

Heald College July 2013 Catalog
(Compares curriculum to that previously published in June 2011¹ catalog)
SUMMARY OF CURRICULAR CHANGES

Legend

PREFIX# = Course Number; **TITLE** = Course title or title change; **NEW** = New Course; **REV** = Revised Courses that have undergone substantial changes; **DEL** = Deletion; **UNITS/UNIT CHANGES** = Unit value or change in units; **UC** = UC transferable---Indicate UC transfer status by placing an **A** for Approved Courses and a **P** for courses pending; **COMMENTS/PREFIX/PREREQUISITE CHANGE** = Include brief comments or note discipline code changes; **EFFECTIVE DATE** = Date course first offered on campus or placed in catalog, whichever is earlier.

PREFIX	#	TITLE/TITLE CHANGE	N E W	R E V	D E L	UNITS/ UNIT CHANGES	UC	COMMENTS/DISCIPLINE CODE/ PRE-REQUISITE CHANGE	EFFECTIVE DATE	CATALOG
ACCTG	100	General Accounting Fundamentals	X	X		4		Formerly ACCTG 104	July 2013	July 2013
ACCTG	110	Accounting Software Applications	X	X		4		Formerly ACCTG 106	July 2013	July 2013
ACCTG	117	Payroll Accounting Management	X	X		4		Formerly ACCTG 115	July 2013	July 2013
ACCTG	200	Operational Accounting	X	X		4		Formerly ACCTG 205	July 2013	July 2013
ACCTG	220	Financial Accounting I	X	X		4		Formerly ACCTG 205	July 2013	July 2013
ACCTG	223D	Income Tax Fundamentals	X	X		4		Formerly ACCTG 223	July 2013	July 2013
ACCTG	230	Managerial Accounting	X	X		4		Formerly ACCTG 207	July 2013	July 2013
ACCTG	240	Financial Accounting II	X	X		4		Formerly ACCTG 206	July 2013	July 2013
BIOSC	200	Human Nutrition			X	4			July 2013	July 2013
BIOSC	230	Human Anatomy with Lab			X	6			July 2013	July 2013
BIOSC	240	Human Physiology with Lab			X	6			July 2013	July 2013
BIOSC	250	Microbiology with Lab			X	6			July 2013	July 2013
BUS ACCTG	297	Business Administration – Accounting Capstone			X	4			July 2013	July 2013
BUS ADMN	105	Business Management Foundations	X	X		4		Formerly BUS ADMN 105	July 2013	July 2013

¹ Heald College's June 2011 catalog contained curriculum identical to that of the January 2011 catalog; the catalog was reprinted in June to reflect changes in regulatory requirements. Thus, this curriculum change form compares the July 2013 catalog to both the January 2011 and June 2011 catalogs.

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BUS ADMN	150	Introduction to Project Management			X	3			July 2013	July 2013
BUS ADMN	175	Customer Service			X	4			July 2013	July 2013
BUS ADMN	222	Business Media Management	X	X		4		Formerly BUS ADMN 220	July 2013	July 2013
BUS ADMN	298	Business Capstone	X			4			July 2013	July 2013
BUS HOSP	297	Business Administration and Tourism Capstone			X	4			July 2013	July 2013
BUS MKTG	297	Business Administration – Sales and Marketing			X	4			July 2013	July 2013
BUS TECH	297	Business Administration – Software Technologies Capstone			X	4			July 2013	July 2013
CHEM	220	Introduction to General, Organic, and Biochemistry with Lab			X	6			July 2013	July 2013
CNST	242	Project Management Construction Concepts	X	X		4		Formerly CNST 240	July 2013	July 2013
COMP APP	103	Beginning Software Applications	X	X		4		Formerly COMP APP 100	July 2013	July 2013
COMP APP	105	Professional Document Processing	X	X		4		Formerly COMP APP 101	July 2013	July 2013
COMP APP	123	Spreadsheet Essentials	X	X		4		Formerly COMP APP 121	July 2013	July 2013
DENTA SST	102	Introduction to Dental Assisting	X			4			October 2013	July 2013
DENTA SST	107	Introduction to Dental Assisting Lab	X			4			October 2013	July 2013
DENTA SST	111	Introduction to Dental Materials	X			2			October 2013	July 2013
DENTA SST	111L	Introduction to Dental Materials Lab	X			2			October 2013	July 2013
DENTA SST	121	Concepts of Pharmacology and Infection Control	X			4			October 2013	July 2013

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DENTA SST	207	Dental Chairside Assisting I	X			2			October 2013	July 2013
DENTA SST	207L	Dental Chairside Assisting Lab I	X			2			October 2013	July 2013
DENTA SST	208	Dental Chairside Assisting II	X			2			October 2013	July 2013
DENTA SST	208L	Dental Chairside Assisting Lab II	X			2			October 2013	July 2013
DENT AST	213	Concepts of Dental Practice Management	X	X		4		Formerly DENTASST 212	October 2013	July 2013
DENTA SST	226	Dental Sealants and Coronal Polish	X			2			October 2013	July 2013
DENTA SST	226L	Dental Sealants and Coronal Polish Lab	X			2			October 2013	July 2013
DENTA SST	231	Preclinical Radiology	X			2			October 2013	July 2013
DENTA SST	231L	Preclinical Radiology Lab	X			2			October 2013	July 2013
DENTA SST	236	Clinical Radiology	X			4			October 2013	July 2013
DENTA SST	296	Dental Assisting Externship and Seminar I	X			4			October 2013	July 2013
DENTA SST	297	Dental Assisting Externship and Seminar II	X			4			October 2013	July 2013
ELECTR	108	Electronics Math I	X			4			July 2013	July 2013
ELECTR	109	Introduction to Electronics Technology	X			4			July 2013	July 2013
ELECTR	118	Digital Electronics I	X			4			July 2013	July 2013
ELECTR	128	Digital Electronics II	X			4			July 2013	July 2013
ELECTR	129	Electronics Math II	X			4			July 2013	July 2013
ELECTR	130D	DC and AC Electronics	X	X		4		Formerly ELECTR 117	July 2013	July 2013
ELECTR	228D	Semiconductor Electronics	X	X		4		Formerly ELECTR 226	July 2013	July 2013
ELECTR	229D	Analog Electronics Principles	X	X		4		Formerly ELECTR 227	July 2013	July 2013
ELECTR	234D	Electronics Communication Principles	X	X		4		Formerly ELECTR 235	July 2013	July 2013
ELECTR	238	Industrial Electronics I	X			4			July 2013	July 2013

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ELECTR	248	Industrial Electronics II	X			4			July 2013	July 2013
ENGL	55	Fundamental English Skills	X	X		4		Formerly ENGL 10; developmental	July 2013	July 2013
ENGL	215	Group Communications			X	1			July 2013	July 2013
HLTH	105	Introduction to Healthcare Systems	X	X		4		Formerly HLTH 100	July 2013	July 2013
HLTH	135	Issues in Healthcare	X			4			July 2013	July 2013
HLTH	145	Healthcare Privacy, Confidentiality, Legal, and Ethical Issues	X			4			July 2013	July 2013
HLTH	165	Introduction to Disease Pathology and Pharmacotherapy	X			4			July 2013	July 2013
HLTH	175	Financial and Resource Management	X	X		4		Formerly HLTH 170	July 2013	July 2013
HLTH	180	Introduction to Disease Pathology	X			4			July 2013	July 2013
HLTH	190D	Fundamental of Reimbursement Methodologies	X	X		4		Formerly HLTH 160	July 2013	July 2013
HLTH	205	Billing and Coding I	X	X		4		Formerly HLTH 200	July 2013	July 2013
HLTH	215	Billing and Coding II	X			4			July 2013	July 2013
HLTH	295	Medical Insurance Billing and Coding Capstone	X	X		4		Formerly HLTH 297	July 2013	July 2013
HOSPT OUR	101D	Fundamentals of Hospitality and Tourism	X	X		4		Formerly HOSPTOUR 100	July 2013	July 2013
HOSPT OUR	202D	Procedures of Travel	X	X		4		Formerly HOSPTOUR 102	July 2013	July 2013
HOSPT OUR	203D	Operations of Hotels	X	X		4		Formerly HOSPTOUR 103	July 2013	July 2013
HOSPT OUR	204D	Food Service Industry	X	X		4		Formerly HOSPTOUR 104	July 2013	July 2013
HOSPT OUR	207	Field Experience in Hospitality and Tourism	X	X		4		Formerly HOSPTOUR 107	July 2013	July 2013
HTH INFO	103	Diagnostic Coding Essentials	X	X		4		Formerly HTH INFO 101	July 2013	July 2013
HTH INFO	105	Procedural Coding Essentials	X	X		4		Formerly HTH INFO 102	July 2013	July 2013
HTH INFO	115	Healthcare Structure and Systems	X			4			July 2013	July 2013

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HTH INFO	120	Health Data Structure, Content, and Standards	X			4			July 2013	July 2013
HTH INFO	155	Medical Insurance Billing and Coding Technology	X			4			July 2013	July 2013
HTH INFO	185	Healthcare Statistics and Research	X	X		4		Formerly HTH INFO 160	July 2013	July 2013
HTH INFO	195	Healthcare Information Technology and Systems	X	X		4		Formerly HTH INFO 180	July 2013	July 2013
HTH INFO	215D	Advanced Coding and Reimbursement	X			4			July 2013	July 2013
HTH INFO	295	Health Information Technology Professional Practical Experience	X			4		Formerly HTH INFO 299	July 2013	July 2013
INFOTE CH	107	Foundations of Information Technology	X	X		4		Formerly INFOTECH 106	July 2013	July 2013
INFOTE CH	116D	Computer Hardware Technologies	X	X		4		Formerly INFOTECH 115	July 2013	July 2013
INFOTE CH	126D	Computer Operating System Technologies	X	X		4		Formerly INFOTECH 125	July 2013	July 2013
INFOTE CH	131	Programming Fundamentals	X	X		4		Formerly INFOTECH 130	July 2013	July 2013
INFOTE CH	161D	Networking Concepts	X	X		4		Formerly INFOTECH 160	July 2013	July 2013
INFOTE CH	167	Introduction to Relational Databases	X			4			July 2013	July 2013
INFOTE CH	218D	Windows Network Administration	X	X		4		Formerly INFOTECH 215	July 2013	July 2013
INFOTE CH	223D	Linux System Administration	X	X		4		Formerly INFOTECH 220	July 2013	July 2013
INFOTE CH	233	Computer Forensic Techniques	X	X		4		Formerly INFOTECH 291	July 2013	July 2013
INFOTE CH	242	Router and Switch Management	X	X		4		Formerly INFOTECH 270	July 2013	July 2013
INFOTE CH	262	Computer Networking Security I	X			4			July 2013	July 2013

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INFOTECH	264	Computer and Network Security II	X			4			July 2013	July 2013
INFOTECH	266	Ethical Hacking Fundamentals	X	X		4		Formerly INFOTECH 261	July 2013	July 2013
INFOTECH	267	Advanced Relational Databases	X			4			July 2013	July 2013
INFOTECH	286	Network Defense and Countermeasures	X	X		4		Formerly INFOTECH 295	July 2013	July 2013
LEGAL	106	Introduction to the Legal Profession	X	X		4		Formerly LEGAL 105	July 2013	July 2013
LEGAL	120	Legal Research			X	3			July 2013	July 2013
LEGAL	125	Legal Research and Writing I	X			3			October 2011	July 2013
LEGAL	126	Research and Writing for Paralegals	X			4			July 2013	July 2013
LEGAL	130	Legal Writing			X	3			July 2013	July 2013
LEGAL	135	Legal Research and Writing II	X			3			October 2011	July 2013
LEGAL	136	Research and Writing for Paralegals II	X			4			July 2013	July 2013
LEGAL	145	Civil Litigation for Paralegals	X			4			July 2013	July 2013
LEGAL	185	Fundamentals of Torts	X	X		4		Formerly LEGAL 180	July 2013	July 2013
LEGAL	195	Fundamentals of Contracts	X	X		4		Formerly LEGAL 190	July 2013	July 2013
LEGAL	215	Law Office Management and Ethics for Paralegals	X			4			July 2013	July 2013
LEGAL	225	Business Organizations	X	X		4		Formerly LEGAL 220	July 2013	July 2013
LEGAL	275	Fundamentals of Bankruptcy	X	X		4		Formerly LEGAL 270	July 2013	July 2013
LEGAL	280	Wills, Trusts, Probate, and Estate Planning	X			4			July 2013	July 2013
LEGAL	298	Legal Capstone	X			4			October 2011	July 2013
MATH	55	Fundamental Math Skills	X			4		Formerly MATH 10; Developmental	July 2013	July 2013
MED ADMN	105D	Medical Administrative Procedures	X	X		4		Formerly MED ADMN 101	July 2013	July 2013
MED ADMN	125	Medical Terminology	X	X		4		Formerly MED ADMN 120	July 2013	July 2013

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MED ADMN	155	Medical Management and Human Resources	X			4			July 2013	July 2013
MED ADMN	200	Healthcare Billing and Coding			X	3			July 2013	July 2013
MED ADMN	205D	Medical Insurance Billing and Coding Fundamentals	X	X		4		Formerly MED ADMN 201	July 2013	July 2013
MED ADMN	250	Medical Transcription	X	X		4		Formerly MED ADMN 245	July 2013	July 2013
MED ADMN	285	Electronic Medical Administrative Procedures	X	X		4		Formerly MED ADMN 230	July 2013	July 2013
MED ADMN	298	Medical Capstone	X			4			October 2011	July 2013
MED ASST	245D	Medical Assisting Clinical Procedures	X	X		4		Formerly MED ASST 215	July 2013	July 2013
MED ASST	255D	Medical Assisting Laboratory Procedures	X	X		4		Formerly MED ASST 220	July 2013	July 2013
MED ASST	265	Pharmacology	X	X		4		Formerly MED ASST 235	July 2013	July 2013
MED ASST	275	Medical Assisting Certification	X	X		4		Formerly MED ASST 263	July 2013	July 2013
MED ASST	295	Medical Assisting Practicum	X	X		4		Formerly MED ASST 299	July 2013	July 2013
OFF SKLS	121	Keyboarding Essentials	X	X		4		Formerly OFF SKLS 101	July 2013	July 2013
PHARM	210D	Community Pharmacy and Extemporaneous Compounding	X	X		4		Formerly PHARM 200	July 2013	July 2013
PHARM	230D	Institutional Pharmacy and Aseptic Technique	X	X		4		Formerly PHARM 220	July 2013	July 2013
PHARM	250	Pharmacy Professional Development I	X	X		4		Formerly PHARM 270	July 2013	July 2013
PHARM	255	Pharmacy Professional Development II	X			4			July 2013	July 2013
PHARM	290	Community Pharmacy Externship	X			4			October 2011	July 2013
PHARM	291	Pharmacy Externship I	X	X		4		Formerly PHARM 296	July 2013	July 2013
PHARM	292	Pharmacy Externship II	X	X		4		Formerly PHARM 298	July 2013	July 2013

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PHARM	295	Institutional Pharmacy Externship	X			4			October 2011	July 2013
PHLEB	225	Phlebotomy Principles			X	3			July 2013	July 2013
PHLEB	226	Phlebotomy Principles Lab			X	1			July 2013	July 2013
PHLEB	299	Phlebotomy Externship			X	1			July 2013	July 2013
PROF DEV	230	Professional Career Planning and Development	X	X		4		Formerly PROF DEV 226	July 2013	July 2013
PSYCH	240	Human Growth and Development			X	4			July 2013	July 2013
SOC	220	Introduction to Sociology			X	4			July 2013	July 2013