

**MERRITT COLLEGE**  
**Minutes of the College Council Meeting**  
**March 28, 2012, 3:00pm, Room R23**

**Attendees:** T. Park, A. Trotter, R. Allen, M. Sealund, D. Hankins, T. Brice, S. Harding, A. Black, S. Anderson, R. Moss, S. Brown, J. Murphy, M.L. Zernicke, B. Drazen, G. Herring, C. Willis

**Absent:** S. Thompson, E. Gravenberg, A. Alexander

**Guests:** R. Horner, R. Brousseau, H. Graham

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
<p><b>I. Action Items / Presentations</b></p> <ul style="list-style-type: none"> <li>▪ Approval of Accreditation Committee’s Recommendations Regarding Merritt College Mission Statement (Black)</li> <li>▪ ASMC Presentation (Anderson)</li> <li>▪ Health and Safety Recommendation (Sealund)</li> <li>▪ Title III Grant Presentation</li> </ul>	<p>M. Sealund called the meeting to order at 3:10 p.m.</p> <p>M/S/P (Black/Hankins) to approve the Accreditation Committee’s recommendations regarding the Merritt College Mission Statement. See below:</p> <ol style="list-style-type: none"> <li>1. “Recommendation that the Merritt College Mission Statement remain as is per survey results, with review at a later date of the format and alignment of the mission statement with the mandate from the State Chancellor that California Community Colleges focus on Basic Skills instruction, CTE courses, and Transfer.”</li> <li>2. “Recommendation that the Mission Statement be printed on Agendas of all Governance Committees.”</li> </ol> <p>ASMC requested that their presentation be tabled until the April meeting. S. Anderson made the following announcement about the student elections:</p> <ul style="list-style-type: none"> <li>▪ Nominations due April 8, 2012</li> <li>▪ All candidates are required to attend leadership training</li> <li>▪ An election committee chair has been identified</li> <li>▪ Elections will be held May 9-10, 2012</li> </ul> <p>M/S/P (Black/Park) to approve the following Health and Safety recommendation; “The College Community shall</p>	<p>M/S/P (Black/Hankins) to approve the Accreditation Committee’s recommendations regarding the Merritt College Mission Statement.</p> <p>M/S/P to approve the Health and Safety recommendation regarding an annual Emergency Drill.</p>

	<p><u>will participate in an Emergency Drill once per year and include an updated inventory of emergency supplies including replacement needs.”</u></p> <p>A. Trotter introduced the following two guests:</p> <ol style="list-style-type: none"> <li>1. Robin Horner</li> <li>2. Ruth Brousseau</li> </ol> <p>Three handouts were distributed. A presentation was given with a question and answer session discussing these handouts.</p>	
<b>II. Agenda Review, Changes and Adoption</b>	<p>M/S/P (Allen/Park) to approve agenda.</p> <p>Announcement made by T. Park introducing two new members to the College Council, M.L. Zernicke, Technology Co-Chair and B. Drazen, Facilities Co-Chair.</p>	M/S/P (Allen/Park) to approve agenda.
<b>III. Approval of February 22, 2012 Minutes</b>	M/S/P (Hankins/Brown) to approve the February 22, 2012 minutes with noted corrections.	M/S/P (Hankins/Brown) to approve the February 22, 2012 minutes with noted corrections.
<b>IV. Upcoming Events</b>	<p>The following events were announced:</p> <ul style="list-style-type: none"> <li>▪ Administration of Justice 3<sup>rd</sup> Annual Stepping Up for Peace Conference, April 20, 2012, 9:00 a.m. – 3:00 p.m., Newton/Seale Student Lounge</li> <li>▪ Health and Safety Fire Drill – April 24, 2012, 11:00 a.m., D Building</li> <li>▪ Phi Theta Kappa Spring Induction Ceremony – April 27, 2012, 1:00 – 4:30 p.m., Newton/Seale Student Lounge</li> <li>▪ Merritt College 3rd Annual Achievement Awards Celebration – April 27, 2012, 5:30 p.m. – 12:00 a.m., Scott’s Seafood Restaurant</li> </ul>	
	M/S/P (Park/Anderson) to adjourn meeting at 3:50 p.m.	

Meeting Adjourned 3:50 p.m.