

MERRITT COLLEGE
Minutes of the _____ CEMPC Meeting
Wednesday, May 8, 2013

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society.

To accomplish its mission the College provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.

Present: Molly Sealund, Tanya Ilarde, Chris Grampp, Jon Drinnon, Tae-Soon Park, Eric Gravenberg, Anita M. Black, Carlos McLean, Janet Zepel

Guest(s): Stacy Thompson, Norma Ambriz-Galaviz, Audrey Trotter, Gina LaMonica

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
I. Approval of Wednesday, May 8, 2013's Agenda	Agreed to go directly after approval of minutes to consideration of by-laws.	
II. Approval of Wednesday, April 10, 2013's Minutes	Approval of the minutes with minor corrections. Moved to approve by Molly Sealund, seconded by Carlos McLean.	Approved with 2 abstentions – Tanya Ilarde and Tae Soon Park.

	<p>V. Anita M. Black presented a CEMPC evaluation of Instructional Unit Plans from 2007– 08 that looks at each discipline with evaluation, comments, resource needs, and faculty needs. It was agreed this might be a good starting point with the addition of specific data such as FTEFs, success data, etc., with consideration of the vision of future development. Jon Drinnon spoke to the importance of turning analysis into action items. Molly Sealund spoke to the importance of reviewing not only instructional review, but also those of Student Support Services and Business Services. Anita M. Black spoke to looking at how expansion of specialized vocational programs will impact basic course offerings. Norma Ambriz-Galaviz proposed that the CEMPC form from 2007-2008 as a starting point for a Program Review Evaluation format with the addition of other entities and additional data points.</p>	
<p>V. Shared Governance Retreat</p> <p>a. Purpose to revisit College Council Committee & By-Laws</p> <p>b. Recommendation – Spring 2013 date</p> <p>c. Approach for a productive outcome to “Kick off” AY 2013-2014</p>	<p>Reserved for future discussion.</p>	
<p>Adjournment</p>	<p>Tae-Soon Park moved to adjourn, seconded by Eric Gravenberg.</p>	<p>Adjourned at 4:43 pm.</p>