



MERRITT COLLEGE

COUNCIL OF DEPARTMENT CHAIRS & PROGRAM DIRECTORS

WEDNESDAY, OCTOBER 2, 2013

3:00 TO 5:00 PM – ROOM R23

AGENDA



1. Call to Order
2. Approval of Agenda (2 minutes)
3. Approval of Minutes (5 minutes)
 - 3.1. February 6, 2013
 - 3.2. March 6, 2013
 - 3.3. April 3, 2013
 - 3.4. September 2, 2013
4. CIC (Procedures, Guidelines, and Expectations) (10 minutes)
5. CTE District Committee (10 minutes)
6. Cancellation of Classes Policy (5 minutes)
7. Add Card Policy (1 minute)
8. Accreditation Update (15 minutes)
 - 8.1. Training
 - 8.2. Audit Process
 - 8.3. Research Team
9. Base + 2 % (Spring 2014 and beyond) (15 minutes)
 - 9.1. Targets and Strategies
10. Program Reviews (10 minutes)
 - 10.1. Expectations for Managing Programs—2years
 - 10.2. CEMPC
11. Communication Expectations (Flow of information between Department Chairs and faculty) (5 minutes)
12. Time Assessment Process (reallocations for Spring 2014) (5 minutes)
13. Faculty Hire Prioritization Process for November 6, 2013, CDCPD Meeting (5 minutes)
14. Other Business
15. Announcements
16. Adjournments

Mission

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society.