

MERRITT COLLEGE



Accreditation Follow-Up Report

Inspect what you expect!

**STEERING COMMITTEE MEETING**

**Wednesday, February 3, 2016**

**Learning Center, Room L126**

**1:00 p.m. – 2:30 p.m.**

**A G E N D A**

1. Welcome
2. Approval of January 13, 2016 AFR Steering Committee Meeting Minutes (Dinh Truong)
3. Updates on AFR Drafts (AFR Core Team)
  - a. Guidelines for review of AFR drafts (Jennifer Kennedy)
  - b. Scheduling Meetings with CR Sub-Committee Representatives and AFR Writer (Jennifer Kennedy, Dr. Audrey Trotter)
  - c. AFR Steering Committee Roles and Responsibilities (AFR Core Team)
  - d. Confirm College Recommendation Sub-Committee Team Meeting Schedules (Dr. Audrey Trotter)  
Calendar Spring 2016 AFR Steering Committee Meeting Schedule (Dr. Audrey Trotter)
4. AFR Evidence Process (Dr. Mia Kelly, Dinh Truong, Maril Bull, Nghiem Thai)
  - a. Embedding evidence document links into the narrative
  - b. AFR Evidence for College Response to College Recommendation Template
  - c. Electronic Evidence Coordinator inserts CR **live** document links
  - d. AFR Web Page Coordinator creates **live** CR electronic evidence links
5. Follow-up on AFR Flex Day Workshop and February 19, 2016 World Café
  - a. AFR Flex Day Workshop Summary (Dr. Mia Kelly)
  - b. Determine follow-up workshop time (Dr. Mia Kelly)
  - c. Update on four Administrative Procedures handouts (Dr. Mia Kelly, Jennifer Kennedy, Dr. Dettie Del Rosario, and Dinh Truong)
6. Update on Collegial Governance Handbook (President Norma Ambriz-Galaviz, Stefanie Harding)
7. Update on College Educational Master Plan (President Norma Ambriz-Galaviz, Dr. Wise Allen)
8. Spring AFR Steering Committee Meetings, Learning Center, Room L126
  - a. February 3, 2016, 1:00 p.m. – 2:30 p.m.
  - b. February 17, 2016, 1:00 p.m. – 2:00 p.m.
  - c. March 2, 2016, 1:00 p.m. – 2:00 p.m.
  - d. March 16, 2016, 1:00 p.m. – 2:00 p.m.
  - e. March 30, 2016, 1:00 p.m. – 2:00 p.m.
  - f. April 13, 2016, 1:00 p.m. – 2:00 p.m.
  - g. April 27, 2016, 1:00 p.m. – 2:00 p.m.

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes, and values needed to succeed and participate responsibly in a democratic society and a global economy.