Merritt College Assessment of College Processes and Institutional Effectiveness 2016

Dear Merritt Community,

Please take 10 to 15 minutes to answer questions and provide feedback about college processes and services. This includes assessment and program review processes, integrated planning and budgeting, collegial decision making and participatory governance, and some campus offices. Your participation is optional, but essential to assessment activities, making improvements and fulfilling accreditation recommendations and standards. Your responses are anonymous and confidential.

Thank you for your time.

Assessment Processes

1. Please choose your employee classification:

◯ Administration

◯ Classified Staff

◯ Faculty

◯ Student

2. Please answer the following questions about assessment processes at Merritt College.

	Always or most of the time.	Occasionally or some of the time.	Rarely or never.	I don't know.
My department or unit plans and prepares for upcoming assessment activities.	◯	◯	◯	◯
My department or unit make improvement based on assessment results.	◯	◯	◯	◯
Overall, assessment drives improvement in student learning and achievement at Merritt College.	◯	◯	◯	◯

3. Overall, how would you rate the effectiveness of assessment processes at Merritt College (SLO/SAO, PLO and ILO). (1 = low, 10 = high)

1	2	3	4	5	6	7	8	9	10
◯	◯	◯	◯	◯	◯	◯	◯	◯	◯

4. Why did you choose this rating?

[ ]

5. What is one way Merritt can improve assessment processes?

[ ]

Program Review

6. Please answer the following questions about the program review process.

	Always or most of the time.	Occasionally or some of the time.	Rarely or Never.	I don't know.
Program review is data-driven and includes analysis of institutional and learning outcome assessment data.	○	○	○	○
My department or unit makes improvement based on results of program review.	○	○	○	○
My department or unit requests new resources based on results of program review.	○	○	○	○
Overall, program review drives improvement in student learning and achievement at Merritt College.	○	○	○	○

7. Overall, how would you rate the effectiveness of the program review process? 1 (low) - 10 (high).

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	○	○

8. Why did you choose this rating?

[ ]

9. What is one way Merritt College can improve the program review process?

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Integrated Planning and Budgeting

10. Please answer the following questions about the integrated planning and budgeting process.

	Always or Most of the Time.	Occasionally or Some of the time.	Rarely or Never.	I don't know.
Budget development and resource allocation is driven by planning and assessment.	○	○	○	○
Resource requests are linked to data and institutional goals.	○	○	○	○
Overall, integrated planning and budgeting results in improvement of student learning and achievement at Merritt College.	○	○	○	○

11. Please rate the effectiveness of the integrated planning and budgeting process at Merritt College. 1 (low)- 10(high)

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	○	○

12. Why did you choose this rating?

[ ]

13. What is one way Merritt can improve the integrated planning and budgeting process?

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Collegial Decision Making

14. Please answer the following questions about collegial decision making at Merritt College.

	Always or Most of the Time	Occasionally or Some of the Time	Rarely or Never	I don't know.
Governance committees represent all constituency groups in decision making processes.	○	○	○	○
Governance committees collaborate to implement data driven and integrated planning and budgeting processes.	○	○	○	○
Governance committees engage in dialogue about institutional effectiveness.	○	○	○	○
Overall, decision making through Participatory Governance at Merritt College results in improved student learning and achievement.	○	○	○	○

15. Please rate the effectiveness of the collegial decision making process at Merritt College. 1 (low) - 10 (high)

1	2	3	4	5	6	7	8	9	10
○	○	○	○	○	○	○	○	○	○

16. Why did you choose this rating?

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17. What is one way Merritt College can improve the collegial decision process?

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Participatory Governance Committees

18. Please answer the following questions about Merritt College Council.

	Always or Most of the Time	Occasionally or some of the time.	Rarely or Never	I don't know.
All constituency groups are able to bring requests for policy and procedural changes to the College Council for discussion.	○	○	○	○
The College Council obtains input from all constituency groups on policy and procedural changes.	○	○	○	○
The College Council provides adequate communication to the College community about policy and procedural changes and college-wide initiatives.	○	○	○	○
The College Council facilitates the shared governance model at Merritt College.	○	○	○	○

19. Do you have any recommendations to improve the College Council?

20. Please answer the following questions about the College Educational Master Planning Committee (CEMPC).

	Always or Most of the Time	Occasionallyor Some of the Time	Rarely or Never	I don't know.
The College Educational Master Planning Committee (CEMPC) regularly reviews and updates the College on the Educational Master Plan (EMP).	○	○	○	○
CEMPC facilitates the alignment of College activities with the EMP, Annual Goals and District Strategic Goals.	○	○	○	○
CEMPC represents all constituency groups when recommending College planning priorities, activities and goals to the College Council.	○	○	○	○

21. Do you have any recommendations to improve the College Educational Master Planning Committee?

22. Please answer the following questions about the College Budget Committee (CBC)

	Always or Most of the Time	Occasionally or Some of the Time	Rarely or Never	I don't know.
CBC advises on the development of budgetary policies, processes and timelines.	○	○	○	○
The CBC receives and reviews budget proposals from departments and program areas.	○	○	○	○
CBC represents all constituency groups when recommending budget development, processes and allocations.	○	○	○	○

23. Do you have any recommendations to improve the College Budget Committee?

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24. Please answer the following questions about the College Facilities Committee (CFC).

	Always or Most of the Time	Occasionally or Some of the Time	Rarely or Never	I don't know.
The College Facilities Committee (CFC) identifies, prioritizes and recommends areas of facility needs for the campus.	○	○	○	○
CFC receives and relays information from the District Facilities Committee to Merritt and the constituents.	○	○	○	○
CFC represents all constituency groups when recommending facility needs and improvements.	○	○	○	○

25. Do you have any recommendations to improve the College Facilities Committee?

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26. Please answer the following questions about the College Technology Committee (CTC).

	Always or Most of the Time	Occasionally or Some of the Time	Rarely or Never	I don't know.
The College Technology Committee (CTC) identifies, prioritizes and recommends areas of technology needs for the campus.	○	○	○	○
CTC receives and relays information from the District Technology Committee to Merritt and our constituents.	○	○	○	○
CTC represents all constituency groups when recommending technology needs and improvements.	○	○	○	○

27. Do you have any recommendations to improve the College Technology Committee?

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Office of the President

28. Please assess the following processes that the Office of the President aids in the completion of:

	Very satisfied	Satisfied	Dissatisfied	Very Dissatisfied	Not applicable or I did not need this assistance.
District forms (requisitions, ePAF's, travel or ICC)	○	○	○	○	○
Problem solving (personnel, programs, project implementation, funding)	○	○	○	○	○
Participatory Governance	○	○	○	○	○
Decision-making	○	○	○	○	○

29. If you answered 'dissatisfied' or 'very dissatisfied' to any item, please briefly explain the reason for your response.

30. Do you have any comments, questions or concerns regarding the President's Office in relation to the processes above?

31. In the past 6 months, if you made a request to the Office of the President, please assess the outcome of your request.

	Very satisfied	Satisfied	Dissatisfied	Very Dissatisfied	Not applicable or I did not need to make this request.
Appointment request	○	○	○	○	○
Signature request	○	○	○	○	○
Document request	○	○	○	○	○
Research/data request	○	○	○	○	○
Conference room request	○	○	○	○	○
ePAF approval	○	○	○	○	○
General questions or inquiries	○	○	○	○	○

32. If you answered 'dissatisfied' or 'very dissatisfied' to any item, can you briefly explain the reason for your response.

33. Do you have any comments, questions or concerns regarding requests made to the President's Office.