



**College Recommendation 3 Sub-Committee
 Meeting Minutes
 October 29, 2015**

Present: Alexis Alexander, Anita Black, Dettie Del Rosario, Walter Johnson, Mario Rivas, Nghiem Thai, , Charlotte Victorian, Mary-Louise Zernicke

Absent: Cie-Jae Allen, Cynthia Alvarado, Ray Chamberlain, Brock Drazen, Ron Nelson, Lorna Pascual, Tina Vasconcellos

Guests:

AGENDA ITEM	SUMMARY OF DISCUSSION	ACTION/FOLLOW-UP
<p>I. Planning & Process</p>	<p>The Subcommittee’s general strategy in responding to Recommendation 3 is to focus on corrective measures, rather than attempting to justify the assertions made in the self-evaluation.</p> <p>Once subcommittee members have been assigned to address particular non-compliant standards and sub-standards, they will review the pertinent sections of the self-evaluation and the external evaluation in order to formulate responses to the appropriate questions from the <i>Guide to Evaluating Institutions</i>. Black suggested that subcommittee members reply to the questions directly within the AFR Response and Writing Template document itself.</p> <p>Victorian asked how one would obtain the information and evidence needed to answer the questions.</p> <p>Thai notified the subcommittee of existing documentation and evidence on the AFR website.</p>	<p>Black will request the template in electronic format from Audrey Trotter and distribute it to subcommittee members.</p> <p>Thai will forward URLs to Black to distribute.</p>



Accreditation Follow-Up Report

Inspect what you expect!

<p>II. Assignments</p>	<p>I.B.1 - Rivas I.B.2 - Rivas I.B.3 - Black I.B.4 - Black I.B.5 - Johnson I.B.6 - Johnson II.A.2 - Alexander II.A.2.a - Alexander II.B.3 - Rose II.B.3.c - Rose II.B.4 - Thai II.C.2 - Thai III.A.6 -Del Rosario III.B.2.b - Pascual III.C.2 - Zernicke III.D.4 - Del Rosario & Victorian IV.A.1 - Chamberlain IV.A.2.a - Chamberlain IV.A.2.b -Rivas</p>	
<p>III. Future Meetings</p>	<p>Additional meetings are scheduled for 1:30-3:00 p.m. on the following dates:</p> <ul style="list-style-type: none"> • Wednesday, November 4 • Tuesday, November 10 • Wednesday, November 18 	