



MERRITT COLLEGE

Facilities Committee Minutes

May 8, 2018

Minutes

Present: Kevin Bertelsen, Frances Moy, Tara Marrero

Guest: Lee Peevy, Student Marlene Hurd

Agenda Item	Discussion/Action
Work Order & Maintenance Issues Update	<ul style="list-style-type: none">• S building elevator still out waiting for repair person to come out
Health & Safety Committee report	<ul style="list-style-type: none">• Health & Safety and end of year report• Active shooter training 5/11 show a video, prepare for a drill 2019• Review protocols for fires & earthquakes assign for building stewards.• Radio emergency
Old/New Business	Kevin's goals <ul style="list-style-type: none">• Key policies rules• Events rules - usage policies• Start the beautification of the campus DFC- Agenda items are constantly rolled over to the next meeting New Business <ul style="list-style-type: none">• No smoking policy, we are a smoke free campus & need signage
Possible change of meeting times	Proposed for next semester/year – 1 st Tuesday 2:30-4:30
Adjournment	

The mission of Merritt College is to enhance the quality of life in the communities we serve, by helping students to attain knowledge, master skills, and develop the appreciation, attitudes, and values needed to succeed and participate responsibly in a democratic society.