

**MERRITT COLLEGE
PROFESSIONAL DEVELOPMENT COMMITTEE MEETING**

Online via Zoom

Thursday, October 1st, 2020 9:00 –10:30 am

Minutes

Present: Maria Suarez, Jose A. Salceda, Frances Moy, Denise Woodward, Dr. Lilia Chavez

Absent: Jason Holloway, Maria Spencer, Doris Hankins, Soledad Leung

Guests: Ammar Saheli

AGENDA ITEM	SUMMARY OF DISCUSSION	ACTION ITEMS/CONCLUSIONS
1. Call to Order	<i>Meeting called at 9:00 am.</i>	
2. Approve Agenda	<i>Agenda approved with no corrections.</i>	M/S/P- Maria Suarez/Dr. Lilia Chavez
3. Approve 09/17/20 Minutes	<i>Minutes approved with no corrections.</i>	M/S/P- Maria Suarez/Frances Moy
4. Pre-planning for Implicit Bias Workshop	<p><i>Guest Dr. Ammar Saheli:</i></p> <ul style="list-style-type: none"> <i>-Dr. Saheli introduced himself to the PDC members: CEO, Director of SSS, Instructor.</i> <i>-Merritt College scorecard shared by Frances Moy.</i> <i>-Target audience is 100 faculty and staff members.</i> <i>-Dr. Saheli shared that implicit bias lies within all and can lead to explicit bias; topics on race need to be uncomfortable.</i> <i>-Dr. Chavez will introduce Dr. Saheli at mid-semester flex day.</i> <i>-Title requested "Walking in Denial and Resistance."</i> 	<p>Action Items:</p> <ul style="list-style-type: none"> <i>-Maria will create and provide Zoom link.</i> <i>-Dr. Saheli will provide a description for the workshop to include in the program.</i>
5. Planning for Mid-semester Flex - 10/20/20	<p><i>8:45-9:50 am Remarks by President David Johnson. Frances will introduce PDC members.</i></p> <p><i>10:00-11:30 am Accreditation Updates and College-wide Activity – Accreditation Committee</i></p> <p><i>11:40-12:50 pm Unconscious Bias – Dr. Ammar Saheli</i></p> <p><i>1:00-2:50 pm Trauma Informed Systems – Brooke Briggance</i></p> <p><i>3:00-3:50 pm Annual Program Review Hands on Workshop for Chairs and Program Directors – Nathan Pellegrin</i></p> <p><i>3:00-3:50 pm SAS Online Resources – SAS Staff</i></p> <p><i>3:00-3:50 pm Interest Based Relational (IBR) Approach to Conflict Resolution – Maria Spencer</i></p>	<p>Action Items:</p> <ul style="list-style-type: none"> <i>-Frances Moy will follow-up with Lilian Pires to confirm Accounts Payable workshop.</i>

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	<p>3:00-3:50 pm <i>Strategies for Online Regular and Effective Contact with Students – Adoria Williams</i></p> <p>4:00-4:50 pm <i>CurriQnet Hands on Workshop – Nghiem Thai and Curriculum Committee</i></p> <p>4:00-4:50 pm <i>Using Canvas Quiz Statistics to Improve Teaching and Learning Outcomes – John Rodriguez</i></p> <p>4:00-4:50 pm <i>SLOs Hands on Workshop</i></p> <p>4:00-4:50 pm <i>Adobe Sign – A Conversation about Remote Resources – Denise Woodward</i></p> <p>4:00-4:50 pm <i>Accounts Payable and Procurement - Lilian Pires</i></p>	
<p>6. Other Items</p>	<p>Next meeting scheduled for October 15th at 9:00 am.</p>	
<p>7. Adjournment</p>	<p>Meeting Adjourned at 10:08 am.</p>	

* M/S/P = Motioned/Seconded/Passed