



PROFESSIONAL DEVELOPMENT COMMITTEE

Thursday, September 24, 2015

12:00 noon – 1:30 p.m.

Room L137

A G E N D A

- Approval of Agenda
- Approval of Tuesday, May 12, 2015 and Thursday, September 10, 2015 Meeting Minutes
- PDC General Business
 - Review/Approve Pending Funding Application Requests
 - PDC Bookkeeper/Accountant Update
 - 2015-16 Budget
 - Status of Pending Payments/Requisitions
 - ✓ Fresh and Natural Invoices
 - ✓ Marco Polo Catering Invoice
 - ✓ Dr. David Marshall
 - Status of the 2014-15 Sabbatical Payments from PDC Account
 - 2015-16 Faculty (3) and Administrator (2) PDC Appointees
 - Election of the 2015-16 PDC Chair & Stipend
- New Business
 - Transition of 2014-15 PDC files
 - Timeline for Update of PDC Resource Materials (i.e. Funding Applications; Sabbatical Handbook, etc.)
 - Administering the Fall 2015 PDC Survey
 - Back-To-School Drive Listing
 - Establishing a January 2016 Flex Day Planning Timeline
- Future Agenda Items
 - Web-site Posting and E-Mail Dissemination of the 2015-16 PDC Funding Application and Resource Materials
 - Identifying 2015-16 PDC Goals or New Objectives Only
- Other
- Next PDC Meeting Date: Thursday, October 8, 2015, 1:30 p.m. to 3:00 p.m., Room L137