



## MERRITT COLLEGE

### COUNCIL OF DEPARTMENT CHAIRS & PROGRAM DIRECTORS

WEDNESDAY, FEBRUARY 5, 2014

3:00 TO 5:00 PM – ROOM R23

#### AGENDA



1. Called to Order
2. Approval of Agenda (2 minutes)
3. Approval of December 4, 2013 Minutes (3 minutes)
4. Administrative introductions and reports (10 minutes)
5. Office of Instruction
  - a. Accreditation Update (5 minutes)
  - b. Census and Grade submission deadlines (5 minutes)
  - c. Summer and Fall 2014 schedule deadlines (5 minutes)
  - d. Coordinated process among disciplines for scheduling classes (10 minutes)
  - e. Faculty evaluation updates (3 minutes)
  - f. SLOAC updates (10 minutes)
  - g. Course updates in CNET (5 minutes)
6. Reorganization of Departments (20 minutes)
7. Sabbatical information updates (2 minutes)
8. Other/New business
9. Announcements
  - a. Next meeting: March 5, 2014
10. Adjournment

#### Mission

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society.