

**MERRITT COLLEGE**  
**Minutes of the College Budget Committee Meeting**  
**April 12, 2016**  
**1:30 PM – 4:30 PM**  
**S Building – Room S435**

**Attendees:** Dr. Dettie Del Rosario, Timothy Brice, Maria Perez, Dr. Arnulfo Cedillo, Dan Lawson, Kinga Sidzinska, Charlotte Victorian, Linnea Willis, Nghiem Thai

**Absent:** Wise Allen, Tanya Ilarde, Tae-Soon Park, Mario Rivas, Denise Woodward, Ron Perez

**Guests:** Jennifer Shanoski, Doris Hankins, Tina Vasconcellos, Rosemary Delia, Rachel Antrobus, Simon Chan, Ann Elliott, Arja McCray, Brenda Perez, Siri Brown, Samantha Kessler, Jamila Saleh, Tara Marrero

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	Meeting called to order by D. Del Rosario at 3:10 p.m.	
I. Agenda Review and Approval	Agenda approved.	
II. Review and Approval of Minutes	Approval of minutes tabled.	
III. Proposed Budget Presentations: (2.5 hours) a. SLOAC – Jennifer Shanoski – (5 min) b. Sankofa/Umoja Program – Charity Clay – (5 min) c. Department Budget Presentation: i. President – 15 min ii. Business Office – 15 min iii. Vice President of Student Services – 30 min 1. VPSS 2. Special Program & Grants 3. Campus Life & Student Activities iv. Vice President of Instruction – 15 min v. Division 1 – 15 min vi. Division II – 15 min vii. Dean of Academic Pathway/Grants - 15 min	Presentation of each Cost Center Manager follows with their proposed budget. Each cost center came with a binder of their proposed budget, outlining the process that took place, evidence of such process including meeting dates of each department, Division Deans and Vice Presidents.  Each committee member has a template of checklist that was required from each cost center to provide during the presentation. The template of checklist contained the following: 1. Power Point Presentation 2. Name of Presenter 3. Summarized Total Budget 4. Detailed Budget per Units 5. SLO/Assessment/SAO Completed 6. Program Review Completed 7. Resource Request – Appendix A completed 8. Meeting Dates Presented	To be voted on April 13, 2016 meeting.

	<p>There were 11 Power Point Presentations from each unit.  They are as follows:  SLOAC – Jennifer Shanoski  Umoja – no show  President – Dr. Norma Ambriz-Galaviz  Business Office – Dr. Dettie C. Del Rosario  Vice President of Student Services, Special Programs &amp;  Grants &amp; Campus Life &amp; Student Activities – Dr. Arnulfo  Cedillo  Vice President of Instruction – Doris Hankins  Division I – Dr. Tina Vasconcellos  Division II – Dr. Rosemary Delia  Dean of Academic Pathways – Grants – Rachel Antrobus</p>	
<p>IV. New/Old Business – other items for discussion</p>	<p>No new business. Continuation of the meeting scheduled the following day, April 13, 2016 to vote on the budget based on the materials presented.</p>	
	<p>Meeting Adjourned at 5:30 P.M.</p>	