

SLOAC Meeting Notes – Feb 14, 2017

Present: Laura Forlin, Marty Zielke, Heather Casale (chair), Ann Elliott, Susan Andrien, Todd Barraza, LaShaune Fitch

| Agenda Item | Discussion | Action Item |
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| 1. Approval of Agenda | none | approved |
| 2. Approval of Past Meeting Notes | Hard copy for review, had emailed prior | LaShaune now has access to website, will forward her minutes/agendas to load |
| 3. Introductions | New Assessment/Curriculum Specialist, LaShaune Fitch has started. Has met with sloac chair to discuss priorities and goals for sloac . | |
| 4. Semester Action Plans | <p>ACCJC response letter reviewed. Semester action plan now prioritized to meeting 100% benchmark of all courses, programs, service areas. Deans will be sending emails to divisions. Div II- email to all CTE's that requested SWF funds. No release of funds without 100% assessment met.</p> <p>Data- LF, TB, HC and SK met today to develop plan for data collection and assessment to be provided to departments, divisions and ACCJC. SK and TB will work on excel template that allows for collection of all required stats, LF will work on identifying all courses offered during current cycle and which may be excluded in data collection with input from VPI</p> <p>Stipend process: Todd will be training on processing</p> | <p>HC requested meeting with VPI and LF to determine clear exclusion criteria and what was done historically.</p> <p>HC will update stipend request form</p> |

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

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| | <p>ePafs for adjunct stipend request.</p> <p>Evidence collection needs to be ongoing and available for ACCJC Fall visit.</p> <p>New member recruitment remains a goal.</p> <p>ACCJC annual report due. SK had emailed to group for input on narrative questions.</p> <p>Assessment Fair planned for end of April/beg May depending on when survey results received by SK. Identified several ideas: poster sessions, small discussion groups, campus survey results, taskstream data entry, ILO results, role for students?</p> | <p>with updated process and contacts. LF will then load onto website. Currently need VPI to complete approval process to allow TB access.</p> <p>AC's will collect and send to mer-sloac email. TB will create folder for storage.</p> <p>HC does not plan to continue as division assessment coordinator next year. Will need to identify a replacement.</p> <p>ACs will review questions and provide input.</p> <p>LF will f/u with Laney assessment specialist for ideas of what they did during their fair to incorporate students.</p> |
| 5. Flex Day Summary | LF needed to leave for class, unable to discuss. | Move to next agenda |
| 7. Additional items | <p>Budget: AC release time not yet loaded. Unable to pay adjunct stipends as budget not entered.</p> <p>AE knows how to align SLOs to PLO's in Taskstream, willing to show how next meeting.</p> | <p>HC emailed VPI with concerns and request for update.</p> <p>AE will demo next meeting.</p> |
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