

MERRITT COLLEGE



Accreditation Follow-Up Report

Inspect what you expect!

Dr. Norma Ambriz-Galaviz, Dr. Audrey Trotter & Dr. Mia Kelly  
Monday, December 14, 2015  
3:00 p.m.  
President's Office

A G E N D A

1. Merritt Accreditation Follow-Up Report January 2015 Flex Day Program
  - a. Friday, January 22, 2016, 9:00 a.m. to 10:45 a.m., Newton-Seale Lounge
  - b. Proposed AFR Flex Day Program/Presentation
    - i. Dissemination and Feedback on Merritt's initial AFR Draft and Spring 2015 Work Plans (15 minutes)
    - ii. Administrator Written Descriptions and Facilitated Broad Based Dialog on the Four Critical Institutional Issues: (45 minutes)
      1. Integrated Planning and Budgeting with Linkages to District Plan/Timelines (Dr. Dettie Del Rosario; Dr. Rosemary Delia)
      2. Student Learning Outcomes Assessment Cyclical Process and Benchmarks/Timelines for 2015-16 (Dr. Tina Vasconcellos; Romeo Garcia)
      3. 2015-16 College Education Master Planning Process and Timeline for Annual Updates (Dr. Wise Allen; Rachel Anthrobus; Dr. Lilia Chavez)
      4. How the College Utilizes Data in College Planning and Decision-Making (Dr. Arnulfo Cedillo; Samantha Knappenberger)
    - iii. Chancellor Jowel Laguerre's Remarks and Dr. Annette Dambrosio's Update on the District's Accreditation Response (30 minutes)
  - c. Establish Due Date for Administrator Written Descriptions
2. Next Steps in Planning AFR Responses to Eligibility Requirements 10, 18, 19
  - a. ER 10—Student Learning and Achievement...the Team was unable to find conclusive evidence that the identification and the assessment of learning outcomes have occurred in non-instructional areas (i.e. student services, learning support services, and administrative services). Further, the Team was not able to find evidence that institutional learning outcomes have been assessed and that broad dialogue have occurred and have been documented. (p. 21 External Evaluation Report, May 8, 2015)
  - b. ER 18—Financial Accountability...Multiple year external Audit Reports for the College in connection to Financial Aid... The 2014 Corrective Action Matrix provided subsequent to the visit indicates that procedures are in the implementation stage. While these procedures are in progress, there is no evidence since the last Audit

- report of 2014 or the last Department of Education Program Review that the deficiencies are fully resolved. Both the college and district Visiting Teams found that the District and the College have not fully resolved all of the 2012-13 and 2013-14 audit findings. Therefore, the College does not meet this Eligibility Requirement. (pp. 23-24 External Evaluation Report, May 8, 2015)
- c. ER19—Institutional Planning and Evaluation ...The Visiting Team confirmed that the College is in the nascent stages of systematically evaluating how well it is accomplishing its purposes. ...Before and during the visit, however, the Team was not able to find conclusive evidence that the program review process is systematic, complete, nor inclusive of all instructional programs, student services, and administrative services. In its Self Evaluation Report, the College states that it is following the 2010 planning and budgeting flow chart. The Team did not find sufficient evidence to validate this assertion. The evidence provided to the Team did not clearly establish linkages between the college mission, the college-wide plans, and the resource allocation process. Additionally, the Team did not find evidence that the relatively new integrated planning process has gone through a complete cycle that includes comprehensive implementation, broad-based dialogue, evaluation, and re-evaluation. (p. 24 External Evaluation Report, May 8, 2015)
3. Next AFR Steering Committee, Wednesday, January 13, 2016, 1:00 p.m. to 3:00 p.m., Learning Center, Room L126
4. **Next President's & Core Team Meeting Date: TBA**