



Recommendation 7 Meeting Minutes
Wednesday, December 9, 2015
R-112A

Members Present: Christine Olsen, Dr. Arnulfo Cedillo, and Lesley Scurry

Classified Evaluation Update:

- 2013-2014 Evaluations
40 Evaluations was due only 10 were complete
75% was not completed because of vacant Administrators/Leadership
The VPSS was not hired until July 7, 2014
Administrators were provided a list by the president's office in late 2014, identifying the evaluations that were past due.
The list that was provide to the VPSS was not accurate

Classified Evaluation Update cont....

- 2014-2015 Evaluations
47 evaluations were completed
The percentage of classified/faculty evaluated increased to 79%
Division I & II did not complete any evaluations

Processes for evaluating classified/faculty listed below:

- Union guidelines possibly states that an Administrator must have observed employee for at least 1 year before performing an evaluation or the effective hiring date of manager should be listed in evaluation.

Other:

Spreadsheets for classified/faculty are more organized and easy to read due to the separation of the direct reports for all divisions.

Eva Ng-Chin listed names in the Friday notes that identified those evaluations that were pending and that is very helpful per the committee

Don Williams sent an email to Division I in regards to the faculty evaluation