

SLOAC Meeting Notes – Apr 25, 2017

Present: Marty Zielke, Heather Casale (chair), Ann Elliott, Todd Barraza, Dr. Jeffrey Lamb, Ngheim Thai (guest), Maril Bull, Susan Andrien, LaShaune Fitch, Lilia Chavez, Rosemary Delia

Agenda Item	Discussion	Action Item
1. Approval of Agenda	none	Approved agenda
2. Approval of Past Meeting Notes	Hard and electronic copies provided	No action
3. Accreditation	<p>AFR evidence request reviewed. So far, same evidence as previously submitted. All agendas/minutes on website and up to date.</p> <p>Up to date completion data provided by M.Bull and reviewed. Including all in progress (63 of these) we are at 89% completion. Still have ~35 courses without assessment plans offered this semester. Next steps discussed, elevating past Dean's to VPI/President for support.</p> <p>Update on VPI communication w/ACCJC, our goal remains compliance with "100% assessment of all current courses" and expectation is that we will be held to that standard.</p> <p>Significant discussion of APU/PR/budgeting process on campus and importance for SLOAC verification to be added to the process. Steps required for this were discussed and identified. SLOAC role would be to</p>	<p>AC's will track and submit their interactions after end of semester to capture all meetings.</p> <p>Will send out weekly updates with noncompliant course/instructor list to campus. VPI office will schedule 1:1 meetings with faculty w/AC's present to enter assessments t that time. Will forward list of courses/names to President to send personal email.</p> <p>SLOAC would need to discuss/present idea to CEMPC and CIC.</p>

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	ensure alignment of budget requests with learning outcome assessment.	
4. Semester Action Plan	<p>Non-compliant list send to campus last week. Some response seen, few assessments were entered.</p> <p>Will need plan to follow up on the ~63 courses that have plans but will need results/action plans to ensure they are completed.</p>	<p>Will continue to send out weekly updates. See above.</p> <p>Will compile a list by Division and send to AC's. Will start to send targeted email reminders and offer AC support to complete. Remind of stipend for adjuncts.</p>
5. Assessment Week	Survey results compiled and reviewed, then provided to AFR team as evidence. Feedback was that we could advertise more prior to assessment week, but attendees indicated they learned something and found the info useful. Will re-present posters at Spring Summit and have same survey available to collect additional results. Changes to ILO poster to solicit feedback discussed	H.Casale will meet with T.Barraza to discuss changes to ILO poster.
6. Fall semester	H.Casale will continue as chair of SLOAC, but not as assessment coordinator. Will need to find replacement	
7. Assessment of committee goals	3 goals reviewed and progress of SLOAC for each was rated by each member on 0-100 scale, tallied and reviewed. Goal #1- average was 20. Discussion focused on low turnout of faculty to participate.	Will prioritize revamping ILO assessment process in Fall semester due to historically low turnout. Consider assigning ILO's to relevant disciplines

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	<p>Goal #2 average 85.5. Visibility and understanding of assessment improved, felt this is primarily due to having AC's provide 1:1 support to faculty as well as ongoing campus wide communications.</p> <p>Goal #3 average 72. SLO's and SAO's doing well, but still need improvement in PLO assessment numbers.</p>	<p>(ie. quant reasoning to Math dept).</p> <p>Will provide "push" and reminder with end of semester communications that SLO assessment might be appropriate to double as PLO assessment as well.</p> <p>Will revisit committee goals in Fall</p>
8. Interdisciplinary degrees	<p>Goal of choosing 1 at a time to focus on agreed upon. Will start with Behav/Social Sciences degree as biggest on campus. Brainstormed ideas for bringing faculty together, either in person or online. Consider use of survey of faculty in degree to solicit assessment results/plans.</p>	
Meeting adjourned		

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SLOAC Meeting Notes –May 9th, 2017

Present: Heather Casale (chair), Ann Elliott, Todd Barraza,, Ngheim Thai (guest), Maril Bull, Susan Andrien, LaShaune Fitch, Laura Forlin, Samantha Kessler

Agenda Item	Discussion	Action Item
1. Approval of Agenda	N.Thai requested to add midterm accreditation update	Added and agenda approved
2. Approval of Past Meeting Notes	Electronic copies provided	No action
3. Accreditation	<p>N.Thai presented members with specific documentation requests that will be needed for ACCJC midterm report.</p> <p>Current stats reviewed, as of last week we are at 91% completion of assessment of current courses, including those in progress. Will need to follow up with ~65 courses to remind to enter results and plan.</p>	<p>Members agreed to add this documentation collection as a standing item for Fall agendas</p> <p>See below for actions</p>
4. Semester Action Plan	<p>Noncompliant list was elevated to VPI office and faculty were asked to attend 1:1 meetings. Significant response seen and list of courses w/out plans is much smaller (~10). Next step will be to have VPI or President follow up with phone call.</p> <p>In progress list is ~65 courses and will need follow up. Plan of action discussed.</p>	<p>Email sent today by H.Casale to faculty, deans and chairs of those still on list. VPI office followed up today with those on list asking for appointment to discuss.</p> <p>H.Casale will send campus wide email reminding faculty to enter assessment results and action plan. Div I and II AC's will send targeted email to indiv faculty, deans reminding of specific courses that</p>

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	<p>ILO luncheon will be held Mon 15th. LForlin will email to all campus to invite.</p> <p>Condensing repeatable courses in TS. Discussion of when and whether to condense. Many courses in series have different SLO's so would be challenging to condense. Unknown what curriculum guidelines are.</p>	<p>have plans but need results. Once completion date passes, after finals and grades, will elevate list to VPI office for follow up.</p> <p>L.Fitch will f/u with assessment listserv to ask what other campuses do with these courses.</p>
5. Spring Summit	<p>Posters for summit currently w/H.Casale and will be updated on Thursday with ILO poster changes.</p> <p>Assessment presentation ideas and goals discussed. Will facilitate discussion among participants asking them to "share your assessment" What method was used? Why? Results? Any interesting or surprising results? What changes were made to assessment method/SLO/pedagogy, etc</p>	<p>H.C will deliver to S.Kessler on Thursday to bring to summit.</p> <p>Will start with presentation of status of assessment campus wide (L.Fitch/M.Bull), then brief discussion of ILO actions as received during gallery walk at lunch (L.Forlin), then group discussions of assessment ideas.</p> <p>H.Casale will facilitate report out at end on ideas.</p>
6. Fall semester	<p>H.Casale will continue as chair of SLOAC, but not as assessment coordinator. Will need to find replacement.</p>	

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7. Stipend request form		Tabled until Dr. Lamb can be in attendance to discuss
8. Fall semester planning	<p>Discussed prioritization of goals for Fall semester. Agreed will focus on PLO and streamlining assessment with alignment w/SLO's/ILO's. Will also delve into revamping ILO assessment methods. CCSSE data will be available in July and can be reviewed/discussed in Fall. Will work to incorporate SLOAC into APU review process.</p> <p>Current structure/support of SLOAC to continue with incorporated change from 2-3 divisions.</p> <p>Ideas from other campuses presented by S.Kessler- Assessment day which focused on large data collection in short timeframe, R.Delia had emailed H.Casale ideas from other campuses including creation of videos to educate/assist on assessment</p> <p>Changes to TS for Fall will be to change from year cycles to semester. EX: Instead of just listing "17-18" will change to "Fall 17-18, Spring 17-18, Summer 17-18"</p>	<p>H.Casale will update assessment calendar for Fall and sent to SLOAC for amendments/changes.</p> <p>Will need to find another assessment coordinator for (new) Div II</p> <p>Will add to Fall agenda for in depth discussion and planning</p>
Meeting adjourned	No further meetings this semester	Will reconvene in Fall
Addendum	online discussion among members from 5/11-5/16 regarding additional item to add to priorities for Fall including "Review and Revision of Assessment Acceleration Plan".	Will add to agenda for discussion in Fall semester.

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