



Accreditation Follow-Up Report

Inspect what you expect!!

STEERING COMMITTEE MEETING

Wednesday, October 21, 2015

Learning Center, Room L125

1:00 p.m. – 2:00 p.m.

A G E N D A

- 1) Welcome
- 2) Call to Action
 - a) Dr. Norma Ambriz-Galaviz, President
 - b) Dr. Wise Allen, Interim Vice President of Instruction
 - c) ACCJC Sanctions Criteria
- 3) Sharing and Learning from One Another: Nine College Recommendations Team Progress Reports (2 minutes each)
 - a) What is your Sub-Committee Team's progress?
 - b) What have you learned? Obstacles encountered? Help needed?
- 4) Strategies for College Recommendation Sub-Committee Goal Achievement
 - a) Conduct a Gap Analysis
 - i) Merritt College Self-Evaluation Report
 - ii) External Evaluation Report, May 8, 2015
 - iii) ACCJC Standards
 - iv) What if the Gap Analysis reveals the need to start over?
 - b) Where can I find the information needed to show how the College meets the Standards?
 - i) Utilize College Recommendation Administrative Support Liaison to identify sources of information and to clarify institutional processes and policies
 - ii) Access Shared Governance Committee By-laws and Archives
 - c) What do I do if information on institutional processes and policies is incomplete or unavailable?
 - i) The Sub-Committee should notify the administration and Shared Governance Committees of recommended corrective measures and initiatives
 - ii) The Sub-Committee should recommend corrective actions or measures in the written narrative, including a timeline for implementation
 - d) Looking at evidence
 - i) Utilize ACCJC Sources of Evidence
 - ii) How to use evidence to support your writing response?
 - e) Links to successful ACCJC Community College Self Evaluation and Follow-Up Reports
- 5) Dissemination of the AFR Templates
 - a) College Recommendation Writing Outline
 - b) Evidence for Response to College Recommendation
- 6) AFR Website and Electronic Evidence Collection Coordinator Updates
 - a) Posting College Recommendation Sub-Committee minutes and sign-up sheets (send to Nghiem Thai)
 - b) Posting Evidence for Response to College Recommendation (send to Maril Bull)
- 7) Processes for Co-Lead Stipends and OT Payments
- 8) Next Steering Committee Meeting: November 11, 2015, 1:00 p.m. – 2:00 p.m.