

MERRITT COLLEGE
Minutes of the Academic Senate Meeting
March 17, 2011

- PRESENT:**
- ✓ Black, Anita (President)
 - ✓ Park, Tae-Soon (Vice President)
 - ✓ Trotter, Audrey (Treasurer)
 - ✓ Seals, Jason (Corresponding Secretary)
 - Alexander, Alexis
 - Brown, Siri
 - Dimopoulos, Barbara
 - ✓ Elliott, Ann
 - ✓ Foster, Chriss
 - ✓ Greenside, Mark
 - ✓ Litchfield, Ken
 - ✓ McLean, Carlos
 - ✓ Mofidi, Fereshteh
 - ✓ Murphy, Jon
 - ✓ Santana, Isela Gonzalez
- Absent:** Audrey Trotter, Alexis Alexander, Siri Brown, and Barbara Dimopoulos
- Guests:** Dr. William Love, Janet Miller-Evans, Grace Marlin and Alejandria Tomas

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. CALL TO ORDER	Meeting was called to order at 12:40 p.m.	
II. READING & APPROVAL OF MINUTES	The Merritt College Academic Senate (MCAS) tabled the approval of the March 3, 2011 meeting minutes.	
III. REPORT OF STANDING & SPECIAL COMMITTEES		
IV. NEW BUSINESS		
<ul style="list-style-type: none"> ❖ CIC Openings 	<p>There will be three vacant positions in the Curriculum and Instructional Committee: two will be for two-year positions and one will be for a one year positions. Four faculty members expressed their interest in serving in the committee: Teresa Williams, Grace Idowu, Fereshteh Mofidi and Simon Chan. After the MCAS voted, the following faculty members were appointed:</p> <ul style="list-style-type: none"> ❖ Teresa Williams (two years) ❖ Grace Idowu (two years) ❖ Fereshteh Mofidi (one year) <p>Mofidi will be the MCAS representative on the Curriculum Institute.</p>	
<ul style="list-style-type: none"> ❖ Chancellor Search Process 	<p>Greenside reported that the Peralta Community College District (PCCD) Board of Trustees (BOT) is now in the process of discussing whether to begin the Chancellor Process in January 2012 or June 2012. Because of the errors that were done during the previous Chancellor Search Process, the PCCD BOT has put in place a policy that will allow them, the BOT, to be more active in the process by appointing one of their members to the Hiring Committee.</p>	<p>MOTION: The MCAS approves and support the resolution that Mark Greenside presented regarding the Chancellor Search Process.</p>

<ul style="list-style-type: none"> ❖ Contract Extension ❖ Early Registration Flyer ❖ Jazz Festival 	<p>Greenside reported on the progress that the Peralta Federation of Teachers (PFT) has made on negotiating a contract extension with the PCCD.</p>	<p>MOTION: The MCAS supports the contract negotiation as negotiated by the PFT.</p> <p>The MCAS will create and disseminate a flyer encouraging students to register early for Summer and Fall 2011.</p> <p>The MCAS will request that Dr. Eric Gravenberg, VP of Student Services, attend the next MCAS meeting to discussed the plan for the Jazz Festival.</p>
<p>V. UNFINISHED BUSINESS</p> <ul style="list-style-type: none"> ❖ Survey Questions Follow Up ❖ Senate Elections Status Report 	<p>Black presented the Leadership Confidence Questionnaire to the MCAS. A survey will be done to assess Merritt College's faculty members' confidence on the College's Leadership Team. Several suggestions were put forth to improve the questionnaire.</p> <p>The following faculty members were nominated for the vacant contract faculty positions for the year 2011-2012:</p> <ul style="list-style-type: none"> ❖ Siri Brown ❖ Carlos McLean ❖ Barbara Dimopoulos ❖ Tae-Soon Park ❖ Anita Black ❖ Audrey Trotter ❖ Jayi Thompson ❖ Jason Holloway <p>The following faculty members were nominated for the vacant adjunct faculty positions for the year 2011-2012:</p> <ul style="list-style-type: none"> ❖ Mary Ciddio ❖ Ken Litchfield 	<p>Black will amend the Leadership Confidence Questionnaire.</p>

❖ MC Academic Senate Professional Ethics Committee	Ms. Janet Miller-Evans, Principal of Growth Strategies Unlimited, attended the meeting to conduct a follow up discussion to the Ethics Workshop that was held during the January 2011 Professional Development Days.	
VI. REPORTS OF OFFICERS		
VII. ADJOURNMENT	The meeting adjourned at 2:12 p.m.	

(From Title 5 Section 53200)

Academic Senate means an organization whose primary function is to make recommendations with respect to *academic and professional matters*.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.