

SLOAC Meeting Notes – November 21, 2014

Present: Kaitlin Duffey, Corey Meadows, Clifton Coleman, Ann Elliott, Jason Seals, Susan Andrien, Jennifer Shanoski (chair)

Agenda Item	Discussion	Action Item
1. Goals for SLOAC	The committee reviewed its goals. We are on track to complete them by January! Great work.	
2. End of Semester Surveys	Jennifer showed the committee the final survey that is being distributed during the week of November 24. We discussed the instructor reflection questions. Susan recommended that we re-order the proposed questions. It was also recommended that we emphasize the fact that the reflection questions could be used in the new self-evaluation forms. We also discussed using answers to some of the questions to develop workshops for next semester. Timeline for surveys: <ul style="list-style-type: none">- Monday, November 24: email faculty- December 1 – December 5:	Jennifer will edit the reflection questionnaire. Jennifer will email surveys to faculty. Jennifer and Clifton will administer

	<p>administer surveys</p> <ul style="list-style-type: none"> - December 8 – December 12: compile and distribute reports for reflection 	<p>surveys when requested.</p> <p>Clifton will prepare reports.</p> <p>Jennifer will distribute reports and collect reflections.</p>
3. ILO Assessments for Departments	<p>Jennifer brought a sample ILO assessment worksheet and the committee provided feedback and edits to the form to make it clearer. It was recommended that the form be distributed at the first CDCPD meeting of December so that it could be presented to chairs for use in January.</p>	<p>Jennifer will edit the form to include committee feedback.</p> <p>Jennifer will present the form to CDCPD on December 3.</p>
4. Flex Day Activity Proposal	<p>We brainstormed ways in which we could conduct an engaging, effective workshop. Ideas included:</p> <ul style="list-style-type: none"> - Bring the most meaningful assignment that you have given in your course and an example of a student's work. At the workshop we could identify how to use that assignment as a meaningful assessment. - Bring one student's work that you feel especially proud of and describe how it represents meeting a specific SLO. - Looking at Pat Cross's Eight Principles of Effective Assessment. - Have faculty identify examples of SLO assessments according to how 	

	<p>well they fit the bill of quality assessment.</p> <p>We settled on the last idea. We discussed how we would identify poor, standard, and high quality assessments – we decided that it would be best to make them up so as to avoid embarrassing anyone. Gift cards will be given to the winning team (the team of four that correctly ranks the assessment in the shortest amount of time). Susan recommended that we do a 1-minute paper on the activity at the end – this would provide another way to show how to do assessment.</p>	<p>Jennifer will put together the activity and the assessment samples for review at the next SLOAC meeting.</p> <p>Jennifer will request 4 \$20 gift cards from the President for the activity winners.</p>
5. Last Meeting of the Year: Dec. 5	Jennifer needs to adjust the time of the last meeting from 10-11 to 11-12. The committee agreed unanimously to the change.	Jennifer will send out a reminder regarding the time change for the meeting.
6. Other		