

MERRITT COLLEGE
Minutes of the CEMPC Meeting
Wednesday, October 7, 2015

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic and global economy.

To accomplish its mission, Merritt College provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.

Present: Molly Sealund, Tom Renbarger, Ray Chamberlain, Marilyn Bull, Bill Love, Ann Elliott, Mario Rivas, Tanya Ilarde,
 Guest: Samantha Knappenberger
 Note taker: Tachetta Henry

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
I. Approval of Wednesday, October 7, 2015 Agenda		Approval tabled until next meeting (No quorum)
II. Approval of Minutes for September 16, 2015		Approval tabled until next meeting (No quorum)

<p>III. Review of CEMPC By-Laws</p>	<p>Committee discussed the Presidents' role in the appointment of a co-chair. W. Love suggests that the classified co-chair should be appointed by the Classified Senate and the administrative co-chair should then be appointed by the President. Committee discussed the recommendation of creating tri-chairs so that staff, faculty, and administration are represented (The co-chairs should be the VPI, a faculty person, and a classified person).</p>	<p>Motion to change the by-laws regarding the appointment of co-chairs postponed until the next meeting (Motioned by W. Love and 2nd by R. Chamberlain: Topic to be added to the next meeting's agenda).</p> <p>CEMPC By-Laws were accepted by the committee with the revision of typos in the by-laws.</p>
<p>IV. Setting of Committee Goals</p>	<p>Tabled until next meeting</p>	
<p>V. Review of Governance Handbook</p>	<p>Tabled until next meeting</p>	

<p>VI. Review of Educational Master Plan</p>	<p><u>S. Knappenberger presented to committee and draft of the Program Review timeline:</u> Program Review is integrated in the self-evaluation as a recommendation that the Program Review process should be documented in order to make sure the campus community is aware of our plans and are on the same page. There is a lack of clarity regarding what happens after the process (With resource requests, where do we go from there? How do we get the shared governance committees involved and make sure everyone approves that? How does it move forward to make sure we get what we're requesting? How do we assess what was requested to know if it made an improvement of what we intended it to do?) A flow chart draft of the Program Review timeline was presented so that everyone would see where it goes and will know that it's been validated, reviewed, and moved forward (please see attached.)</p> <p><u>Recommended revisions to the flow chart:</u> CEMPC suggests outlining faculty prioritization within the flow chart because of its importance in the Program Review process. Change wording in the flow chart, regarding the President reviewing recommendations alone, to "the President, in conjunction with, the faculty senate president and others will list the priorities" (suggestion based on AB 7025 and 10+1 rule). Move the APU higher on the Program Review flow chart draft. November 1st the Program review data will be completed for review.</p>	<p>CEMPC recommends the revision of the Program Review draft.</p>
<p>Adjournment</p>	<p>Meeting adjourned at 5pm</p>	