



Professional Development Committee

Monday, February 22, 2016

10:00 am – 11:30 pm

Room L137

AGENDA

- Approval of the Agenda
- Approval of 2/8/16 minutes
- Budget Update / Outstanding Balances
- Funding requests: Laura Forlin, Dr. Lilia Chavez
- Renew Survey Monkey account - \$300
- Educational Leave – Lawrence Lee
 - Wants to take 1 year educational leave (Fall 2016 – Spring 2017)
 - Application is due April 4, 2016 – we currently have no form
 - Advised to send applicants to human resources at the district
- Professional Development Committee Chair Meeting – 2/19/16
 - Move 3rd FLEX day to the middle of the semester: Proposed FLEX day schedule spring 2017
 - Tuesday 1/17 District Day
 - Wednesday 1/18 College Day
 - Thursday 1/19 Classes Begin
 - Thursday 3/22 3rd Flex Day
 - Committee Decision should be submitted in writing
 - Program Review and Professional Development
 - Professional Development needs identified in program review may be compiled and reviewed by the PD committees to better address college needs on college flex days – Ideally themes could be chosen that would address some of these needs
 - Possible increase in PD funding of \$120,000 for the district by chancellor (would be inclusive for classified staff) – Not sure how many sabbaticals will be awarded until the new contract negotiation.
- Prioritize PFT funds – allocation for classified staff and administrators
 - Set amounts – can we change classified staff from \$800 - \$1000 (possibly for fall 2016)
 - President does not have additional funds for administrators this year

- Purchasing Instructional supplies (books, etc.)? / conferences / enrolling in relevant coursework College tuition is an option to use PD funding (Should we publicize this?)
- Should we specify a limit for how many times you can apply in a row for PD funds
- Should there be a higher PD funding limit for faculty group projects (District)
- Revise FLEX Day workshop proposal form (word file with editing privileges)
 - Do we need a new intake form to reflect requests which are not travel related?
Create and optional field on PD request form for PD funds request – people should still be eligible to receive funds if the request is not directly tied to SLO's or accreditation
 - 2017 – 2018 Sabbatical Handbook revision – Add Berenise Herrera as point person to turn in sabbatical proposals to the President
- Spring 2016 Communication – Committee Membership / FLEX day/ Sabbaticals/ Electronic Sign-in / 2016 – 2017 Fund requests/ Sabbatical Proposals / Interest in presenting in fall 2016
- Other Items

March 14

March 28

April 11

April 25

May 9

May 23

Next Meeting Date: **Monday, March 14, 2016 10:00 am – 11:30 am**