

**MERRITT COLLEGE**  
**Minutes of the Emergency College Council Meeting**  
**August 23, 2017 - 3:00 p.m., Room R29**

**Members Present:** M. Rivas, A. McCray, T. Park, W. Karim, P. Pharr, M. Rubio, D. Hankins, S. Kessler, J. Lamb, C. McLean, L. Omar-Reed, L. Willis, M.E. Burns (ex-officio)

**Members Absent:** R. Allen, A. Elliott, ML Zernicke, D. Del Rosario (ex-officio)

**Guests:** M. Sealund, N. Thai

**Minute Taker:** S. Harding

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	Meeting called to order by L. Willis at 3:17 p.m.	
<b>I. Agenda Review, Changes and Adoption</b>		M/S/P (Rivas/Omar-Reed) to approve agenda amendments. Tabled Items III. IV. & V. D. Hankins opposed.
<b>II. Action Items/Presentations:</b> <ul style="list-style-type: none"> <li>• Review of Draft AFR</li> </ul>	<p>VPI Lamb shared the following regarding the Merritt College Accreditation Follow-Up Report:</p> <ul style="list-style-type: none"> <li>• Emergency meeting called to provide college leadership a chance to share/comment on the Accreditation Follow-Up Report.</li> <li>• Follow-up report in response to 2015 sanctions received by the ACCJC.</li> <li>• This is the second follow-up report we have had to provide to the commission and addresses only recommendation six, Outcomes Assessment.</li> <li>• Report requires Board approval on September 12, 2017 and submission to the commission in October. The college will have a site visit in response to the report in November.</li> <li>• Outcomes broken down by course level, program level and service level.</li> <li>• Report walks accreditors through the College’s efforts of reaching 100% of our target.</li> <li>• Report provides an accurate depiction of the college.</li> </ul> <p>Highlights from additional discussion related to accreditation:</p> <ul style="list-style-type: none"> <li>• Midterm report due March 2018. Information is</li> </ul>	<p>M/S/U (Rivas/McCray) to recommend approval of the Accreditation Follow-Up Report presented with the understanding that further modifications would be made by the ALO and the President.</p> <p>M/S/U (Lamb/Rivas) to formally commend the AFR, ALO, President and SLOAC on accomplishing this huge task of reaching 100%.</p> <p>M. Rivas to bring the discussion of assessment to the Senate to work on writing a formal resolution that can address this effort.</p>

	<p>scheduled to be gathered through the month of October with the writing taking place in November and review in December. Approval of the report will occur sometime between January and February.</p> <ul style="list-style-type: none"> <li>• College must move towards and intentional culture of assessment and adopt a sustainable model. Council should be the role model and encourage the campus in these efforts through direct reports submitted.</li> <li>• It was suggested that one of the College Council goals reflect being a lead of the assessment efforts.</li> <li>• ACCJC standards should be embedded into our committee work.</li> <li>• Some of the resistance stemmed from the lack of knowledge or know how as well as the need to prioritize. It was questioned how support efforts would be maintained. H. Casale commended for her assistance.</li> </ul>	
<b>III. Review and Approval of Minutes:</b>	Tabled to September 2017 meeting.	
• May 17, 2017		
<b>IV. Presidential Updates</b>	Tabled to September 2017 meeting.	
A) College (Burns)		
B) ASMC (Omar-Reed)		
C) Academic Senate (Rivas)		
D) Classified Senate (Karim)		
<b>V. Committee Reports</b>	Tabled to September 2017 meeting.	
A) CBC (Willis)		
C) CEMPC		
D) CFC		
F) MTC (Zernicke)		
<b>VI. Upcoming Events/Announcements</b>	<ul style="list-style-type: none"> <li>• College Council By-Laws need to be revised. Please review prior to next meeting and prepare to discuss. Need to focus on the criteria of electing chairs, identifying committee alternates and minute takers.</li> <li>• Be on the look-out for the 2017/18 Governance Calendar.</li> <li>• Food Bank tomorrow, August 24, 2017.</li> </ul>	<p>A request was made for the following:</p> <ul style="list-style-type: none"> <li>• College Hour Schedule (Courageous Conversations)</li> <li>• Master Calendar</li> </ul>
	Meeting adjourned 4:46 p.m.	M/S/U (Hankins/Rivas) to adjourn meeting.