

MERRITT COLLEGE
Minutes of the College Council Meeting
March 22, 2017, 3:00 p.m., Room R29

Attendees: M. Rivas, A. McCray, R. Allen W. Karim, D. Hankins, S. Kessler, J. Lamb, L. Willis, A. Elliott, M.E. Burns (ex-officio), D. Del Rosario (ex-officio)

Absent: E. Ng-Chin, M. Perez, J. Saleh, A. Cedillo, S. Brown, A. Johnson, ML Zernicke

Guests:

Minute Taker: S. Harding

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	Meeting called to order by L. Willis at 3:12 p.m. w/o quorum. Quorum obtained prior to voting.	
I. Agenda Review, Changes and Adoption	The following items were added to the agenda: <ul style="list-style-type: none"> • Spring Planning Summit • CCSSE Survey • SLOAC Update 	M/S/U (Elliott/McCray) to approve agenda with additions.
II. Review and Approval of Minutes: <ul style="list-style-type: none"> • February 22, 2017 	Noted corrections were identified.	M/S/U (Rivas/Elliott) to approve the February 22, 2017 meeting minutes with noted corrections to attendees, item III and CEMPC report.
III. Action Items/Presentations: <ul style="list-style-type: none"> • April CC Meeting Date • Accreditation Update • IEPI Update • Succession Planning • Governance Participation • College Planning Summit • CCSSE Survey • SLOAC 	Change to April CC Meeting Date: Date for submission of proposed FY 2017-18 College Budget not provided until late last week. Will need to re-align our committee dates to align with the Districts deadlines. In order for the CBC and Council to meet on April 19 th CEMPC will need to find alternate date and time. IEPI <ul style="list-style-type: none"> • IEPI broken up into several focus groups; Focus Area A, B, C and E. • Focus Area A working on increased training for APU's. • Focus Area E is currently working with an outside party to assist the college in reviewing the Governance Handbook for inconsistencies and asking for standard 	

	<p>templates to be created for our by-laws.</p> <ul style="list-style-type: none"> • Focus Area E is also in the process of creating training videos regarding governance. <p>CCSSE/SLOAC</p> <ul style="list-style-type: none"> • April is assessment month. Assessment week is planned for April 3-7, 2017. • College participating in CCSSE Survey. • Major push to have all department/courses assessed. • Need to integrate ILO assessment. • All CTE courses require 100% assessment completion. • Assessment plans have been entered into Taskstream but the ACCJC wants the assessment completed. • One outcome for every course being taught should be completely assessed by June 2017. <p>Accreditation</p> <ul style="list-style-type: none"> • AFR committee re-convened. Membership includes M. Kelly, N. Thai, M. Bull, D. Truong. J. Lamb asking for a member of SLOAC to participate on the AFR. AFR committee will only be active until the end of the fiscal year. • SLOAC assisting in the efforts to complete the work necessary. AFR tasked with writing the response and collecting the evidence. • First draft of our follow-up report due May 2017. Report will be small as we are only answering to one recommendation. • Report will need to go through the governance process and is due to the Commission October 2017. • Midterm report due March 2018. • President was thanked for her commitment and support. <p>Succession Planning</p> <ul style="list-style-type: none"> • IEPI Focus Area E asking for members of committees to be identified in advance of the Fall 2017 semester. • The focus area is also requesting to be a standing item on the CC agenda. • Committees should begin mapping out plans at least one year in advance. The CBC has already addressed this. 	
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