

MERRITT COLLEGE
Minutes of the Academic Senate Meeting
November 18, 2010

- PRESENT:**
- ✓ Black, Anita (President)
 - ✓ Park, Tae-Soon (Vice President)
 - ✓ Trotter, Audrey (Treasurer)
 - ✓ Seals, Jason (Corresponding Secretary)
 - ✓ Alexander, Alexis
- Absent:** Greenside, Santana
- Guests:** Stacy Thompson, Grace Marlin, Alejandria Tomas
- Dimopoulos, Barbara
 - ✓ Elliott, Ann
 - ✓ Greenside, Mark
 - ✓ Holloway, Jason
 - ✓ Litchfield, Ken
 - ✓ McLean, Carlos
 - ✓ Mofidi, Fereshteh
 - ✓ Murphy, Jon
 - ✓ Santana, Isela Gonzalez

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. CALL TO ORDER	Meeting was called to order at 12:38 p.m.	
II. READING & APPROVAL OF MINUTES	The Merritt College Academic Senate (MCAS) approved the November 04, 2010 meeting minutes as amended.	
III. UNFINISHED BUSINESS ❖ Ethics Ad Hoc Committee	<p>The Ethics Ad Hoc Committee recommended the following:</p> <ul style="list-style-type: none"> ➤ The MCAS should reinstitute the old policy as is for a certain period of time and modify it as needed. ➤ According to the old policy, the Ethics Committee Chair (position) should be opened to the general faculty. However, the Ethics Ad Hoc Committee recommended that the MCAS appoint Ms. Barbara Dimopoulos to be the first Chair of the Ethics Committee, as she expressed her interest in serving in that position. <p>Greenside noted the following:</p> <ul style="list-style-type: none"> ➤ The old policy, created by Mr. Norbert Bischof, was never implemented because there were a number of problems with it. However, Park indicated that the old policy was implemented for a short period of time under Ms. Sandy Takakura's. When she left, nobody continued the Ethics Committee. ➤ The Ethics Committee does not have a power to discipline or punish or suspend. The only power that the body has is to morally sanction or to declare that the behavior of a particular faculty member is unethical or unprofessional. <p>The October 07, 2010 meeting minutes also shows that Greenside made the following recommendations:</p> <ul style="list-style-type: none"> ➤ The Professional Ethics Committee should be a MCAS independent sub-committee and that it should not associate with the Peralta Federation of 	<p>ACTION: The Ethics Ad Hoc Committee will meet again to discuss the feedback given by the MCAS.</p>

<p>❖ District Academic Senate Report</p> <p>❖ Minute Taker's Fall 2010 Invoice</p>	<p>Black reported the following:</p> <ul style="list-style-type: none"> ➤ The DAS is still requesting for a written report on the Student Health Services Initiative (where is the budget coming from and how will it be allocated). ➤ The DAS requested that Dr. Debbie Budd, Vice Chancellor of Educational Services, attend one of the DAS meetings to explain why the Physical Education General Education Degree Requirement has not been implemented despite the fact that it has already been approved by three of the four colleges namely, College of Alameda (COA), Laney College and Merritt College. ➤ COA, Berkeley City College (BCC) and Merritt College are all against the acquisition of the Kaiser Auditorium. Laney College is still waiting for a business plan. 	<p>MOTION: The MCAS will pay the Fall 2010 invoice of the Minute Taker.</p>
<p>V. NEW BUSINESS</p> <p>❖ Merritt Standardized Syllabus</p>	<p>Trotter and Dr. Stacy Thompson, Dean of Humanities and Social Sciences, proposed that Merritt College adopt a standardized course syllabus. They attended the meeting to solicit the support of the MCAS on this initiative. Trotter and Thompson discussed the following:</p> <ul style="list-style-type: none"> ➤ The goal of the proposal is to provide students with the same type of information they need to succeed in class or in their whole stay in Merritt College. ➤ They clarified that this initiative does not intend to infringe on any instructor's academic freedom. ➤ Their intention is to release a standardized course syllabus template by Fall 2011. They disseminated a document stating what type of information might be included in the template. ➤ Trotter and Thompson proposed that the MCAS sponsor a Professional Development workshop on course syllabus. <p>Members of the MCAS gave the following feedback:</p> <ul style="list-style-type: none"> ➤ Greenside asked if the template is simply a recommendation or if it is a requirement. If it is a requirement, what will be the consequence(s) of defiance? ➤ Alexander recommended including a rubric in the template. 	
<p>VI. REPORTS OF</p>		

