CLASSES

Learning Center Classes are designed to help you build skills you will use in other college courses.

- **English 280** – English Fundamentals Workshop. Develop your reading, writing, and critical thinking skills. (0.5 – 3 Units)

- **Learning Resources 280** – Study Skills. Learn strategies which help you study more effectively. (0.5 – 3 Units)

All our classes are **self-paced.** You work in the center whenever your schedule allows. The center does not give letter grades and the units earned here do not apply toward an AA degree. You may enroll up to the 12th week in the semester.

Stop in the Learning Center for more information regarding the classes or call (510) 436-2442.

Dr. Audrey Trotter
Director, Learning Center
Title III Grant Project Director
(510) 434-3820
Room L-123

Ann Elliott
Department Chair, English
(510) 436-2543
Room L-124

TUTORING

The tutoring program serves its student population by offering academic assistance across the curriculum. Our objective is to prepare and assist students in academic advancement and improved self-esteem.

We offer **free** tutoring individually or in a small group setting. Tutoring is available on a drop-in basis or by appointment.

Subjects tutored include the following:

- Administration of Justice
- Biology
- Business
- Chemistry
- Computer Science
- English & ESL
- Child Development
- Foreign Language
- Mathematics
- Nursing
- Social Sciences

Subjects may vary depending on students' needs and requests.

For more information regarding the Tutorial Program, contact
Lorna C. Pascual   (510) 436-2443
Coordinator, Learning Resource Center
Room L-121

"Successful tutoring is a process of involvement."

TECHNOLOGY

The Computer Lab offers Internet access, e-mail, laser printing, scanning, and educational software for academic classes such as Anatomy, Physiology, Biology, Administration of Justice, Economics, Nursing, Nutrition, Radiation Technology, Medical Technology, Mathematics, French, and Spanish. For students enrolled in CIS courses, we offer MS Office, Access, Excel and Word.

To the benefit of the students who have to write papers using different platforms, we have both Macintosh and IBM computers.

Tutors in the computer lab can assist students in word processing and using software for classes.

For more information regarding the Computer Lab, contact
Walter B. Johnson Jr.   (510) 436-2551
Computer Lab Coordinator
Room L-131A

Merritt College Learning Center

Building L – Room 126
12500 Campus Drive
Oakland, CA 94619
(510) 436-2442

Office Hours:

Monday - Thursday
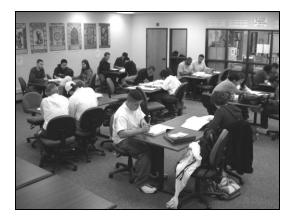8:00 a.m. – 7:00 p.m.
Friday
8:00 a.m. – 3:00 p.m.

Printing

Initial purchase of a print card cost $1.00. Fifty cents pays for the card leaving fifty cents for print card credit. Printed page cost ten cents (.10) per page. Students may add value to the print card with $1.00 bill. The print card machine does not accept coins or credit card and does not give change.

Come to the Learning Center if you need:

- Help in one of your classes.
- To join a study group.
- To improve your grades.
- To work on your writing skills
- To use the computer
- To check your e-mail

STUDY SKILLS WORKSHOPS

- Speed Reading and Improved Reading Comprehension
- Time Management
- Listening/Note-taking
- Preparing Research Papers
- Planning for Finals

LP:Revised 06/25/2014

LEARNING CENTER