNITS</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Introduction to assistive software</td>
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<tr>
<td></td>
<td>Lab</td>
<td>Alexander</td>
</tr>
</tbody>
</table>

*08/24/2015 - 12/18/2015 Open entry/exit. Students attend 27 term hours for .50 unit. Lab hours are from 10:00-5:00pm, Tuesday and Thursday, room P306.*

<table>
<thead>
<tr>
<th>280</th>
<th>STUDY SKILLS</th>
<th>0.5-3 UNITS</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Systematic approach to understanding principles of learning for all academic disciplines</td>
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<td></td>
<td>Lab</td>
<td>Trotter</td>
</tr>
</tbody>
</table>

*08/24/2015 - 12/18/2015 Open entry/exit. Students take 27 term hours for each half unit earned. Meets 8:00am - 7:00pm on Monday - Thursday & 8am - 3pm on Friday.*

---

Information and classes are subject to change, please see online schedule for the latest information.

**297A  METACOGNITIVE LEARNING I  1 UNIT**  
Overview of issues relating to learning disabilities

**501  SUPERVISED TUTORING (NON-CREDIT)  0 UNITS**  
Supervised tutoring, either individually or in small groups, to improve student success in college courses.

--

**MATHEMATICS**

**1  PRE-CALCULUS  4 UNITS**  
Preparation for the calculus sequence or other courses requiring a sound algebraic background  
PREREQUISITE: MATH 203 OR 211D

1 Lec 05:00-06:50 PM  MW  Park  D 200  43342

**3A  CALCULUS I  5 UNITS**  
Theorems on limits and continuous functions, derivatives, differentials and applications  
PREREQUISITE: MATH 2; OR MATH 1 & 50; OR MATH 1 & 52C

1 Lec 01:30-03:45 PM  TTh  Staff  D 208  43518

**3B  CALCULUS II  5 UNITS**  
Applications of the definite integral  
PREREQUISITE: MATH 3A

1 Lec 06:00-08:15 PM  MW  Green  D 133  43331

**13  INTRODUCTION TO STATISTICS  4 UNITS**  
Introduction to theory and practice of statistics  
PREREQUISITE: MATH 203 OR 211D

1 Lec 11:00-12:15 PM  TTh  Lee  D 228  44049

**201  ELEMENTARY ALGEBRA  4 UNITS**  
Basic algebraic operations  
PREREQUISITE: MATH 225 OR 250 OR 251D OR 253 OR PLACEMENT THROUGH MULTIPLE-MEASURES ASSESSMENT PROCESS

1 Lec 09:00-09:50  MTWThF  Strohl  D 208  43330

2 Lec 06:00-08:15 PM  MW  Green  D 133  43331

**203  INTERMEDIATE ALGEBRA  4 UNITS**  
Intermediate algebraic operations  
PREREQUISITE: MATH 201 OR 210D

1 Lec 06:00-08:15 PM  TTh  Trotter  L 122  43323

08/24/2015 - 12/18/2015 Open entry/exit. Meets 8:00am - 7:00pm on Monday - Thursday & 8am - 3pm on Friday.

**250  ARITHMETIC  3 UNITS**  
Refresher course in the fundamental processes of arithmetic

1 Lec 06:30-09:20 PM  M  Khaja  D 234  43337

2 Lec 03:00-04:15 PM  MW  Lawson  D 234  43667

3 Lec 06:00-08:15 PM  TTh  Strohl  D 208  43338

4 Lec 10:00-11:15  MW  Lawson  D 234  43539

5 Lec 01:00-02:15 PM  TTh  Lawson  D 234  43587

6 Lec 04:30-05:45 PM  TTh  Lee  D 234  44048

Information and classes are subject to change, please see online schedule for the latest information.  
### Medical Assisting

<table>
<thead>
<tr>
<th>SEC/L/HOURS</th>
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<th>INSTRUCTOR</th>
<th>ROOM</th>
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<tr>
<td>253</td>
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<tr>
<td><strong>PRE-ALGEBRA</strong></td>
<td>3 UNITS</td>
<td>Fundamentals of pre-algebra</td>
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<td>2</td>
<td>Lec</td>
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<td>Lec</td>
<td>11:00-12:15 MW</td>
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<td>Lec</td>
<td>02:30-03:45 PM</td>
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<td>Lee</td>
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**MEDICAL ASSISTING: MEDAS 201B**

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<tr>
<td>201A</td>
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<tr>
<td><strong>MEDICAL ASSISTING: CLINICAL APPLICATION</strong></td>
<td>7 UNITS</td>
<td>Continuation of MEDAS 201A designed to provide preparation for entry-level positions in medical assisting</td>
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**MEDICAL ASSISTING: MEDAS 201D**

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<tr>
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<tr>
<td><strong>OFFICE ADMINISTRATION</strong></td>
<td>4 UNITS</td>
<td>Introduction to medical office procedures</td>
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<td>Lab</td>
<td>07:00-08:15 PM</td>
<td>TW</td>
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<td>Lec</td>
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### Music Studies

**12 **

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<thead>
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<th>SEC/L/HOURS</th>
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<tbody>
<tr>
<td><strong>UNITED STATES RELATIONS</strong></td>
<td>3 UNITS</td>
<td>Analysis of United States relations with Mexico and Latin America from colonial times to the present</td>
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**30A**

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<th>INSTRUCTOR</th>
<th>ROOM</th>
<th>CODE</th>
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</thead>
<tbody>
<tr>
<td><strong>SURVEY OF LATIN-AMERICAN FILMS</strong></td>
<td>3 UNITS</td>
<td>Critical examination of historical and contemporary film images of Latinos/Americanos as a result of cultural encounters within the United States</td>
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<tr>
<td>1</td>
<td>Lec</td>
<td>ONLINE</td>
<td>Duran</td>
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**30B**

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<th>ROOM</th>
<th>CODE</th>
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</thead>
<tbody>
<tr>
<td><strong>SURVEY OF LATIN-AMERICAN FILMS</strong></td>
<td>3 UNITS</td>
<td>Critical examination of cinema from throughout Latin America and Spain that relate to Latino cultural experiences</td>
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<tr>
<td>1</td>
<td>Lec</td>
<td>ONLINE</td>
<td>Duran</td>
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### Music

**10 **

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<tr>
<th>SEC/L/HOURS</th>
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<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td><strong>MUSIC APPRECIATION</strong></td>
<td>3 UNITS</td>
<td>Survey designed to enhance enjoyment of music with emphasis on listening</td>
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<td>Lec</td>
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<td>Bentonnikerson</td>
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<td>Lec</td>
<td>01:30-02:45 PM</td>
<td>TTh</td>
<td>Staff</td>
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<tr>
<td>SEC L/L</td>
<td>HOURS</td>
<td>DAYS</td>
<td>INSTRUCTOR</td>
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<tr>
<td>137</td>
<td>INTERMEDIATE PIANO LITERATURE IV</td>
<td>1 UNIT</td>
<td>Individualized study of level IV piano literature, techniques, and theory</td>
<td>1</td>
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**NURSING**

<table>
<thead>
<tr>
<th>*1 FUNDAMENTALS IN NURSING: 9 UNITS BEGINNING PRINCIPLES OF HEALTH CARE</th>
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<tbody>
<tr>
<td>Introduction to nursing in historical, contemporary, and factual perspectives</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>Students attend lec and are assigned 15 hrs lab weekly. Open only to students accepted into ADN program. Lab hours: 7:00am-8:00pm Mon thru Sun, Hospital; 8:30am-4:00pm Mon thru Fri in P307.</td>
</tr>
<tr>
<td>*3A PERINATAL NURSING</td>
</tr>
<tr>
<td>Theory and guided practice in working with other nursing and health team members in providing comprehensive care of the child-bearing family in perinatal hospital settings.</td>
</tr>
<tr>
<td>PREREQUISITE: NURS 1 AND 11 AND 12. PREREQUISITE OR COREQUISITE: NURS 13</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>Attend both 3A/3B lec and 12 hours lab weekly. Open only to students accepted into ADN program. Lab hours: 1:00-8:00pm Mon and 7:00am-8:00pm Tues thru Sun in Hospital.</td>
</tr>
<tr>
<td>*3B PEDIATRIC NURSING</td>
</tr>
<tr>
<td>Theory and guided practice in working with other nursing and health team members in providing comprehensive care of infants and children in pediatric hospital settings.</td>
</tr>
<tr>
<td>PREREQUISITE: NURS 1 AND 11 AND 12. PREREQUISITE OR COREQUISITE: NURS 13</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>Attend both 3A/3B lec and 12 hours lab weekly. Open only to students accepted into ADN program. Lab hours: 1:00-8:00pm Mon and 7:00am-8:00pm Tues thru Sun in Hospital.</td>
</tr>
<tr>
<td>*4A INTERMEDIATE MEDICAL-SURGICAL NURSING</td>
</tr>
<tr>
<td>Theory and guided practice in working with nursing and health team members in providing comprehensive care of adults in medical, surgical and geriatric clinical settings.</td>
</tr>
<tr>
<td>PREREQUISITE: NURS 1 AND 11 AND 12. PREREQUISITE OR COREQUISITE: NURS 13</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>Attend both 4A/4B lec and 12 hrs lab weekly. Open only to students accepted in the ADN program. Lab hours: Lab hours: 1:00-8:00pm Mon and 7:00am-8:00pm Tues thru Sun in Hospital.</td>
</tr>
<tr>
<td>*4B PSYCHIATRIC NURSING</td>
</tr>
<tr>
<td>Theory and guided practice in working with nursing and health team members in providing comprehensive care of adults in psychiatric clinical settings.</td>
</tr>
<tr>
<td>PREREQUISITE: NURS 1 AND 11 AND 12. PREREQUISITE OR COREQUISITE: NURS 13</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>Attend both 4A/4B lec and 12 hrs lab weekly. Open only to students accepted in the ADN program. Lab hours: 1:00-8:00pm Mon and 7:00am-8:00pm Tues thru Sun in Hospital.</td>
</tr>
<tr>
<td>*11 ETHICS AND LAW</td>
</tr>
<tr>
<td>Legal rights and ethical issues of patients and health care professionals</td>
</tr>
<tr>
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</tr>
<tr>
<td>Open only to students accepted in the ADN program.</td>
</tr>
<tr>
<td>*12 CALCULATION OF DRUG DOSAGE FOR HEALTH PROFESSIONAL</td>
</tr>
<tr>
<td>Calculation of the correct amount of prescribed medication and fluids to be given to patients</td>
</tr>
<tr>
<td>PREREQUISITE: MATH 201 OR 210D. COREQUISITE: NURS 1 AND 11</td>
</tr>
<tr>
<td>1</td>
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<tr>
<td>Open only to students accepted in the ADN program. Actual dates are from 8/19-10/11. Meets 9-11am, Wed, from 8/19-10/9; plus 11-12pm on 9/11 and 10/2.</td>
</tr>
<tr>
<td>*14 NUTRITION AND DIET THERAPY IN NURSING</td>
</tr>
<tr>
<td>Basic principles of human nutrition and fundamentals of diet therapy</td>
</tr>
<tr>
<td>PREREQUISITE: NURS 1</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>Open only to students accepted in the ADN program.</td>
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</table>

### Fall 2015

**Nursing skills lab for AD Nursing students to practice and improve skills in a self-paced, controlled environment**

<table>
<thead>
<tr>
<th>SEC L/L</th>
<th>HOURS</th>
<th>DAYS</th>
<th>INSTRUCTOR</th>
<th>ROOM</th>
<th>CODE</th>
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</thead>
<tbody>
<tr>
<td>260A NURSING SKILLS LAB</td>
<td>0.5 UNIT</td>
<td></td>
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<tr>
<td>Nursing skills lab for AD Nursing students to practice and improve skills in a self-paced, controlled environment</td>
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<tr>
<td>1</td>
<td>Lab</td>
<td>08:00-11:50</td>
<td>M</td>
<td>Williams 43356</td>
<td></td>
</tr>
<tr>
<td>.5-unit. Open entry/exit. Skills lab is open 10 hours/week, hours TBA. Open only to students accepted in the ADN program.</td>
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<tr>
<td>260B NURSING SKILLS LAB</td>
<td>1 UNIT</td>
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<tr>
<td>Nursing skills lab for AD Nursing students to practice and improve skills in a self-paced, controlled environment</td>
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<td>Williams 43357</td>
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<td>1-unit. Open entry/exit. Skills lab is open 10 hours/week, hours TBA. Open only to students accepted in the ADN program.</td>
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<tr>
<td>260C NURSING SKILLS LAB</td>
<td>1.5 UNITS</td>
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<td>Nursing skills lab for AD Nursing students to practice and improve skills in a self-paced, controlled environment</td>
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<td>M</td>
<td>Williams 43358</td>
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<tr>
<td>1.5-unit. Open entry/exit. Skills lab is open 10 hours/week, hours TBA. Open only to students accepted in the ADN program.</td>
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<tr>
<td>260D NURSING SKILLS LAB</td>
<td>2 UNITS</td>
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<tr>
<td>Nursing skills lab for AD Nursing students to practice and improve skills in a self-paced, controlled environment</td>
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<td>M</td>
<td>Williams 43359</td>
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<td>2-unit. Open entry/exit. Skills lab is open 10 hours/week, hours TBA. Open only to students accepted in the ADN program.</td>
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Information and classes are subject to change, please see online schedule for the latest information. See our website: [http://bit.ly/PeraltaOnlineSchedule](http://bit.ly/PeraltaOnlineSchedule)
### NUTRITION AND DIETETICS

<table>
<thead>
<tr>
<th>SEC</th>
<th>L/L</th>
<th>HOURS</th>
<th>DAYS</th>
<th>INSTRUCTOR</th>
<th>ROOM</th>
<th>CODE</th>
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<tbody>
<tr>
<td><strong>1</strong></td>
<td>NUTR 10 SURVEY OF NUTRITION AND DIETETICS</td>
<td>1 UNIT</td>
<td>Exploration of the professional scope of practice and career and educational opportunities in the nutrition and dietetics field</td>
<td>09/19/2015 - 11/14/2015 Meets on 3 Saturdays: 9/19, 10/17, 11/14.</td>
<td>Casale</td>
<td>43360</td>
</tr>
</tbody>
</table>

| **25** | WEIGHT MANAGEMENT PRINCIPLES | 2 UNITS AND PRACTICE | Principles of nutrition and behavioral self-management techniques as related to weight loss, fitness, weight maintenance, and health status | Leja 04:00-07:50 PM M Zernicke | D 132 | 43361 |
| **30** | SANITATION AND SAFETY | 2 UNITS | Basic principles of sanitation and safety in the purchasing, storage, and preparation of food from a management perspective | Leja 04:00-07:50 PM W Zernicke | D 132 | 43365 |

| **70A** | SEMINAR IN SUPERVISED PRACTICE | 2 UNITS LEVEL A | Advanced study of the specific competencies required of the Dietary Manager and Dietetic Technician in a healthcare or community setting | Leja 05:00-06:50 PM T Zernicke | D 132 | 43367 |

| **70B** | SEMINAR IN SUPERVISED PRACTICE | 3 UNITS LEVEL B | Advanced study of the specific competencies required of the Dietetic Technician in a healthcare or community setting | Leja 04:00-06:50 PM Th Casale | D 132 | 43368 |

### PARALEGAL STUDIES

<table>
<thead>
<tr>
<th>SEC</th>
<th>L/L</th>
<th>HOURS</th>
<th>DAYS</th>
<th>INSTRUCTOR</th>
<th>ROOM</th>
<th>CODE</th>
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</thead>
<tbody>
<tr>
<td><strong>71A</strong></td>
<td>ROTATIONS IN SUPERVISED PRACTICE</td>
<td>2 UNITS LEVEL A</td>
<td>Designed to relate classroom learning to the actual job environment</td>
<td>Leja Zernicke</td>
<td>43369</td>
<td></td>
</tr>
</tbody>
</table>

Orientation: TBA

| **71B** | ROTATIONS IN SUPERVISED PRACTICE | 2 UNITS LEVEL B | Supervised application of dietetic principles in a healthcare facility to practice clinical competencies and in a community site to practice public health competencies | Leja Casale | 43370 |

Orientation: TBA

### FALL 2015

Information and classes are subject to change, please see online schedule for the latest information.


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**NUTRITION AND DIETETICS**

- **1 NUTR 10 SURVEY OF NUTRITION AND DIETETICS**
  - 1 UNIT
  - Exploration of the professional scope of practice and career and educational opportunities in the nutrition and dietetics field
  - 09/19/2015 - 11/14/2015 Meets on 3 Saturdays: 9/19, 10/17, 11/14.

**PARALEGAL STUDIES**

- **1 LAW AND THE LEGAL PROFESSION**
  - 3 UNITS
  - Introduction to basic legal concepts, structure, and procedures of the American court system

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For more information, email Mary Louise Zernicke at mzlzernicke@peralta.edu

Visit our website: [www.merritt.edu/np/wp/nutr/](http://www.merritt.edu/np/wp/nutr/)
<table>
<thead>
<tr>
<th>PHILOSOPHY</th>
<th>PHIL</th>
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<tbody>
<tr>
<td><strong>1</strong> INTRODUCTION TO PHILOSOPHY</td>
<td>3 UNITS</td>
</tr>
<tr>
<td>Study of selected classic examples of original works of philosophers</td>
<td></td>
</tr>
<tr>
<td>1 Lec 11:00-12:15 PM MW Long</td>
<td>A 137</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PHYSICS</th>
<th>PHYS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>4A</strong> GENERAL PHYSICS WITH CALCULUS</td>
<td>5 UNITS</td>
</tr>
<tr>
<td>Comprehensive study of major topics of physics</td>
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<tr>
<td><strong>PREREQUISITE:</strong> MATH 3A</td>
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<tr>
<td>1 Lab 07:00-09:50 PM M Renbarger</td>
<td>D 144</td>
</tr>
<tr>
<td>Lec 06:00-06:50 PM M</td>
<td>D 144</td>
</tr>
<tr>
<td><strong>10</strong> INTRODUCTION TO PHYSICS</td>
<td>4 UNITS</td>
</tr>
<tr>
<td>Elementary introduction to the field of physics</td>
<td></td>
</tr>
<tr>
<td>1 Lec 02:30-04:20 PM TTh Renbarger</td>
<td>D 144</td>
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</table>

<table>
<thead>
<tr>
<th>PHIL</th>
<th>PHIL</th>
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<tbody>
<tr>
<td><strong>1</strong> INTRODUCTION TO PHILOSOPHY</td>
<td>3 UNITS</td>
</tr>
<tr>
<td>Study of selected classic examples of original works of philosophers</td>
<td></td>
</tr>
<tr>
<td>1 Lec 11:00-12:15 PM MW Long</td>
<td>A 137</td>
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<table>
<thead>
<tr>
<th>PSYCHOLOGY</th>
<th>PSYCH</th>
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<tbody>
<tr>
<td><strong>1A</strong> INTRODUCTION TO GENERAL PSYCHOLOGY</td>
<td>3 UNITS</td>
</tr>
<tr>
<td>Scientific principles of psychology</td>
<td></td>
</tr>
<tr>
<td>1 Lec 11:00-12:15 PM TTh Powell</td>
<td>P 208</td>
</tr>
<tr>
<td>2 Lec Powell</td>
<td>ONLINE</td>
</tr>
<tr>
<td>Online course. Instructor's email: <a href="mailto:apowell@peralta.edu">apowell@peralta.edu</a>. Orientation: TBA</td>
<td></td>
</tr>
<tr>
<td>3 Lec 03:00-05:50 PM M Rivas</td>
<td>R 28</td>
</tr>
<tr>
<td>4 Lec 06:00-08:50 PM W Rivas</td>
<td>R 28</td>
</tr>
<tr>
<td>5 Lec 10:00-10:50 MWF Foster</td>
<td>A 211</td>
</tr>
<tr>
<td>6 Lec Feiler</td>
<td>ONLINE</td>
</tr>
<tr>
<td>Online course. Instructor's email: <a href="mailto:mfeiler@peralta.edu">mfeiler@peralta.edu</a>. Orientation: TBA</td>
<td></td>
</tr>
<tr>
<td><strong>6</strong> SOCIAL PSYCHOLOGY</td>
<td>3 UNITS</td>
</tr>
<tr>
<td>Psychological aspects of human social life involved in the relationship between identity and social structure</td>
<td></td>
</tr>
<tr>
<td>1 Lec 01:30-02:45 PM TTh Powell</td>
<td>P 208</td>
</tr>
<tr>
<td>2 Lec 06:00-08:50 PM Th Blackwell</td>
<td>A 214</td>
</tr>
<tr>
<td><strong>10</strong> PSYCHOLOGY AND LIFE: BASIC PRINCIPLES</td>
<td>3 UNITS</td>
</tr>
<tr>
<td>Basic principles of psychology and recent research developments</td>
<td></td>
</tr>
<tr>
<td>1 Lec Powell</td>
<td>ONLINE</td>
</tr>
<tr>
<td>Online course. Instructor's email: <a href="mailto:apowell@peralta.edu">apowell@peralta.edu</a>. Orientation: TBA</td>
<td></td>
</tr>
</tbody>
</table>

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** 12  HUMAN SEXUALITY  3 UNITS  
Exploration and analysis of the multifaceted aspects of human sexuality

1  Lec  Powell  ONLINE  43388  
Online course. Instructor's email: apowell@peralta.edu. Orientation: TBA

** 28  INTRODUCTION TO RESEARCH  3 UNITS  
Methods in Psychology

Introduction to research methods for psychology  
PREREQUISITE: PSYCH 1A AND MATH 13

1  Lec  12:00-01:15 PM  MW  Rivas  R 28  44161

* 31  LATINO PSYCHOLOGY  3 UNITS  
Introduction to understanding the psychology of Latinos/as in the United States

1  Lec  05:30-08:20 PM  T  Rivas  FRVAL  43821  
Meets at the Fruitvale Center, 1900 Fruitvale Ave., Oakland. For information: 536-1830.

---

**RADIOLOGIC SCIENCE**  
**RADSC**

* 1A  SURVEY OF RADIOLOGIC SCIENCE  1.5 UNITS  
Exploration of educational/career options in diagnostic radiologic science

1  Lec  04:00-05:50 PM  TTh  Custard  D 121  43390  
09/01/2015 - 10/13/2015

2  Lec  08:00-09:50  MW  Custard  D 121  43677  
10/19/2015 - 12/02/2015

* 1B  INTRODUCTION TO MEDICAL IMAGING  2 UNITS  
Overview of allied health professions with specific attention to the medical imaging technologist

1  Lec  09:00-11:35  TTh  Hollister  D 122  43391  
08/25/2015 - 10/06/2015 RadScience students must have program director’s signature on course option form to register for classes.

* 1C  INTRODUCTION TO MEDICAL IMAGING CLINIC  2.5 UNITS  
Introduction to the clinical environment (carried out in an affiliated hospital)

1  Lab  Hollister  HOSP  43389  
RadScience students must have program director’s signature on course option form to register for classes.

* 2A  RADIOGRAPHIC PHYSICS I  2 UNITS  
Introduction to principles of radiographic physics and radiographic quality factors  
PREREQUISITE: MATH 201 OR 210D

1  Lab  11:00-12:50 PM  F  Hollister  D 122  43393  
Lec  09:30-10:45  F  D 122  
RadScience students must have program director’s signature on course option form to register for classes.

2  Lab  01:30-03:20 PM  F  Hollister  D 122  43394  
Lec  09:30-10:45  F  D 122  
RadScience students must have program director’s signature on course option form to register for classes.

* 2C  DIGITAL APPLICATIONS IN MEDICAL IMAGING  4 UNITS  
Continuation of RADTE 2B

1  Lab  09:30-11:20  TTh  Custard  D 121  43396  
Lec  08:00-09:15  TTh  D 121  
RadScience students must have program director’s signature on course option form to register for classes.

---

**REAL ESTATE**  
**RLEST**

* 3A  POSITIONING I  4 UNITS  
Terminology, accessory devices, and equipment used in radiographic procedures  
PREREQUISITE: RADSC 1A AND BIOL 24, OR RADSC 1A AND BIOL 20A AND 20B, OR RADSC 1A AND BIOL 2 AND 4

1  Lab  09:30-11:20  MW  Oronan  D 122  43398  
Loc  08:00-09:20  MW  D 122  
RadScience students must have program director’s signature on course option form to register for classes.

2  Lab  01:30-03:20 PM  MW  Oronan  D 122  43399  
Loc  08:00-09:20  MW  D 122  
RadScience students must have program director’s signature on course option form to register for classes.

* 5A  PATIENT CARE I  3 UNITS  
Ethical and interpersonal responsibilities of the health-care team members  
PREREQUISITE: BIOL 20A AND 20B, OR BIOL 2 AND 4

1  Lab  01:30-02:20 PM  W  Custard  D 121  43401  
Lec  12:00-01:20 PM  MW  D 121  
RadScience students must have program director’s signature on course option form to register for classes.

2  Lab  10:30-11:20  M  Custard  D 121  43402  
Lec  12:00-01:20 PM  MW  D 121  
RadScience students must have program director’s signature on course option form to register for classes.

* 5B  PATIENT CARE II  3 UNITS  
Advanced patient-care skills

1  Lec  08:00-09:15  TTh  Yates  D 122  43403  
RadScience students must have program director’s signature on course option form to register for classes.

* 9C  CLINICAL EXPERIENCE III  6 UNITS  
Continuation of RADTE 9B  
PREREQUISITE: RADSC 4B AN 9B AND 10A

1  Lab  08:00-11:50  MWF  Hollister  HOSP  43404  
Lab  12:30-04:20 PM  MWF  HOSP  
RadScience students must have program director’s signature on course option form to register for classes.

---

**REAL ESTATE**  
**RLEST**

* 2A  PRINCIPLES OF REAL ESTATE  3 UNITS  
Basic laws and principles of California real estate

1  Lec  07:00-09:50 PM  M  Forkner  D 200  43521

* 4A  LEGAL ASPECTS OF REAL ESTATE  3 UNITS  
Basic legal aspects of real estate

1  Lec  Ogden  ONLINE  43522  
Online course. Instructor’s email: cogden@peralta.edu. Orientation: TBA

* 5  REAL ESTATE PRACTICE  3 UNITS  
Comprehensive presentation of daily activities of brokers and salespersons

1  Lec  07:00-09:50 PM  T  Forkner  D 233  43405  

* 6A  REAL ESTATE FINANCE  3 UNITS  
Basic real estate finance

1  Lec  07:00-09:50 PM  W  Forkner  D 233  43578  

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See our website: http://bit.ly/PeraltaOnlineSchedule  
Evening/Weekend Course  
FALL 2015  53
<table>
<thead>
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<th>SEC</th>
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<th>HOURS</th>
<th>DAYS</th>
<th>INSTRUCTOR</th>
<th>ROOM</th>
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<tr>
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<td>Ratkovich</td>
<td>ONLINE</td>
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<td>Th</td>
<td>Forkner</td>
<td>D 233</td>
<td>43579</td>
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<tr>
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<td>S</td>
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<td>01:00-05:35 PM</td>
<td>S</td>
<td></td>
<td>D 233</td>
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</tbody>
</table>

- **REAL ESTATE APPRAISAL**
  - 3 UNITS
  - Basic real estate appraisal

- **PROPERTY MANAGEMENT**
  - 3 UNITS
  - Real estate management

- **REAL ESTATE ECONOMICS**
  - 3 UNITS
  - Introduction to real estate economics

- **REAL ESTATE INVESTMENTS**
  - 3 UNITS
  - Survey and analysis of real estate investments

---

### SOCIOLOGY

**1**

**INTRODUCTION TO SOCIOLOGY**

- 3 UNITS
- Basic concepts, theoretical approaches, and methods of sociology

1. Lec 09:30-10:45 TTh Clay D 132 43408
2. Lec Bauermeister ONLINE 43535
3. Lec Bauermeister ONLINE 43583

**SOCIAL PROBLEMS**

- 3 UNITS
- Study of society through the application of sociological principles and critical thinking skills to the identification and analysis of selected social problems

1. Lec 11:00-12:15 PM TTh Clay D 132 43630

**SOCIOLOGY OF WOMEN**

- 3 UNITS
- Exploration of various conceptual frameworks regarding the status of women

1. Lec 01:30-02:45 PM TTh Clay D 132 43945

**MINORITY GROUPS**

- 3 UNITS
- Analysis of racial, religious, and ethnic minority groups

1. Lec 12:30-01:45 PM MW Clay D 132 43946

### SPANISH

**ELEMENTARY SPANISH**

- 5 UNITS
- Development and application of language skills and cultural exploration of the Spanish speaking world

1. Lec 06:30-08:45 PM MW Zuniga D 136 43409
2. Lec 09:00-11:15 TTh Salvatierra A 215 43528

**ELEMENTARY SPANISH**

- 5 UNITS
- Continuation of Spanish 1A
  - PREREQUISITE: SPAN 1A

1. Lec 06:30-08:45 PM MW Salvatierra D 166 43823
Financial Assistance General Information

There are many financial aid programs designed to fit a variety of circumstances facing students attending California Community Colleges. Students are encouraged to stop by a Financial Aid Office located on campus to obtain information and necessary application forms to receive student Financial Assistance.

FINANCIAL AID PROGRAMS AVAILABLE
• California Community Colleges Board of Governor’s Enrollment Fee Waiver (BOGW)
• Federal PELL Grant
• Federal Supplemental Educational Opportunity Grant (FSEOG)
• Federal Work Study (FWS) - part time employment on campus
• Federal Direct Loan
• Cal Grant B, C
• Extended Opportunity Programs & Services (EOPS)
• Chafee/Foster Youth Grant

KEY ELIGIBILITY REQUIREMENTS
• U.S. Citizen or Eligible Non-Citizen
• Have a High School Diploma or a GED certificate
• Demonstrate a Financial Need
• Be enrolled as a regular student and declare a Program of Study
• Have a valid Social Security Number
• Maintain satisfactory academic progress
• Register with Selective Service, if required
• Not be in loan default or owe a refund on a grant

REQUIRED APPLICATION FORM
• Free Application for Federal Student Aid (FAFSA) - www.fafsa.ed.gov
• California Dream Application (for eligible AB 540 students) - www.dream.csac.ca.gov

OTHER DOCUMENTS THAT MAY BE REQUIRED
• Academic Transcripts (from other Colleges attended)
• Verification Work Sheet
• IRS Tax Transcript
• Citizenship Eligibility
• Student Aid Report
• Other Documents requested to verify application information
• Copy of Social Security Card
• Copy of Drivers License or California ID
• Copy of High School Diploma/GED

Financial Aid Applications are accepted through the academic year. Students are encouraged to apply as soon as possible. Some awards are subject to availability of funds.

FINANCIAL AID EMAIL COMMUNICATION
To better serve you in a timely efficient manner, all communication from the Financial Aid Office will be sent your Peralta email account. The Peralta Student Email system is available to all students enrolled at the Peralta Community Colleges.

If you have any login issues, please send your request to the Peralta Student Email Help Desk at helpdesk@cc.peralta.edu. Please include your first name, last name, Student ID Number and Peralta PASSPORT User ID in your request.
What is the California Dream Act?

The California Dream Act is really two laws (AB 130 and AB 131) that were passed in 2011 and allow AB 540 students to apply for and receive several types of financial aid, including:

- Board of Governors Fee Waivers (BOG’s)
- State financial aid like Cal Grants* and Chafee Grants
- Assistance from EOPS, CARE or CalWORKs
- Privately-funded scholarships

Check with your campus financial aid, scholarship, EOPS/CARE and CalWORKs offices to see what is available.

What is an AB 540 student?

You are an AB 540 student, and exempt from paying non-resident enrollment fees, if you meet all of the following criteria:

- Attended a California high school for at least three years;
- Graduated from a California high school, got a GED or passed the California High School Proficiency Exam;
- Are registered or enrolled at a California community college;

AND

- If required, complete an affidavit saying you have filed (or will file when you are eligible to do so) for legal immigration status.

How can I qualify?

1. If you believe that you are an AB540 student, fill out the AB 540 Affidavit/California Nonresident Tuition Exemption Request form available http://web.peralta.edu/admissions/admissions-records-forms/ and submit it to the Admissions & Records Office.

2. Apply for any or all of the financial aid programs by filling out the California Dream Application at www.dream.csac.ca.gov

3. For the Fall 2015 semester, apply for the Cal Grant, refer to the NON-SSN Cal Grant GPA Verification Form for the 2015-16 Academic Year available on the California Dream Act website at www.csac.ca.gov
Financial Aid
Check your Financial Aid on your Peralta Passport account

STEP 1: Apply for Federal Student Aid at https://fafsa.gov

Allow up to 5 business days for us to receive your application. Don’t forget to add our school codes:
Berkeley City College 014311, College of Alameda 006720, Laney College 001266 and Merritt College 001267

STEP 2: Log in to your Passport account on https://passport.peralta.edu

STEP 3: Go to your Student Center
STEP 4: Follow the instructions in your To Do List

The To Do List is below the Holds Section on the right side of your Student Center Page. Completing your To Do List items will allow the Financial Aid Offices to review your file.

STEP 5: Review your Financial Aid Award Summary and Cost of Attendance

Click on the View Financial Aid link to review your Award Summary and Financial Aid Summary (Cost of Attendance). Initial awards are based upon full-time enrollment. Awards are subject to revision based upon student enrollment and satisfactory academic progress.
Financial Aid
FREQUENTLY ASKED QUESTIONS

Why should I apply for financial aid?
Financial aid is made available to assist students and families in meeting the costs of a post-secondary education. If you believe you will need assistance in meeting those costs, you should apply for financial aid. You can apply online at www.fafsa.ed.gov or https://dream.csac.ca.gov/ (For California AB540 students)

If I am not a U.S. Citizen, am I still eligible to apply for Financial Aid?
To be eligible for both federal and state aid, a student must be a U.S. citizen or an eligible non-citizen. For financial aid purpose, an eligible non-citizen is one of the following: a U.S. permanent resident who has an Alien Registration Receipt Card (I-551); a conditional permanent resident (I-551C); or a non-citizen with an Arrival-Departure record (I-94) from the U.S. Citizenship and Immigration Services with one of the following designations—“Refugee,” “Asylum Granted,” “Parole,” or “Cuban-Haitian Entrant.” Students who are residing in the United States with an F-1 or F-2 student visa or a G series visa are NOT eligible for federal or state financial aid.

How do I get financial aid?
To receive financial aid you must apply for it. The biggest mistake students make is not to apply because they don’t think they’ll qualify. To apply for federal, state and college financial aid programs, you need to complete the FAFSA and for the Cal Grant program you must submit a GPA verification form by March 2. You may also be requested to submit additional documents such as tax returns to complete your financial aid file. Please respond immediately to all requests made by the financial aid office.

Do I need to complete my income tax return before I complete the FAFSA?
While it is recommended that you complete your tax return prior to filling out your FAFSA, it is not essential. You can fill out the FAFSA using estimated information from your W-2. Any large discrepancies between your FAFSA and your tax return may have a large impact on any preliminary financial aid award you receive.

What happens if I have academic or other problems and have to drop classes or drop out of college entirely?
If you receive aid and then drop units or withdraw prior to the end of the semester, you may be required to repay a portion of the funds. The repayment amount will be determined after the add/drop period has ended. Students that are required to repay will have a hold placed on their account that will restrict them from enrollment and the release of official transcripts.

What is Satisfactory Academic Progress (SAP)?
Students who have applied for financial aid enter into an agreement to attend class and complete courses with a passing grade. Failure to complete required units, meet the minimum cumulative GPA requirement or exceed the maximum unit limit will result in disqualification from receiving further Financial Aid. For more information go to http://web.peralta.edu/financial-aid/coming-soon-satisfactory-academic-progress-sap-policy-for-financial-aid-2014-2015/
Financial Aid

FREQUENTLY ASKED QUESTIONS

Do I have to reapply for financial aid every year?
Yes. You need to apply for financial aid every year. Make sure you include our school codes: Berkeley City College 014311, College of Alameda 006720, Laney College 001266 and Merritt College 001267

Is there a limit to how much financial aid I can receive?
Yes. Effective with the 2012-2013 award year, the duration of a student’s eligibility to receive a Federal Pell Grant is 12 full-time semesters (or its equivalent). The calculation of the duration of a student’s eligibility will include all years of the student’s receipt of Federal Pell Grant funding. Once a student has received a Federal Pell Grant for 12 full-time semesters (or its equivalent) the student will no longer be eligible for a Federal Pell Grant for future semesters.

How is my financial aid disbursed?
Financial Aid funds are disbursed to your student Passport account. Your financial aid will be used to pay off current term charges on your Passport account. If there are any remaining funds that exceed these charges on your Passport account at the time of disbursement, you will receive a refund of the excess amount which you may use to pay other educationally related expenses.
The Peralta Community College District partners with Higher One®, a financial services company which provides refund methods for students to receive financial aid disbursements. Students who have completed a FASFA and enrolled in courses will be sent a Higher One Card to their mailing address. Student must activate the card and choose a refund method of their choice - opening an OneAccount with Higher One, an ACH transfer into a bank account of their choice, or a paper check from Higher One. Failure to activate your Higher One card and choose a refund method may result in possible delays in financial aid disbursements.

I have more questions. Who can I contact?
You can visit your campus Financial Aid office for additional information:

Merritt College
12500 Campus Drive
Oakland, CA 94619
Building R, Room R113
510.436.2465
merfinaid@peralta.edu
If you believe you qualify for a BOGW Enrollment Fee Waiver, Method A; submit the acceptable documentation to the Financial Aid Office. This BOGW Fee Waiver will cover your enrollment fee for the entire academic year. Please do not forget to apply for additional Financial Aid at www.fafsa.gov.

**ACCEPTABLE DOCUMENTATION FOR BOGFW METHOD A:**

**AFDC OR SSI RECIPIENTS**
Notice of Action in your name (or your parent’s name) for the same month in which you file this application or one calendar month before.

**or**
CalWORKs/TANF or SSI Warrant or Check issued in your name (or your parent’s name) for the same month in which you file this application or one month before.

**or**
Agency Certification - Untaxed Income Form. May be obtained from the Financial Aid Office and must be completed by the Welfare Office or Social Security Office. Other documentation agreed upon between your Community College and County Welfare Department. Contact the Financial Aid Office for details.

**GENERAL ASSISTANCE RECIPIENTS**
Agency Certification - Untaxed Income Form. May be obtained from the Financial Aid Office and must be completed by the Welfare Office.

**or**
Other documentation agreed upon between your community college district and county welfare department. Ask at your Financial Aid Office.

**DECEASED/DISABLED VETERANS’ DEPENDENTS OR NATIONAL GUARD DEPENDENTS**
Fee Waiver certification provided by the California Department of Veterans Affairs or your county Veterans Service Office. Fee Waiver certification provided by the California National Guard Adjutant General’s Office.

**CONGRESSIONAL MEDAL OF HONOR RECIPIENT DEPENDENT OF SEPTEMBER 11, 2001 VICTIM DEPENDENT OF DECEASED LAW ENFORCEMENT/FIRE SUPPRESSION PERSONNEL**
- Certification of Medal of Honor Recipient, or a child of Medal of Honor recipient.
- Certification as dependent of a victim of the September 11, 2001 terrorist attack.
- Certification as dependent of deceased law enforcement/fire suppression personnel killed in the line of duty.

Fill out your FAFSA at www.fafsa.gov to see if you qualify for method B or C.

**DOCUMENTATION FOR BOGFW METHOD B:**
A Board of Governors Grant (BOGW) Method can be awarded to low-income students. Whether you qualify is based upon your (or your parent’s) income and household size. Colleges may ask you to provide documentation of income, such as a copy of your 2014 U.S. Income Tax Return. **You are required to provide documentation if it is requested.**

**INCOME CEILINGS FOR BOGFW METHOD B:**

<table>
<thead>
<tr>
<th>Family Size</th>
<th>2014 Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<tr>
<td>2</td>
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<td>7</td>
<td>$54,045</td>
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<td>8</td>
<td>$60,135</td>
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</table>

Each Additional Family Member $6,090

**BOGFW-METHOD C**  
(Available only by filing 2015-2016 FAFSA)

Note: Students not qualified by BOG Method B income standards must file a FAFSA in order to demonstrate the need to qualify for a BOG fee waiver.

If you have special circumstances where you cannot fill out a FAFSA to obtain a BOGFW Enrollment Fee Waiver, please stop by the Financial Aid Office for other possible options.

*New Regulation: Students who apply via the FAFSA for BOG-C must demonstrate need in excess of the average cost of tuition of $1104 for 2015-2016.

**NOTE:**

**Loss of Board of Governors (BOG) Fee Waiver**
Beginning Fall 2015, students who do not maintain minimum academic and/or progress standards for two consecutive primary semesters will be subject to loss of eligibility for the Board of Governors Fee Waiver (BOGW). The change is effective Fall 2016. Registered Foster Youth are exempted from this requirement.
Prerequisite/Corequisite Policy and Procedures

Prerequisites
Some courses have prerequisites: faculty have determined that students are highly unlikely to succeed in these courses unless they have acquired a certain level of skills or knowledge, usually through taking another course beforehand. The prerequisites for each course are listed in the class schedule.

When you attempt to enroll online in a course with a prerequisite, the system checks your academic records for evidence that you have taken or are taking the prerequisites at one of the Peralta Colleges.

1. If you have taken the prerequisites at a Peralta College after 1987 and have received a grade of C or better in it, you are allowed to enroll.

2. If you are currently taking the prerequisites, you are allowed to enroll conditionally until your grade is received. If your grade in the prerequisites is below a C, you will be automatically dropped from the higher level course. You will be informed of this by Peralta email.

3. If you have met the prerequisites through a course taken at another college, you will need to submit proof to the counseling department.

4. If you feel the prerequisite has been met through assessment at another institution, and you have either your scores and placement recommendations or a transcript showing the courses you assessed into and enrolled in, or through other means, (this is referred to as “Multiple Measure Assessment” in the class schedule), please see a counselor. The counselor will look at your test scores and discuss your preparation for the course. If the counselor determines that you have met the prerequisites, he/she will clear you for the course and you will be allowed to enroll.

5. If you feel that you have met the prerequisites through your life experience, or you believe that the prerequisites is unnecessary or unlawful, go to the admissions office to complete and sign a Petition for Prerequisite Challenge. You will immediately be cleared to enroll, pending review of your petition by faculty. If your challenge is approved you will remain in the class. If your petition is denied, you will be dropped from the class. You will be informed of this by phone. Challenge petitions must be approved or denied within five working days of the day they were filed. If your petition is not reviewed within five working days, you will remain in the class.

Co-requisites
Some courses have co-requisites: faculty have determined that students are highly unlikely to succeed in these courses unless they enroll in the co-requisite course at the same time. The co-requisites for each course are listed in the class schedule.

If you enroll in a course with a co-requisite, make sure to enroll in the co-requisite course as well. (If you have previously taken the co-requisite course and obtained a grade of C or better, you don’t need to enroll in it again).

Open Classes
It is the policy of the Peralta Community College District that, unless specifically exempted by statute, every course, course section or class, the average attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully opened to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Chapter II, Division 2, Part VI, Title 5 of the California Administrative Code, commencing with Section 51820.

Student Study Load
In order to complete an Associate in Arts or Associate in Science degree at one of the Peralta Colleges in two years, an average unit load of 15 units per term is often necessary. Students may not carry more than 18 units (including a combined total of all Peralta Colleges) without prior approval of a counselor. Counselor approval is required for excess units up to 21.5 units. Enrollment in 22 to 25 units requires approval of the Dean of Student Services. Under no circumstances will approval be granted beyond 25 units. The maximum number of units for the Summer Session is ten (10). For college purposes, a full-time student is one who is carrying 12 or more units. Students are not permitted to enroll in classes with conflicting or overlapping meeting times.
Board Policy 3410 Nondiscrimination

The District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, sex or gender, gender identity, race, color, medical condition, ancestry, sexual orientation, marital status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellor shall establish administrative procedures that ensure all members of the college community or persons using the services of the district can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, sex or gender, race, color, medical condition, ancestry, sexual orientation, marital status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics.

Administrative Procedure 3410 Nondiscrimination

Educational Programs and other Services

The District shall provide access to its services, classes and programs without regard to, national origin, religion, age, sex or gender, gender identification, race, color, medical condition, ancestry, sexual orientation, marital status, physical or mental disability, or because he/she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

A. All classes, including credit, noncredit and not-for-credit, shall be conducted without regard to the gender of the student enrolled in the classes. As defined in the Penal Code, “gender” means sex, and includes a person’s gender identity and gender-related appearance and behavior whether or not stereotypically associated with the person’s assigned sex at birth.

B. The District shall not prohibit any student from enrolling in any class or course on the basis of gender.

C. Academic staff, including but not limited to counselors, instructors and administrators shall not offer program guidance to students which differs on the basis of gender.

D. Insofar as practicable, the District shall offer opportunities for participation in athletics equally to male and female students.
Board Policy 3430 Prohibition of Harassment

The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment as defined in Administrative Procedure 3430, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, gender identification, age, or sexual orientation of any person, or because he or she is perceived to have one or more of the foregoing characteristics.

The District seeks to foster an environment in which all students, employees and other persons using the services of the district feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. All allegations of retaliation will be swiftly and thoroughly investigated. If the District determines that retaliation has occurred, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any student, employee or other person using the services of the district who believes that he or she has been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3430. Supervisors are mandated to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

To this end the Chancellor shall ensure that the institution undertakes education and training activities to counter discrimination and to prevent, minimize and/or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Chancellor shall establish procedures that define harassment. The Chancellor shall further establish procedures for employees, students, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students to resolve complaints of harassment and discrimination. All participants are protected from retaliatory acts by the District, its employees, students, and agents.

This policy and related written procedures shall be widely published and publicized to administrators, faculty, staff, students, and the public particularly when they are new to the institution. They shall be available for students, employees and others who use the services of the district in all administrative offices.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion.

Privacy Rights of Students

As a student or former student of a Peralta College, you have a right to 1) access and inspect official educational records relating to you as maintained by the District, and 2) amend such records should you believe them to be inaccurate, unsubstantiated, or misleading. (Federal Educational Rights and Privacy Act of 1974, Board Policy 5040, Administrative Procedures 5040, and Administrative Procedures 5045)

Student Conduct Grievance and Due Process Policies

The Peralta Colleges have established regulations and procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law. Board Policy 5500 and Administrative Procedures 5500 clearly define the standards of conduct that is subject to discipline, detail the discipline due process, and identify potential disciplinary actions, including but not limited to the removal, suspension or expulsion of a student.

The College and the District shall ensure that students are accorded due process as stated in the written procedures. The Board Policy and Administrative Procedures are posted online and a copy may be obtained at the Office of the Vice President of Student Services.
The Peralta Community College District contracts police services with the Alameda County Sheriff’s Office, to provide security patrol services for Laney College, Merritt College and the College of Alameda. With regard to Berkeley City College, the Sheriff’s Office primary function is compiling statistical information only. The Berkeley Police Department is responsible for security patrol functions at Berkeley City College.

Mission Statement

The Alameda County Sheriff’s Office/Peralta Police Services mission is to preserve the peace, maintain order and enforce state, federal, and local laws. Our goal is to provide a safe environment so that the educational process can be conducted in an orderly and uninterrupted manner. Deputies focus on “partnerships” in addressing problems and/or concerns identified by campus staff and students.

Peralta Police Authority

Deputies assigned to the Peralta Community College District have peace officer authority, pursuant to section 830.1 of the California Penal Code. Each deputy has met all state standards and training requirements, and has the same authority as municipal police officers. Sheriff Technicians also are employed by Police Services, but do not have peace officer authority. Peralta Police works in partnership with and will request assistance from the Oakland Police Department, Alameda Police Department or the Berkeley Police Department for incidents which require resources not readily available at Peralta Colleges.

Peralta Police Services joins the entire Peralta College Community in welcoming you. The goal of our department is to provide the safest possible environment for all campuses, so everyone can enjoy all of its facilities. Although your safety is our major concern, we also monitor fire and intrusion alarms as well as enforce parking regulations. Calls for service are prioritized and response time will vary with the location, nature and urgency of the situation.

Crime Prevention

Crime prevention is the responsibility of all staff and students. Members of the campus community should be aware of their surroundings and of circumstances which seem out of the ordinary. Willingness to look out for each other and to report all suspicious individuals or activities to the campus police will assure that the campus will be a safe, secure place to work and to study.

Personal Safety Tips

It’s easy to give criminals an opportunity to strike; just be a little careless, forgetful, too trusting, and gullible. But, it’s just as easy to remove the temptation; by being careful, alert, cautious, and aware. Most criminal activity occurs because opportunities exist for crimes to be committed. Take away the opportunity and crime can be greatly reduced. You are your own best security.

An awareness of the following crime prevention pointers, together with your own common sense, will help reduce the opportunity for others to commit a crime against you.

- Lock your car, office or residence whenever leaving it.
- Keep your car or building key ready in your hand.
- Avoid unnecessary hazards of poorly lighted or unfamiliar areas.
- Know the locations of telephones and “Blue Phones” on campus.
- When working after hours, notify Police Services of your location. Lock all doors leading to the area you are in.
- Never leave personal items unattended in common areas.

Questions, suggestions and/or concerns regarding Campus Safety and Security may be directed to Police Services at (510) 465-3514. Your fears and concerns will be treated with the utmost importance by Peralta Police Services.

Bike Patrol

Peralta Police’s commitment to continuous improvement towards enhancing the personal safety of students and visitors to the Peralta Community created the desire for a bike patrol. This was established during the summer of 1997. The bikes will allow officers to reach locations inaccessible to the patrol car and at the same time respond quicker than officers patrolling on foot. Also the bike patrol enhances our relations with the Peralta Community by making us more accessible to the public.

Weapons Policy

The unauthorized use, possession or storage of weapons, fireworks, or explosives is prohibited on any Peralta College premise (including vehicles) or at any Peralta Community College-sponsored activity. Weapons may include, but are not limited to, firearms, pellet guns, bows and arrows, martial arts equipment, switchblade knives, swords, large knives, and clubs.

Parking & Traffic Regulations

All provisions of the California Vehicle Code apply to individuals and to vehicles being driven on and about campus property and parking lots. All vehicle codes, including 21113 C.V.C., are strictly enforced. The speed limit is 5 m.p.h. in campus parking lots and property. Students may only park in designated student parking areas.

Persons must obey all California Vehicle Codes and carefully read and follow the campus parking and traffic signage. Illegally parked vehicles will be cited and/or towed at the owner's expense. For towed vehicles, contact Peralta Police Services at (510) 465-3514. Parking violations are enforced 24 hours a day, seven days a week, including holidays.

Information and classes are subject to change, please see online schedule for the latest information.
See our website: http://bit.ly/PeraltaOnlineSchedule
College officials do not have the authority to rescind or to arbitrate citation matters.

Students must not park in staff parking areas, red zones, yellow (loading zones), green 30 minute zones or in other unauthorized areas. Disabled student parking areas are available and posted with blue paint and handicapped parking signs.

“Handicap Accessible” signs mean the area is accessible by persons with disabilities; it does not mean it is designated for “Handicapped Parking”.

Disabled students must also properly display their daily or semester parking permit (and a Student I.D. Decal if they attend Laney) along with their D.M.V. issued handicap placard and/or handicap license plate.

Staff must properly display their staff parking permit along with their D.M.V. issued disabled placard and/or disabled plate.

Daily parking permits expire at 10:45 p.m. each night and the parking lot gates are locked and secured at 11:00 p.m. each evening. Overnight parking is not authorized and vehicles will be towed at the owner’s expense. (Contact Peralta Police Services for towed vehicles at 510-465-3456).

Visitors may park in the green 30 minutes zones at Merritt and College of Alameda if they are staying only 30 minutes or less. Visitors may park lawfully on the street at campuses with street parking, (metered zones require coinage). Special guest permits may be obtained through the business offices, and the Department of General Services in the District Administration Center (DAC).

Semester parking permits may be purchased for the student parking at Laney, Merritt and College of Alameda campuses for $40.00 ($20.00 for motorcycles).

The summer session rate is $20.00 for cars ($10.00 for motorcycles). Rates are subject to change.

You may choose to pay for parking on a daily basis, rather than purchasing a semester permit. The cost of daily parking is $2.00 per day (exact change only). The daily permits may be purchased from the ticket machines located in the parking lots.

In addition to the daily parking permits, Laney College students must properly display a “STUDENT I.D. DECAL” (hanging from the rear view mirror with the numbered side facing outward), in order to park in a student parking lot or you will be cited.

Student I.D. Decals are issued, initially, at no charge and can be obtained from the Cashier’s Office. There is a $10.00 replacement cost for lost or stolen Student I.D. Decals).

Unlike Laney, Merritt and College of Alameda, the Berkeley City College campus has no parking lot; therefore, Berkeley City College does not honor parking stickers from other Peralta Colleges. There is no designated public parking lot at Berkeley City College.

Free street parking is available after 6:00 p.m. and at most community sites where Berkeley City College classes are held. The Center Street Garage, located between Milvia and Shattuck, charges an hourly parking fee and the garage may be entered on the Center Street side.

Emergency Blue Phones

Emergency blue phones have been installed in various locations on the campuses of Laney, Alameda, and Merritt College for your protection and use. The presence of these phones on campus cannot guarantee your safety, but can play an important role in your personal security and the security of the campuses in general. If you are new to the Peralta Community College District, familiarize yourself with the location of the blue phones along your routes.

In the case of an emergency, press the RED emergency button. This will connect you directly with Peralta Police Services Dispatch. The RED button may be activated in situations where you or someone else is being physically threatened; you are being followed and feel uncomfortable or anxious; an accident has occurred and assistance is needed or any other situation that you feel may require an emergency response from the police.

VANDALISM OR UNWARRANTED ACTIVATION OF AN EMERGENCY BLUE PHONE JEOPARDIZES THE SAFETY OF OTHERS. FOR THIS REASON, THESE ACTIONS WILL BE TAKEN VERY SERIOUSLY BY PERALTA POLICE. MISUSE OF THE TELEPHONES MAY SUBJECT YOU TO DISCIPLINARY OR LEGAL ACTION.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act, codified at USC 1092(f) as part of Higher Education Act of 1965, is a federal law that requires all colleges and universities to keep and disclose information timely and annually about certain crime on and near their respective campuses. These crime statistics can be found in the Peralta Community College Personal Safety Handbook, on the Peralta Community College District website: www.peralta.edu, and on the Alameda County Sheriff’s Office website: www.alamedacountysheriff.org.

Blackboard Connect

(Emergency Notification and Early Warning System)

Blackboard Connect, Inc. is a mass notification and Early Warning system used by the Peralta Community College District to notify students and staff of any emergency situations occurring on PCCD campuses or other PCCD properties. Mass e-mails and text messages are sent out describing the incident and how students/staff should proceed. Because emergency situations change rapidly, recipients should not expect regular updates; however, every attempt will be made to disseminate pertinent information, including campus closures. Lt Craft has reviewed the other content and has indicated that there are not changes.

To receive Blackboard text messages/e-mails, you must provide the Office of Admissions and Records with current cell phone numbers/ email addresses upon registering for classes.
# COURSE INDEX

<table>
<thead>
<tr>
<th>A</th>
<th>H</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration of Justice ............ 32</td>
<td>Health Education .................. 43</td>
</tr>
<tr>
<td>African-American Studies ............. 32</td>
<td>Health Professions and Occupations ... 43</td>
</tr>
<tr>
<td>Anthropology ..................... 33</td>
<td>History .................................. 43</td>
</tr>
<tr>
<td>Art .................................. 33</td>
<td>Humanities ............................. 43</td>
</tr>
<tr>
<td>Asian and Asian-American Studies .... 35</td>
<td>K</td>
</tr>
<tr>
<td>Astronomy ......................... 35</td>
<td>Kinesiology .............................. 43</td>
</tr>
<tr>
<td>Athletics .......................... 35</td>
<td>L</td>
</tr>
<tr>
<td>B</td>
<td>Landscape Horticulture ............. 46</td>
</tr>
<tr>
<td>Biological Sciences ................. 35</td>
<td>Learning Resources .................... 46</td>
</tr>
<tr>
<td>Biology ......................... 36</td>
<td>M</td>
</tr>
<tr>
<td>Business ......................... 37</td>
<td>Mathematics ............................. 48</td>
</tr>
<tr>
<td>C</td>
<td>Medical Assisting .................. 49</td>
</tr>
<tr>
<td>Chemistry ....................... 37</td>
<td>Mexican And Latin American Studies ... 49</td>
</tr>
<tr>
<td>Child Development .................... 37</td>
<td>Music .................................. 49</td>
</tr>
<tr>
<td>Communication .................... 38</td>
<td>N</td>
</tr>
<tr>
<td>Community Social Service ............. 39</td>
<td>Nursing ................................ 50</td>
</tr>
<tr>
<td>Computer Information Systems ........ 39</td>
<td>Nutrition and Dietetics .............. 51</td>
</tr>
<tr>
<td>Cooperative Work Experience Education ............... 40</td>
<td>P</td>
</tr>
<tr>
<td>Counseling ........................... 40</td>
<td>Paralegal Studies .................... 51</td>
</tr>
<tr>
<td>E</td>
<td>English ......................... 41</td>
</tr>
<tr>
<td>Educational Technology ................ 41</td>
<td>English as a Second Language .......... 42</td>
</tr>
<tr>
<td>Emergency Medical Technician .......... 41</td>
<td>Environmental Management &amp; Technology ............. 43</td>
</tr>
<tr>
<td>English ...................... 41</td>
<td>R</td>
</tr>
<tr>
<td>English as a Second Language ........ 42</td>
<td>Radiologic Science .................... 53</td>
</tr>
<tr>
<td>Environmental Management &amp; Technology ............. 43</td>
<td>Real Estate ................................ 53</td>
</tr>
<tr>
<td>F</td>
<td>S</td>
</tr>
<tr>
<td>Fire Science ....................... 43</td>
<td>Sociology ......................... 54</td>
</tr>
<tr>
<td>G</td>
<td>Spanish ....................... 54</td>
</tr>
<tr>
<td>Geography ....................... 43</td>
<td></td>
</tr>
</tbody>
</table>
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