

**MERRITT COLLEGE  
ACADEMIC SENATE MEETING  
OCTOBER 1, 2015  
12:30 – 2:00 P.M.  
ROOM R-29**

PRESENT: DR. MARIO RIVAS, DR. JON MURPHY, FERESHTEH MOFIDI, DR. HEATHER CASALE, JON DRINNON, DR. AUDREY TROTTER, DR. TAE-SOON PARK, DR. JENNIFER SHANOSKI, DR. TANYA ILARDE, ANN ELLIOTT, DR. MARY CIDDIO, DR. MARTY ZIELKE, CARLOS McLEAN, DR. WILLIAM LOVE  
GUEST(S): DR. NORMA AMBRIZ-GALAVIZ, DORIS HANKINS  
MINUTE TAKER: TACHETTA HENRY

Agenda Item	Summary of Discussion	Follow Up Actions and Motions
<b>1.Call To Order: 12:30</b>	Agenda Change: President Norma Ambriz-Galaviz to talk to the Senate regarding Interim VPI appointment, Pass Proposal, and One-Time Dollars.	Agenda adopted w/ addition
<b>2. Reading &amp; Approval of Minutes</b>	Discussion to postpone the approval of the minutes from September 17, 2015	Dr. Love motioned to table 9/17/2015 minute review until the next meeting; 2 <sup>nd</sup> by Dr. Ciddio Accepted by Senate
<b>3. Reports of Officers</b>		
<b>3.1 President's Report</b> Mario Rivas <ul style="list-style-type: none"> <li>• Communications</li> <li>• Committees</li> <li>• DAS</li> <li>• PBIM</li> <li>• CEMPC</li> <li>• Logistics</li> </ul>	President Rivas proposed sending a weekly update to the campus, such as perceptions of this week by the Academic Senate President, which will begin at the end of the week. The DAS (District Academic Senate) is looking at Program Review, budget planning, and a calendar independent of the Academic Senate asserting authority of Program Review. Discussion was also held in DAS regarding the revision of the Program Review timeline and whether it is time for budgeting & planning. M. Rivas shared with senate that a recommendation was made for someone to serve on the committee regarding the update of Program Review and APU. At the District PBIM, 2.5 million was given to the district for equipment & supplies. It was motioned to give the college \$100,000 immediately for use. An additional \$50,000 was added, totaling it to \$150,000, and was approved by the District PBIM committee. M. Rivas presented an amendment to the motion to tie funding into Program Review and was approved by the District PBIM committee.	Dr. Trotter recommended bringing to the attention at the District level to evaluate the new APU template first.  CDCPD will be asked to identify an individual(s) to serve on a task force to evaluate the new APU template.

The Merritt College Academic Faculty Senate meets every 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month in R-112A at 12:30 to 2pm

<p><b>3.2 Vice President</b> Dr. Jennifer Shanoski</p> <p><b>3.3 Treasurer</b> Dr. Marty Zielke</p> <p><b>3.4 Correspondence Secretary</b> Dr. Jon Murphy, RNP</p> <p><b>3.5 Recording Secretary</b> Tanya Ilarde</p>	<p>No Report</p> <p>No Report</p> <p>No Report</p> <p>No Report</p>	
<p><b>4. Reports of Shared Governance, Standing and Special Committees</b></p>		
<p><b>CDCPD/ CEMPC-</b> Dr. Rivas</p> <p><b>CIC/ MTC-</b> Dr. Rivas</p> <p><b>CBC-</b> Dr. Park</p> <p><b>CFC-</b> Dr. Love</p> <p><b>SLOAC-</b> Dr. Shanoski</p>	<p>No Report</p> <p>No Report</p> <p>No Report</p> <p>No Report</p> <p>No Report</p>	
<p><b>5. Standing Item</b></p>		
<p><b>Accreditation Steering Committee</b> Dr. Audrey Trotter, Faculty lead</p>	<p>Dr. Trotter expressed concern regarding non participation by 2/3 of the senate in Accreditation.</p>	
<p><b>6. Business</b></p>		
<p><b>6.1</b> Senate Goals 2015-16</p>		

The Merritt College Academic Faculty Senate meets every 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month in R-112A at 12:30 to 2pm

<p><b>6.2</b> Shared governance at MC &amp; the role of MCAS in shared governance</p> <p><b>6.3</b> Space allocation in college</p> <p><b>6.4</b> Increasing faculty involvement in college &amp; district committees</p> <p><b>6.5</b> ASCCC initiative to hiring diverse faculty</p> <p><b>6.6</b> Senate Website</p> <p><b>6.7</b> Increasing faculty contribution to Senate</p>	<p>A document of the governance process at Merritt College from the Merritt College Collegial Governance Handbook was given to the Academic Senate. The Senate suggested that the treasurer, secretary, and the former president to write a memo in order to transfer authority to the present Academic Senate.</p> <p>M. Rivas will meet with Dean Rosemary Delia to go over her distribution of space within the science building and check with Jennifer to see if the allocation is ok.</p> <p>Tabled</p> <p>Tabled</p> <p>An Academic Senate Website Outline was created and given to the senate.</p> <p>Dr. Zielke asked for the senate’s approval to increase the minimum monthly deduction for adjuncts from \$1 to \$5/ monthly and full-timers from \$5 to \$10/ mo.</p>	<p>M. Rivas will work with Susan May in updating the website.</p> <p>Motion accepted unanimously by Senate.</p>
<p><b>President Ambriz- Galaviz</b></p> <ul style="list-style-type: none"> <li>• Interim VPI appointment</li> <li>• One-Time Dollars</li> <li>• Pass Proposals</li> </ul>	<p>President Ambriz-Galaviz discussed with the senate regarding the appointment of an interim VPI appointment. Met with Chancellor to discuss going forward with recommendation and will be finalized by 10/2/15. Senate discussed the Pros &amp; Cons of an interim VPI appointment being from within the college than from outside of the college and the need to develop a mentorship program to promote from within because the morale of the college declines.</p> <p>September 8, 2015 Vice Chancellor confirmed that in August the district indicated the potential for the colleges to receive one-time dollars. The distribution of one-time dollars will be given under the BAM model, with Merritt receiving approx. 19% (\$567, 516). President funded 16 different proposals for a total of \$384, 936.</p> <p>Merritt College was allocated approx. ½ million dollars in PASS dollars. Each college president is asked to make a presentation about the usage and accomplishments of the PASS dollars. All PASS initiatives were asked to write a year-end report. Two</p>	<p>Senate is in favor of an in-house appointment.</p> <p>Senate is firm that money coming into the campus must be allocated using college &amp; budget processes. (Ex: Integrated Planning &amp; Budget Allocation Model)</p>

	programs have used all of their PASS dollars, while the remaining programs have not used all of their PASS dollars. For the remaining programs that have yet to utilize their PASS dollars, the carry-over of those dollars was approved for the remaining PASS proposal initiatives.	
<b>Adjournment</b>	Meeting adjourned at 2pm	

Coming Activities:

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic and global economy.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.