



1200 12th Avenue South Ste 110 Seattle, WA 98144

November 16, 2020

TO: Building Engineering and Facilities Professionals
FROM: Melanie Danuser, Director of Education & Training
RE: Request for Instructors for BOC® Training

Do you enjoy sharing your knowledge with others in the building engineering profession? If so, we hope you will consider becoming an instructor in the BOC program.

The Northwest Energy Efficiency Council (NEEC) is seeking qualified individuals to provide classroom instruction in the Building Operator Certification (BOC®) program. The time commitment is part-time, and can serve as a complement to existing full-time work and/or consulting commitments. The application due date for this solicitation is **December 21, 2020**.

The Building Operator Certification provides job skills training and credentials to operators of commercial buildings in the subject areas of HVAC systems, lighting, electricity, codes, indoor air quality, and energy conservation techniques. Our participants are building engineers and technicians who come from a wide variety of backgrounds and have 2 or more years' experience operating and maintaining building systems. BOC classes are taught by individual subject area, with instructors assigned to subjects within their area of expertise. Classes are taught online during the COVID-19 period. Post-COVID, we expect to resume on-site classes at which time instructor travel expenses will be reimbursed.

We seek to build an instructor pool that reflects the diversity within our current and future learner community. We encourage individuals with diverse backgrounds to apply, and we desire referrals of women and people of color.

More information about the qualifications for instructors, our commitment to diversity, and the application are below. You may also contact me to discuss questions about this opportunity. I can be reached at Melanie.Danuser@neec.net

Instructor Qualifications and Application: <https://www.theboc.info/about/boc-call-for-instructors/>.