

November 30, 2015



Volume 1, Issue 3



Inside this Issue

**AFR Steering Committee Meeting
November 4**

**Emergency Faculty Meeting
November 10, 2015**

**Peralta Community College District
Board Meeting
November 10, 2015**

**AFR Steering Committee Update
November 18**

**Next Steering Committee Meeting
December 2**

*Dr. Mia Kelly
Editor,
AFR Newsletter*

Welcome to Merritt College Accreditation Follow-Up Report (AFR) Updates!

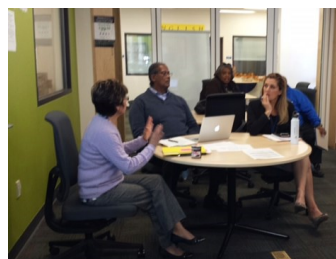
The purpose of the newsletter is to ensure open communication, transparency, and accountability to all college constituencies around the Accreditation Follow-Up Report processes.

AFR Steering Committee Meeting, Wednesday November 4, 2015

After a warm welcome and acknowledgement of the hard work of the Sub-Committees, President Dr. Norma Ambriz-Galaviz announced that the AFR Core Team was scheduled to present an accreditation progress update to the PCCCD Board of Trustee's Meeting on November 10th.

VPI Allen then addressed the need to update the Educational Master plan concurrently emphasizing that the External Evaluation Team did not find sufficient evidence to demonstrate that the College was actually following the plan. VPI Allen requested that every department update their section of the Master Plan

utilizing the Program Review Template and Annual Program Updates (APUs) to support the College Educational Master Plan. Currently, a special taskforce is being sought to lead the effort to update the College Education Master Plan. Meeting participants



were also reminded of the 4 critical institutional issues that must be addressed during the AFR process in order to create a successful response.

1. Integrated Planning and Budgeting

2. College Educational Master Plan

3. Student Learning Outcomes ...and the most recent critical addition!

4. The need to use data to drive institutional planning and decision making.

Instructional Deans have been assigned to three College Recommendation Sub-Committees each and will provide progress reports directly to the VPI.

Dr. Allen concluded the meeting with the announcement that an emergency faculty meeting on November 10th is scheduled to further discuss critical issues of enrollment and Accreditation.

AFR Core Values and Vision Statement

Our Logo is symbolic of Merritt's collective diversity, ideas, and desire to work collaboratively to create a unified whole in efforts of restoring the institution's accreditation, excellence, and beyond... through inspection and evidence-based analysis we are reconstructing the puzzle to exemplify the shared vision, mission, and core values of the institution. — Dr. Mia Kelly

Peralta Community College District Board Meeting November 10, 2015



Peralta Colleges Board of Trustees
November 10, 2015

On Tuesday, November 10, 2015, the Merritt College Accreditation Follow-Up Report Core Team consisting of, Dr. Audrey Trotter, Chair (pictured),

Dr. Mia Kelly, Co-Chair, Dinh Truong, Project Manager and Jennifer Lough-Kennedy, Editor/Writer presented an overview of the progress to date to the Peralta Board of Trustees and the Community. Preliminarily, all Board members were sent AFR materials to preview before the meeting, including newsletters and templates. The presentation outlined the sequential steps, structures, and processes created by the AFR Core Team to guide the Follow-Up Report effort.



Peralta Colleges Board of Trustees
November 10, 2015

The video presentation has been uploaded by AFR website coordinator Nghiem Thai in its entirety and can be viewed on the Merritt College Accreditation Website.

AFR Steering Committee Meeting Wednesday November 18, 2015

After the opening welcome and inspiration, the primary focus for the November 18th meeting was to clarify and address all residual questions and identify areas of support needed by each Sub-Committee regarding the process for writing their sub-sections prior to draft submissions. The meeting was fully attended as Co-leads and Sub-Committee members diligently prepared to submit their initial Follow-Up Report drafts by the deadline. An opportunity was provided for Co-Leads or representatives to share updates.

After sharing updates, two committees who have already submitted initial drafts provided the launch point for the discussion to address specific examples on conducting the



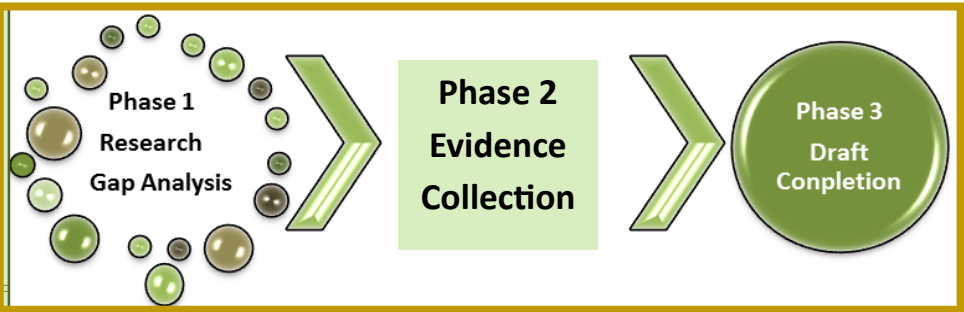
Gap Analysis and identifying specific strategies for the Written Narrative Responses. Co-Leads were reminded to collate all individual submissions to create one unified document for submission to the AFR Team. The liberal use of tables and graphs was encouraged to provide schematic representations to ensure that Evaluators have ease in viewing the evidence. The submission deadline for initial drafts is Tuesday, December 1,

The teams took a break from hard work to celebrate several important November birthdays and to eat some yummy cake! (Anita Black, Co-Lead of Recommendation 3, not pictured) and Lorna Pascale (Co-Lead of Recommendation 3) pictured with Rose Allen, counselor and member of Subcommittee Recommendation 3.



Merritt College Mission Statement

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global community.



AFR Committees to Date

| COLLEGE RECOMMENDATION | SUB-COMMITTEE CO-LEADS | ADMINISTRATIVE DEAN |
|--------------------------|--|-----------------------|
| College Recommendation 1 | Chris Grampp Kinga Sidinska | Rachel Antrobus |
| College Recommendation 2 | Sheila Metcalf-Tobin Doris Hankins | Rachel Antrobus |
| College Recommendation 3 | Anita Black Lorna Pascual | Dr. Tina Vasconcellos |
| College Recommendation 4 | Dr. Siri Brown Samantha Knappenberger | Dr. Tina Vasconcellos |
| College Recommendation 5 | Ann Elliott Frances Moy | Rachel Antrobus |
| College Recommendation 6 | Dr. Tina Vasconcellos | Dr. Tina Vasconcellos |
| College Recommendation 7 | Christine Olsen Denise Woodward | Dr. Rosemary Delia |
| College Recommendation 8 | Daniel Lawson Ron Perez | Dr. Rosemary Delia |
| College Recommendation 9 | Brock Drazen Tim Brice | Dr. Rosemary Delia |

