



# MERRITT COLLEGE

## Membership

### Voting

Frances Moy  
Jose Salceda  
Maria Suarez  
Lilia Chavez  
Jason Holloway  
Doris Hankings  
Maria Spencer  
Denise Woodward  
Soledad Leung

### Non-Voting

### Quorum

4 voting members

## Professional Development Committee Meeting Agenda 10-15-2020

**Zoom Link:** <https://cccconfer.zoom.us/j/91443026624>

- I. Call to Order
- II. Agenda Review, Changes and Adoption
- III. Approval of Minutes- Review minutes from Oct 1<sup>st</sup> meeting.
- IV. Action Items:  
Flex Day schedule confirmation of workshops and links
- V. Standing Items
  - Alejandra Cerda has been working on budget related items: ICC for Dr. Saheli, budget transfers and rollover
  - Sabbaticals announcements and workshop
  - How to run effective meetings, Roberts rule (training) \$300 (Lorenzo Cuesta)
- VI. Announcements:  
Next meeting Nov. 5<sup>th</sup> same Zoom link
- VII. Adjournment

*The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.*