



## MERRITT COLLEGE PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

**DATE AND PLACE:** Tuesday, April 30, 2019, 9:00 – 10:30 AM, S-435

**OBJECTIVES:**

- ☞ Discuss plans for future workshops and ideas for upcoming Flex

**AGENDA:**

1. Approval of Agenda
2. Minutes. Please review the minutes from March 19th meeting (last official meeting with quorum).
3. Beginning of Fall semester Flex date: Friday Aug. 17<sup>th</sup>
  - Set up meetings dates before that day
  - Food, Kim's?
  - Roll playing activity (in collaboration with Guided Pathways)
  - Icebreakers
  - People that have been supported by PDC for conferences to offer workshops
  - Isela Santana requested time for Learning center presentation, with embedded tutors and faculty that will have them next semester
  - Other ideas from last Flex feedback
    1. Technology in the classroom
    2. Bullying in the workplace
    3. Cultural literacy
    4. Assessments workshop
    5. Staff training: Updates in ePafs and Business practices.
    6. Customer service
    7. Others.....
4. Other items
  - Continuation of committee members, promote and invite colleagues to join us
  - Different structure for using PD funds
  - List of last years' PD expenses, report for Scott
5. Adjournment

*The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes, and values needed to succeed and participate responsibly in a democratic society and a global economy.*



MERRITT COLLEGE  
PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

staff training

teaching skills

more ra  
bullying

cultural diversity  
interactive voting  
harassment training  
welcome week signage  
time to work together

deeper with reading appre  
learning center resources  
guided pathways updates  
reading apprenticeship  
the interactive ones  
hands on activities  
advanced technology  
in classroom

training

basic skills