

**MERRITT COLLEGE**  
**Minutes of the College Council Meeting**  
**February 22, 2017, 2016 3:00 p.m. to 5:00 p.m., R-29**

**Attendees:** M. Rivas, A. McCray, A. Elliott, W. Karim, M. Perez, D. Hankins, J. Saleh, A. Cedillo, S. Brown, M. Burns, L. Willis, R. Allen, S. Kessler, J. Lamb, A. Johnson

**Absent:** R. Delia

**Guest:**

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	The meeting was called to order at 3:12pm	
I. Agenda Review, Changes, and Adoption	The agenda was reviewed and approved as amended, to add Health and Safety issues, and remove A. McCray from agenda item V.	M/S/P J. Lamb/ A. Johnson/ Unanimous
II. Review and Approval of Minutes	Minutes were reviewed and approved as amended with revisions to add attached written reports.	M/S/P/ A. McCray/ A. Elliott / Unanimous
III. Action Items/ Presentations/ Discussion Items	<p>Accreditation Update</p> <ul style="list-style-type: none"> <li>• One recommendation for outcomes assessment needs to be addressed. Recommendations 5 and 6 still need to be addressed. Will continue to provide a level of support for accreditation and will work in conjunction with SLOAC.</li> <li>• Team will be formed to draft AFR report before the end of the spring semester. President will communicate with President from Santa Ana College to ensure that the college is addressing recommendations correctly. Follow up is due October 2017. Midterm report due spring 2018.</li> <li>• Show-Cause letter will be issued if no improvement is made.</li> </ul> <p>IEPI Update</p> <ul style="list-style-type: none"> <li>• Working on activity to incorporate Robert's Rule and updating By-Laws. Provide feedback to each</li> </ul>	

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	<p>committee on their practice. Next meeting of IEPI will be March 06, 2017 10:00am.</p> <ul style="list-style-type: none"> <li>IEPI should be kept permanently to ensure that processes are followed. CEMPC's purpose will include integration planning of processing.</li> </ul>	
<p>IV. Presidential Updates</p> <p>A. College President's Report (Burns)</p>	<p>President's Report</p> <ul style="list-style-type: none"> <li>Faculty member Tom Rossi passed away February 20, 2017. Food Bank will be available to student beginning end of February and every third Friday of each month. Innovation funds will be made available to faculty and staff, proposals must be submitted.</li> </ul>	<p>President will ask Trustee Meredith Brown to attend a Courage's Conversation to speak on immigrant rights.</p>
<p>B. ASMC (Johnson)</p>	<ul style="list-style-type: none"> <li>Asking President for funding and assistance on asking for grants, EBT card for students to use on campus ASMC will host a hot dinner for students on February 28, 2017. Student elections have begun online and in person.</li> </ul>	
<p>C. Academic Senate (Rivas)</p>	<ul style="list-style-type: none"> <li>See Rivas' Written Report</li> <li>Include student profiles on website. Video to reflect Tom Rossi's time at Merritt on website.</li> <li>Members were added to the Academic Senate.</li> </ul>	<p>M. Rivas will work with Susan May to upload student profiles and Video on Tom Rossi.</p>
<p>D. Classified Senate (Karim)</p>	<ul style="list-style-type: none"> <li>25 Annual Classified Leadership Institute 2017. CLI conference and professional development dollars now made available to Classified staff.</li> <li>Sent campus wide survey to Classified Staff for professional development and areas of training. Would like to improve communication between departments and district.</li> </ul>	

<p>Committee Reports</p> <p>A. CBC</p>	<ul style="list-style-type: none"> <li>• <i>See Willis' written report.</i></li> <li>• Working on budget set up and requests for new fiscal year.</li> </ul>	
<p>B. CEMPC</p>	<ul style="list-style-type: none"> <li>• <i>No report.</i></li> <li>• Reconcile list of membership of CEMPC on website and By-Laws.</li> </ul>	<p>L. Willis will contact Susan May to make the change.</p>
<p>C. CFC</p>	<ul style="list-style-type: none"> <li>• <i>No report.</i></li> </ul>	
<p>D. MTC</p>	<ul style="list-style-type: none"> <li>• <i>No report.</i></li> </ul>	
<p>The meeting was adjourned at 5:00p.m.</p>		<p>M/S/P D. Hankins/ M. Burns/ Unanimous</p>

Initials of note taker: M.P. 03/22/2017