

SLOAC Meeting Notes – January 30, 2015

Present: Elmer Bugg, , Clifton Coleman, Ann Elliott, Jon Drinnon, Lynn Bratchett, Shiela Rudolfo, Jennifer Shanoski (chair)

Agenda Item	Discussion	Action Item
1. Goals for SLOAC	<p>The committee reviewed its goals.</p> <ol style="list-style-type: none">1. Every committee member was given a copy of the self-study report. Jennifer will send the committee the SLO report sent to ACCJC in 2013 and the feedback memo that was received last year. The committee agreed to review the SLO report and feedback memo for the next meeting.2. Clifton provided a list of courses without complete assessment work to the committee. Each committee member volunteered to work with faculty on that list to help them complete their assessment this year. Jennifer will divide up the electronic list and send it to everyone in the committee. Jennifer will also send everyone a copy of the word file and assessment rubric that can be used to simplify/demystify the process. The approach will be to approach faculty with three options: if they taught the same class in the fall and have the data which can be used to assess the class now; if there is an SLO that can be assessed between now and March; to develop a plan with a specific timeline for completing the assessment of at least one SLO by the end of the semester.	<p>Jennifer will send SLO report and feedback memo to the committee.</p> <p>Clifton will clean up the course list and send it to Jennifer for division.</p> <p>Jennifer will send the assessment word doc., assessment rubric, and divided list to all committee members so that they can work with their faculty.</p>

	<p>Tina said that she was meeting with department chairs and emphasizing the need for completion. Committee wants to have a Friday completion list sent to the college – emphasize what is done each week.</p> <p>3. Flex day activity was a success! See agenda item 2.</p>	<p>Tina will meet with Division I department chairs regarding assessment.</p> <p>Jennifer will start sending a Friday completion list to the campus.</p>
Flex Day Activity Recap	<p>January's flex day assessment activity was a success with over 60 participants. Feedback was very positive and the goal of increasing knowledge about quality assessment was achieved.</p>	
Assessment Summit Recap	<p>The January 24 assessment summit meeting was designed to bring together faculty, staff, and administrative leadership so that each group could take ownership of the assessment process. This goal was not met as most groups focused on what others were or were not doing to support assessment instead of identifying concrete ways in which they could contribute and affect change. Not enough faculty were present and those that attended were the leaders who already participate.</p>	
Site Visit	<p>Jennifer will not be in town during the accrediting team visit. The committee needs to be ready to meet with team members and inform them of the work that is being done at the college. Ann is the obvious point person for this but she is hesitant about being the "only one."</p>	

Future Meetings	SLOAC will meet every other Tuesday afternoon at 1:00 for the remainder of the semester.	
Other	We need to look at the CCSE and Noel Levitz data for assessing student services.	Jennifer will gather the survey results and review them for use at the next student services meeting to take place on Friday, February 6.